AIRPORT ADVISORY COMMITTEE

REGULAR MEETING MINUTES
Thursday April 18, 2019 3:00 p.m.
Airport Administration Office
617 Airport Way, Modesto, CA 95354-3916

Voting Committee Members:
Glenn Mount, Chairman
Shane Cooper, Business Owner-Absent
Steve Hatzigeorgiou, Business Owner-Absent
Allan Ramsay, City of Modesto
Ray Ratto, Vice Chairman
Paul Sharp, City of Modesto
Jim McKay, Public-at-large

Non-Voting Members:
Stanislaus County: Jim DeMartini
City of Ceres: James Michaels-Absent
City of Modesto: Doug Ridenour
City of Modesto (alt): Bill Zoslocki-Absent

Others Attending: Steve Fischio Operations Manager, Gabe da Silva Airport Manager, Mary Mount of CAF and Bob Allen of the Air Traffic Control Tower

1. Call to Order/Roll Call: Chairman Glenn Mount called the meeting to order at 3:04 p.m. Voting Members present: Glenn Mount, Allan Ramsay, Ray Ratto, Jim McKay, Paul Sharp
Voting Members absent: Shane Cooper and Steve Hatzigeorgiou

Quorum Present: Yes

2. Approve Minutes
March 21, 2019 minutes were motioned by Allan Ramsay to approve the minutes as presented by Glenn Mount; seconded by Ray Ratto and backed by other voting committee members. Motion passed and signed by Glenn Mount.
3. Airport Project Update by Gabe da Silva
   - **AIP 41: Airport Layout Plan**: 75% complete, tentative completion is September to October.
   - **Gate 2**: new drive approach has been completed and is now up to code.
   - **Vacant Airport Maintenance Position**: The job posting for the vacant position will be posted on Friday April 19th and will be open for two weeks.
   - **River Road Property**: We will be grinding all of the stumps on location on Friday April 26th.
   - **Homeless Population**: Homeless under the Mitchell bridge and on Beard property are going to be evicted as of Tuesday April 23rd. The Sherriff asked that we secure the driveway leading down there so bollards were put in and it is marked “No Trespassing.”
   - **Storm line at Sherriff’s Dept.**: Drain was plugged but was cleared by the sweeper.
   - **Hangar row B Painting**: Tentative for May 13th – 18th.
   - **Grass on Taxiway**: We have had 18 inches of rain this season and short-staffed. Airport maintenance is spraying and mowing as quickly as they can. Ray poses a concern about the cracks and increasing potholes. Gabe states that we have been working on crack sealing, but it’s expensive, time consuming and can only be done in winter. Steve explains that it’s part of the Pavement Management plan that the FAA just completed. Allan asks about the prioritization of the projects and Steve explains that it’s all being taken into consideration.
   - **CAF restrooms**: Rollup door is going to be removed.

4. Economic Development
   - **Top-off Saturdays**: Glenn announced that top-off Saturdays continue to be successful. At breakfast on Saturday April 13th 406 people were served with 24 aircraft on the ramp. Top off Saturday fueled 17 aircraft that day. Visitors are flying in from all over. To receive a fuel voucher the pilots must purchase a meal ticket. The latest numbers: for the lunch 495 gallons of gas was sold for 20 airplanes, for the breakfast 350 gallons of gas was sold for 18 aircraft. The price was $4.63/gallon for self-serve with discount of $1.11 off so, $3.52/gallon due to the pledges. Next top-off Saturday will be March 23.
   - **Hangar Occupancy**: Hangars are currently full and we have a substantial waiting list. Vacancies are filled within a day. Paul questions what the policy is for eviction. Gabe explains that final notices are issued after 90 days. Steve states that we have to follow policy and removal of items from the hangar is on a case by case basis. Alan asks if we are considering removing some tenants with planes that are not operable. Steve says we will begin to assess the use of the hangars.

5. Vacant Property North of Terminal
   - That piece of land is for aviation use only and has not been broken out to be subdivided for business use. If we received a proposal for something that would be beneficial to airport operations an exception can be made.

6. Public Participation
   - Bob Allen informs the committee that Andrew will be relocation to Victorville to become Air Traffic Manager. There will be a new trainee starting in May.
Mary Mount talks about the success of the CAF squadron located here at the airport. On May 18th after lunch there will be an event honoring a soldier from World War II. CAF is partnering with Welcome Home Heroes Foundation which is a local foundation that help Veterans. There will be a fundraising event where all proceeds will go to the foundation. That evening there will be a steak dinner as a fundraiser as well. CAF is looking for donations and sponsors. August 26th-September 3rd a B-17 will be visiting as a tour stop and will be open to the public. Mary also mentions the popularity of the crab feed that CAF holds every year.

Airfield is going to be getting new weather equipment called Surface Weather System

7. Matters too late for the Agenda

Allan suggests that we email all tenants informing them of the rate increase and a breakdown of the difference in CPI for this region vs. the whole country. Gabe explains that a notice will be sent out once it’s been approved by council. Allan makes a motion that we send a letter informing the tenants of the proposal of the rate increase, what CPI was used, the interesting disparity between the “all urban” and “western urban,” and the fact that these increases are defined in the city code and so is the CPI that’s specified to be used. The motion dies for lack of a second. Glenn explains that a notice will be sent out prior to the rate increase, but not prior to the proposal going to council.

8. Future Agenda Items
None

9. Adjournment
Jim McKay makes a motion to adjourn the meeting. Paul Sharp seconded. Meeting adjourned at 4:00 p.m.

Acronym glossary:

AAC Airport Advisory Committee
ACM Airport Certification Manual
ADA Americans with Disabilities Act
AIP Airport Improvement Project (refers to FAA Grant Funded Projects)
ACIP Airport Capital Improvement Plan
AEP Airport Emergency Plan
ALPU Airport Layout Plan Update
AMR American Medical Response
ARFF Aircraft Rescue and Fire Fighting
C.A.F. Commemorative Air Force
C.A.P. Civil Air Patrol
CEDD Community Economic Development Division (City Department)
EIR Environmental Impact Report
FAA Federal Aviation Administration
FY Fiscal Year
GIS Geographic Information System
IFE Independent Fee Estimate (Used to compare fee’s proposed by contractors or consultants) usually required when Grant Funding from the FAA will be utilized.
ISF Internal Service Funds
IT Information Technology
Next Advisory Committee Meeting:
The next Regular Meeting of the AAC will be held on Thursday, May 16, 2019 at 3:00 p.m. in the Airport Administration Conference Room.

Minutes approved:
Glenn Mount, Chairman