AIRPORT ADVISORY COMMITTEE

REGULAR MEETING MINUTES
Thursday July 18, 2019 3:00 p.m.
Airport Administration Office
617 Airport Way, Modesto, CA 95354-3916

Voting Committee Members:
Glenn Mount, Chairman - Absent
Shane Cooper, Business Owner - Absent
Steve Hatzigeorgiou, Business Owner
Ray Ratto, Vice Chairman
Paul Sharp, City of Modesto
Jim McKay, Public-at-large

Non-Voting Members:
Stanislaus County: Jim DeMartini
City of Ceres: James Michaels-Absent
City of Modesto: Doug Ridenour
City of Modesto (alt): Bill Zoslocki

Others Attending: Steve Fischio Operations Manager, Gabe da Silva Airport Manager, and Bill Sandhu Director of Public Works, Scotty Douglass Deputy City Manager, and Allan Ramsey

1. Call to Order/Roll Call: Vice Chairman Ray Ratto called the meeting to order at 3:00 p.m. Voting Members present: Ray Ratto, Paul Sharp, Steve Hatzigeorgiou, Jim McKay
Voting Members absent: Shane Cooper, Glenn Mount

Quorum Present: Yes

2. Approve Minutes
June 20, 2019 minutes were motioned by Ray Ratto to approve the minutes and backed by other voting committee members. Motion passed and signed by Ray Ratto.
3. Airport Project Update by Gabe da Silva
   o **AIP 41: Airport Layout Plan**: 80% complete, tentative completion is September to October
   o **Crack Seal**: 2,500 lbs of material put down on large area of the taxiways C, C1 and E, going to continue back near the hangars
   o **Hangar Painting Row A**: Obtained some quotes, expected to be complete within the next two months
   o **Emergency Procedures Committee**: Updating signage to streets to direct emergency responders to appropriate gates and having k Knox boxes installed. Providing movement area training as well as all gate codes and an updated map of all of the buildings at the airport. The old procedures were outdated so it was important to get those updated and distributed. The committee will be meeting every three or four months.
   o **Pedestrian Gate**: Vinyl sign has been created and posted directing foot traffic to the pedestrian gate.
   o **New Maintenance Worker**: The new airport maintenance worker has been hired and is shadowing and training currently.
   o **River Rd Demo**: Expected to be complete in the next couple months, then the property will be graded, fenced and mowed by airport staff
   o **RSAT**: Met last week to discuss runway deviations and incursions. No new concerns were raised.

4. Economic Development
   o **AMR Training**: We have had two since the last meeting and those are working out smoothly.
   o **Hangar Occupancy**: We only have one vacancy in Hangar B, the bigger hangars are in higher demand at the moment. Allan proposes the idea that new pilots are not coming in at the same rate that some of the older pilots are going out.
   o **Future Economic Development**: Scotty suggests that we look forward into economic development for the airport. He would like to work with the AAC and the airport staff to start talking about strategic development. Bill suggests we start discussing building new hangars. Steve Fischio says the most vacancies he’s seen in his time here was 22. Steve Hatzigeorgiou mentions that SkyTrek was recently purchased by Access Jet and they are projecting quite a lot of business to come to the airport. Scotty states that this location will be one of only two Pilatus maintenance centers on the West coast which will bring in more traffic and sell more fuel.
   o **CAP Lease**: Allan Ramsay questions if there has been any movement with the CAP Lease, Gabe confirms it has gone to council and has been accepted.
   o **Vacant Property**: In the past it has been considered for aviation use only, but some of the language within the FAA has changed and we may have some new opportunities. There is a process that needs to be followed as well. Steve Fischio says we need to first receive the Airport Layout Plan to see what is allowed.
   o **Runway Expansion**: Steve Fischio explains that the FAA will never give a grant under the notion that “if you build it they will come.” There needs to be a letter of intent.
   o **Opportunities with Stockton Airport**: Stockton has been meeting with the Chamber. Doug would like to see the airports work together. Bill Zoslocki
explains that they are planning to introduce new daily flights to LA with United. They would like to work with us to serve our community and make traveling easier than going to the bay area. Steve Hatzigeorgiou questions why this is something that is not possible for our airport. Steve Fischio explains that it was tried and was unsuccessful and you don't get a subsidy like that twice. Doug reminds everyone that these are the circumstances that we're in and while we can improve the GA side of things, it would be beneficial to also consider other options such as working with the Stockton airport. Gabe suggests we may be able to set up a shuttle service. Bill says we should wait to discuss anything until we know what changes are due with Access Jet. Gabe says that the projections for the future are showing slight growth. He informs the Committee that when SkyWest was here the operations were around 49,000 and in the last 12 months, operations were reported at 47,000.

5. Public Participation
   o None

6. Matters too late for the Agenda
   o None

7. Future Agenda Items
   o None

8. Adjournment
   Jim McKay makes a motion to adjourn the meeting. Paul Sharp seconded. Meeting adjourned at 4:00 p.m.

Acronym glossary:

AAC  Airport Advisory Committee
ACM  Airport Certification Manual
ADA  Americans with Disabilities Act
AIP  Airport Improvement Project (refers to FAA Grant Funded Projects)
ACIP  Airport Capital Improvement Plan
AEP  Airport Emergency Plan
ALPU  Airport Layout Plan Update
AMR  American Medical Response
ARFF  Aircraft Rescue and Fire Fighting
C.A.F.  Commemorative Air Force
C.A.P.  Civil Air Patrol
CEDD  Community Economic Development Division (City Department)
EIR  Environmental Impact Report
FAA  Federal Aviation Administration
FY  Fiscal Year
GIS  Geographic Information System
IFE  Independent Fee Estimate (Used to compare fee's proposed by contractors or consultants) usually required when Grant Funding from the FAA will be utilized.
ISF  Internal Service Funds
IT  Information Technology
JPA  Joint Powers Authority (City of Modesto, County of Stanislaus, City of Ceres)
MOU  Memorandum of Understanding
Next Advisory Committee Meeting:
The next Regular Meeting of the AAC will be held on Thursday, August 15, 2019 at 3:00 p.m. in the Airport Terminal.

Minutes approved: Ray Ratto, Vice Chairman