AIRPORT ADVISORY COMMITTEE

REGULAR MEETING MINUTES
Thursday August 15, 2019 3:00 p.m.
Airport Administration Office
617 Airport Way, Modesto, CA 95354-3916

Voting Committee Members:
Glenn Mount, Chairman - Absent
Shane Cooper, Business Owner
Steve Hatzigeorgiou, Business Owner
Ray Ratto, Vice Chairman
Paul Sharp, City of Modesto - Absent
Jim McKay, Public-at-large

Non-Voting Members:
Stanislaus County: Jim DeMartini
City of Ceres: James Michaels-Absent
City of Modesto: Doug Ridenour
City of Modesto (alt): Bill Zoslocki - Absent

Others Attending: Steve Fischio Operations Manager, Gabe da Silva Airport Manager,
Bill Sandhu Director of Public Works, Scotty Douglass Deputy City Manager, and Allan
Ramsay, John Earl and Eric Bear of Modesto Jet Center, Russell Stark Director of
Stockton Airport, and Rod Elliot Deputy Director of Stockton Airport

1. Call to Order/Roll Call: Vice Chairman Ray Ratto called the meeting to order at
3:00 p.m. Voting Members present: Ray Ratto, Paul Sharp, Steve Hatzigeorgiou,
Jim McKay
Voting Members absent: Paul Sharp, Glenn Mount

Quorum Present: Yes

2. Approve Minutes
July 18, 2019 minutes were motioned by Jim McKay to approve the minutes seconded
by Shane Cooper and backed by other voting committee members. Motion passed and
3. Airport Project Update by Gabe da Silva
   o AIP 41: Airport Layout Plan: 85% complete, tentative completion is September to October.
   o Crack Seal: Did some work on Taxiway E and around the hangars.
   o Hangar Painting Row C: Scheduled for end of the month, possibly next month
   o Emergency Procedure: Signs have been installed and Knox boxes will be installed next week.
   o River Rd Demo: Obtained quotes for abatement of lead and asbestos and the demolition will be scheduled following that. We are estimating 30 days to completion.
   o Vacant AAC position: There are six applicants, only one has airport experience. Ray Ratto makes a motion that the AAC recommends Anthony Winstead. Jim McKay seconds the motion. Allan asks the committee if they think everyone on the committee should have a relation to aviation. Scotty says he believes there is a good mix and Bill Sandhu suggests that a good addition may be to have someone well versed in economic development.

4. Economic Development
   o AMR Training: We had one since the last meeting and have another scheduled for next week.
   o Hangar Occupancy: We only have one vacancy, but still have a waiting list for larger hangars.

5. Stockton Airport Presentation
   o Russell shared some of the current projects that the Stockton Airport is currently working on including the cargo apron, extending a taxiway, design and building of a new terminal, backup generators, remarking their parking lots and working with drones. Their goal is also to expand their commercial services. They are hoping to fly to possibly Denver and Seattle. They would also like to bring in a new cargo carrier. They also want to build their new terminal to be able to accommodate 500,000 passengers. A concierge travel service may be available to customers at the Stockton Airport soon. They would like to fence the airport in. General Aviation accounts for 37% of operations but only 5% of revenue. They would like to build some new T-hangars and have an aircraft wash station.
   o Another big goal for them is to partner with other regional airports to accommodate travel for all of our communities. The benefits for other airports include keeping that money in the area and reducing emissions of people driving. McKay poses the question that the Stockton Airport isn’t too far from Sacramento. Russell says that they’re promoting their convenience. Steve Fischio asks if a marketing plan is in place yet, to which Russell says no, but he would like to add members from their regional partners to Stockton Airport Advisory Committee.
   o Russell mentions that he would like to get a shuttle service to the airport from surrounding regions. Doug Ridenour states that the Modesto Chamber of Commerce has created an airport committee and is excited to see what type of interest the community will have. Bill Sandhu states that the city is already
looking into bus services to Sacramento, so a stop in Stockton may be feasible.

- Stockton gets contacted often about events they can’t host, but they direct them to contact other local airports. Russell also suggests holding an AOPA because on average an even like that will bring in 1,000 airplanes.

6. Sky Trek Update
   - General Manager John Earl introduced himself and told a bit about his history. Sky Trek has rebranded and is now Modesto Jet Center. They have a combined fleet of 37 aircraft. They also are working with a design company to make some changes to their terminal.
   - Fueling practices will remain the same and they are going to work on improving the self-serve procedures. Gabe proposes that they put very clear signage at the station.
   - Jim McKay asks about the expansion of the company. John Earl explains that they plan to expand in size and possibly get more aircraft stationed here. Steve Hatzigeorgiou questions the security of the doors leading on to the airfield and John informs the AAC that there will be either a buzzer or a clicker to secure the doors.

7. Rules for Flying Drones Near the Airport
   - Jim McKay presents the rules. There are two ways to fly a drone. You can fly one as a hobbyist or as a Part 107 Pilot. A drone has to be registered. There are certain areas you cannot fly a drone and you always need to keep the drone in your line of sight. There are some waivers that can allow flyers additional abilities.

8. Public Participation
   - None

9. Matters too late for the Agenda
   - Jim DeMartini mentions the possibility of additional hangars. He states that there is a $401,000 balance with $41,000 committed, so for the understanding of the committee there is about $350,000 available. Gabe informs that to build a new hangar it would be at around $1 million. Steve states that Gabe has been working on a draft outlining some hangar options to be presented at the next meeting.

10. Future Agenda Items
    - None

11. Adjournment
    Shane Cooper makes a motion to adjourn the meeting. Jim McKay seconded. Meeting adjourned at 4:30 p.m.

Acronym glossary:

AAC      Airport Advisory Committee  
ACM      Airport Certification Manual  
ADA      Americans with Disabilities Act  
AIP      Airport Improvement Project (refers to FAA Grant Funded Projects)  
ACIP     Airport Capital Improvement Plan
AEP    Airport Emergency Plan
ALPU   Airport Layout Plan Update
AMR    American Medical Response
ARFF   Aircraft Rescue and Fire Fighting
C.A.F.  Commemorative Air Force
C.A.P.  Civil Air Patrol
CEDD   Community Economic Development Division (City Department)
EIR    Environmental Impact Report
FAA    Federal Aviation Administration
FY     Fiscal Year
GIS    Geographic Information System
IFE    Independent Fee Estimate (Used to compare fee’s proposed by contractors or consultants) usually required when Grant Funding from the FAA will be utilized.
ISF    Internal Service Funds
IT     Information Technology
JPA    Joint Powers Authority (City of Modesto, County of Stanislaus, City of Ceres)
MOU    Memorandum of Understanding
MPD    Modesto Police Department
MRG    Minimum Revenue Guarantee (Used to secure Commercial Air Service)
MPD    Modesto Police Department
NEPA   National Environmental Policy Act
PW     Public Works
PFC    Passenger Facility Charge
PMMP   Pavement Maintenance Management Plan
RFP    Request for Proposal
RFQ    Request for Qualifications
SEVIS  Student and Exchange Visitor Information System
TRRP   Tuolumne River Regional Park
TSA    Transportation Security Administration
WHA    Wildlife Hazard Assessment
WHMP   Wildlife Hazard Management Plan

**Next Advisory Committee Meeting:**
The next Regular Meeting of the AAC will be held on Thursday, September 19th, 2019 at 3:00 p.m. in the Airport Terminal.

Minutes approved: 

[Signature]

Glenn Mount, Chairman

[Signature]

[Date] 11/21/19