AIRPORT ADVISORY COMMITTEE

REGULAR MEETING MINUTES
Thursday November 21, 2019 3:00 p.m.
Airport Administration Office
617 Airport Way, Modesto, CA 95354-3916

Voting Committee Members:
Glenn Mount, Chairman - Absent
Shane Cooper, Business Owner – Absent
Steve Hatzigeorgiou, Business Owner
Ray Ratto, Vice Chairman
Paul Sharp, City of Modesto
Jim McKay, Public-at-large
Anthony Winstead, Small Aircraft Owner/G.A.

Non-Voting Members:
Stanislaus County: Jim DeMartini - Absent
City of Ceres: James Michaels-Absent
City of Modesto: Doug Ridenour
City of Modesto (all): Bill Zoslocki - Absent

Others Attending: Bill Sandhu Director of Public Works, Steve Fischio Operations Manager, Gabe da Silva Airport Manager, Robert Longstreh of Civil Air Patrol

1. Call to Order/Roll Call: Vice Chairman Ray Ratto called the meeting to order at 3:00 p.m. Voting Members present: Ray Ratto, Paul Sharp, Steve Hatzigeorgiou, Jim McKay, and Anthony Winstead
   Voting Members absent: Glenn Mount and Shane Cooper

Quorum Present: Yes

2. Approve Minutes
August 15, 2019 minutes were motioned by Jim McKay to approve the minutes seconded by Paul Sharp and backed by other voting committee members. Motion passed and signed by Ray Ratto.
3. Airport Project Update by Gabe da Silva
   - **AIP 41: Airport Layout Plan:** 85% complete, FAA has rough draft and we are expecting that to be complete by the end of the year.
   - **CalTrans Inspection:** Report came back clean.
   - **CAP:** Lease is complete and they are now occupying the building and have begun renovations.
   - **Slurry:** West of G, H and I hangars has been slurried with a new method.
   - **Hangar Painting Row C:** Has been complete, as well as hangar B. Once we can fix some issues on Hangar Row A, that will be scheduled to be repainted next.
   - **Obstruction Removal:** Maintenance has begun phase 4 cutting and by the end of the butting season that will leave one phase left for next year.
   - **Drainage Issue:** We are working to fabricate drains to allow the water to flow more easily and reduce flooding.
   - **T-Hangar Use Policy:** Multiple tenants have large appliances plugged in to their hangars, but the electrical system is not set up for that. Ray asks about putting solar at the airport, but Steve Fischio explains that the rebates won’t be awarded to the airport, especially with the electrical infrastructure the way it’s setup.
   - **River Rd Property:** In the last few months we have done asbestos abatement, demo’d the house, leveled the property and put up a fence.
   - **Vacant AAC position:** There are six applicants, only one has airport experience. Ray Ratto makes a motion that the AAC recommends Anthony Winstead. Jim McKay seconds the motion. Allan asks the committee if they think everyone on the committee should have a relation to aviation. Scotty says he believes there is a good mix and Bill Sandhu suggests that a good addition may be to have someone well versed in economic development.
   - **Waste Oil:** The state regulates what is dumped and the City will be charged if things other than oil are dumped. If tenants can’t comply, we will no longer offer the service. Doug Ridenour states that this is an issue for the City. Steve Fischio says that we may position a camera in that area and it is important for the tenants to self police. Bill Sandhu suggests additional signage.

4. Economic Development
   - **AMR Training:** Trainings have been happening regularly and we currently have two scheduled for December.
   - **Hangar Occupancy:** No vacancies currently, but still have a waiting list for larger hangars.
   - **Hertz Lease:** They will be moving into a new office so that will bring in additional revenue.
   - **Additional Row of Hangars:** Steve Hatzigeorgiou asks about the plans for adding another row of hangars. Steve Fischio explains that Gabe has been doing some research with other hangars and exploring the potential need for the airport. A report will be presented to the committee soon.

5. Public Participation
   - Robert Longstreth explains that he is going to be the liaison for the Civil Air Patrol. He states that renovations are happening quickly. He is currently the
only member that is a pilot, but he is working towards being able to fly a Civil Air Patrol plane. CAP soon would like to do Search and Rescue Exercises for cadets to train. They have 40 cadets up from around 15. Robert also mentions that he would like to mend the disconnect between the Civil Air Patrol and Commemorative Air Force.

6. Matters too late for the Agenda
   - Doug Ridenour asks about Modesto Jet Center. Gabe explains that they are doing well and staying busy and plan to do a major renovation.
   - Doug also informs the committee that there is a controversial documentary coming out foam that fire departments use that has asbestos in it. Gabe explains that it applies to some airports because the fire department will practice with that foam, but our airport doesn’t fall under that category.
   - Steve Hatzigeorgiou says they are still working on emergency procedure plans and they plan to have that complete and will present to the committee.

7. Future Agenda Items
   - Additional Hangar Row
   - Jim McKay moves to cancel the December 2019 AAC Meeting, Paul Sharp seconds. The committee backs this decision.

8. Adjournment
   Jim McKay makes a motion to adjourn the meeting. Anthony Winstead seconded. Meeting adjourned at 4:30 p.m.

Acronym glossary:

AAC    Airport Advisory Committee
ACM    Airport Certification Manual
ADA    Americans with Disabilities Act
AIP    Airport Improvement Project (refers to FAA Grant Funded Projects)
ACIP   Airport Capital Improvement Plan
AEP    Airport Emergency Plan
ALPU   Airport Layout Plan Update
AMR    American Medical Response
ARFF   Aircraft Rescue and Fire Fighting
C.A.F.  Commemorative Air Force
C.A.P.  Civil Air Patrol
CEDD   Community Economic Development Division (City Department)
EIR    Environmental Impact Report
FAA    Federal Aviation Administration
FY     Fiscal Year
GIS    Geographic Information System
IFE    Independent Fee Estimate (Used to compare fee’s proposed by contractors or consultants) usually required when Grant Funding from the FAA will be utilized.
ISF    Internal Service Funds
IT     Information Technology
JPA    Joint Powers Authority (City of Modesto, County of Stanislaus, City of Ceres)
MOU    Memorandum of Understanding
MPD    Modesto Police Department
MRG    Minimum Revenue Guarantee (Used to secure Commercial Air Service)
MPD    Modesto Police Department
Next Advisory Committee Meeting:
The next Regular Meeting of the AAC will be held on Thursday, January 16th, 2019 at 3:00 p.m. in the Airport Terminal.

Minutes approved: 
Glenn Mount, Chairman