WHEREAS, due to rains during the 2005/2006 winter season, erosion on a portion of the Tuolumne River embankment near Neece Drive occurred, and

WHEREAS, this erosion has left a gravity sewer pipe undermined and unsupported in two locations of approximately two (2) linear feet each, and

WHEREAS, at one of these locations a manhole’s concrete footing is partially exposed and unsupported as well, and

WHEREAS, the same conditions exist for approximately 200 feet upstream and 100 feet downstream along the river’s edge, and

WHEREAS, HDR Engineering (HDR) was contracted through an existing On-Call Engineering contract to review repairs needed to permanently fix the problem, and

WHEREAS, the recommended work at the site includes adding varied gradations of rip rap and soil backfill above the pipe and down the slope (above the water surface, and below the water line) to provide adequate cover for the pipe and a foundation of rock slope protection, and

WHEREAS, all of the necessary permits have been received, and

WHEREAS, Public Works Engineering has this project currently out to bid for the construction phase as the Department of Fish and Wildlife has mandated this project be completed between early August to late September, and
WHEREAS, Public Works Engineering will be unable to assist in the construction management for this project within this time frame due to staff shortages; and

WHEREAS, HDR completed the drawings and specifications for the Tuolumne River Bank Erosion Project and is familiar with the project, and

WHEREAS, HDR’s proposed costs are within the costs estimated by Public Works Engineering for this work, and

WHEREAS, funds are budgeted in the Tuolumne River Bank Erosion Project 6210-480-B447-6060,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves an agreement with HDR Engineering Inc. for Construction Management and Inspection Services for the Tuolumne River Bank Erosion Project in an amount not to exceed $55,000.

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to execute the agreement.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O'Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST:

By: Jean Morris
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By: Susana Alcala Wood
SUSANA ALCALA WOOD, City Attorney
RESOLUTION APPROVING A FIRST AMENDMENT TO AN AGREEMENT WITH KLEINFELDER FOR ADDITIONAL SERVICES REQUIRED BY THE DEPARTMENT OF FISH AND WILDLIFE FOR THE TUOLUMNE RIVER BANK EROSION PROJECT IN AN AMOUNT NOT TO EXCEED $19,000, AND AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE FIRST AMENDMENT TO AGREEMENT

WHEREAS, due to rains during the 2005/2006 winter season, erosion on a portion of the Tuolumne River embankment near Neece Drive occurred, and

WHEREAS, this erosion has left a gravity sewer pipe undermined and unsupported in two locations of approximately two (2) linear feet each, and

WHEREAS, at one of these locations a manhole’s concrete footing is partially exposed and unsupported as well, and

WHEREAS, the same conditions exist for approximately 200 feet upstream and 100 feet downstream along the river’s edge, and

WHEREAS, all of the necessary permits have been received, and

WHEREAS, as part of the permit issuance, the Department of Fish and Wildlife has required that a Biologist be on site for protection of endangered species (such as the Elderberry Longhorn Beetle) located at the construction site, and

WHEREAS, City currently has an agreement with Kleinfelder for permitting assistance and environmental review support for this project approved by Council on March 28, 2006 by Resolution No. 2006-172, and

WHEREAS, City staff recommends amending this agreement to include these additional services required by the Department of Fish and Wildlife, and

WHEREAS, funds are budgeted in the Tuolumne River Bank Erosion Project 6210-480-B447-6080, and
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby authorizes a first amendment to an agreement with Kleinfelder for additional service required by the Department of Fish and Wildlife for the Tuolumne River Bank Erosion Project in an amount not to exceed $19,000.

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to execute the first amendment to agreement.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST:

By: Jean Morris
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By: Ann Wood
SUSANA ALCALA WOOD, City Attorney
RESOLUTION AUTHORIZING THE PURCHASING MANAGER TO ISSUE FORMAL REQUEST FOR BIDS (RFB) FOR THE FURNISHING OF ROCK CRUSHING SERVICES FOR THE PUBLIC WORKS DEPARTMENT, STORMWATER COLLECTIONS DIVISION, FOR A TWO-YEAR (2-YEAR) ANNUAL AGREEMENT WITH THREE (3) ANNUAL EXTENSION OPTIONS AT THE SOLE DISCRETION OF THE CITY, FOR AN ESTIMATED ANNUAL COST OF $112,000

WHEREAS, the City of Modesto’s Stormwater Collections crews maintain 11,000 plus rockwells throughout our storm drainage system, and

WHEREAS, crews generate and stockpile approximately 12-15 thousand tons of used 1½” drain rock at the primary treatment plant, and

WHEREAS, additionally, Collections construction crew generates approximately 5000 cubic yards of soil and concrete debris also stockpiled at the same location, and

WHEREAS, funds for this contract are available in 6280-480-5312-0235,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby authorizes the Purchasing Manager to issue formal request for bids for furnishing of Rock Crushing Services for a two-year annual agreement with three (3) annual extension options at the sole discretion of the City, for an estimated annual costs of $112,000.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

APPROVED AS TO FORM:

By: SUSANA ALCALA WOOD, City Attorney

ATTEST: JEAN MORRIS, City Clerk
RESOLUTION ACCEPTING THE WORK BY COLLINS ELECTRICAL COMPANY, INC., FOR THE PROJECT TITLED "INSTALLATION OF LIGHTED CROSSWALKS" AS COMPLETE, AUTHORIZING THE CITY CLERK TO FILE A NOTICE OF COMPLETION WITH THE STANISLAUS COUNTY RECORDER, AND AUTHORIZING PAYMENTS OF AMOUNTS TOTALING $223,680.00

WHEREAS, a report has been filed by the Public Works Director that the project titled "Installation of Lighted Crosswalks" has been completed by Collins Electrical Company, Inc., in accordance with the contract agreement dated September 5, 2006,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that the project titled "Modification of Traffic Signals at 4 Intersections" is hereby accepted as complete from said contractor, Collins Electrical Company, Inc., that the City Clerk is authorized to file a Notice of Completion with the Stanislaus County Recorder, and that payment of amounts totaling $223,680.00, is authorized as provided in the contract.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris, City Clerk

APPROVED AS TO FORM:

By, SUSANA ALCALA WOOD, City Attorney
RESOLUTION APPROVING A CONSULTANT AGREEMENT WITH ICM GROUP, INC., FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE VIRGINIA CORRIDOR PHASE III WITH DOWNSTREAM WATER SYSTEM IMPROVEMENTS PROJECT, IN THE NOT-TO-EXCEED AMOUNT OF $126,324.00, AND AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE AGREEMENT

WHEREAS, the Virginia Corridor Phase III Improvements are between College and Roseburg Avenues, and between Orangeburg and Granger Avenues, within the former Union Pacific Railroad right-of-way, which was rail banked for the class 1 bike trail, and

WHEREAS, trail improvements will include a 10-foot wide asphalt trail with 2-foot shoulders, trees, landscaping, irrigation, benches and tables, fencing, and other site amenities, and

WHEREAS, additionally, a Modesto Irrigation District (MID) box culvert extension is to be installed to provide trail landing on the south side of Morris Avenue, and

WHEREAS, a portion of a separate project entitled Downstream Water System Improvements – Tier 1 Water Transmission Mains is to be constructed during this project because these underground mains are aligned and lay within the Virginia Corridor Phase III trail improvements, and

WHEREAS, on June 12, 2007, by Resolution No. 2007-354, Council approved the plans and specifications for the Virginia Corridor Phase III with Downstream Water System Improvements project accepting the bid and awarded a $3,224,959.00 construction contract to George Reed, Inc., and
WHEREAS, on May 31, 2007, eight (8) Construction Management and Inspection Proposals were evaluated, and

WHEREAS, four (4) firms were selected as the most qualified and responsive firms to interview for services, and

WHEREAS, on June 4, 2007, interviews were conducted for construction management and inspection services, and

WHEREAS, ICM Group, Inc., was ranked the most qualified firm for the Virginia Corridor Phase III with Downstream Water System Improvements, and

WHEREAS, City staff recommends that an Agreement with the consulting firm of ICM Group, Inc., be approved to perform the construction management services as current workload levels do not provide for timely in-house solutions/responses, and

WHEREAS, City desires to enter into an Agreement with ICM Group, Inc., in an amount not-to-exceed $126,324.00 to perform construction management services of the Virginia Corridor Phase III with Downstream Water System Improvements project, and

WHEREAS, ICM Group, Inc., will be paid on a time and materials basis for actual hours required performing individual tasks at a set rate,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves a Consultant Agreement with ICM Group, Inc., in the amount not-to-exceed $126,324.00, for construction management services of the Virginia Corridor Phase III with Downstream Water System Improvements project.

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to execute the agreement.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Olsen, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: Hawn

APPROVED AS TO FORM:

By

SUSANA ALCALA WOOD, City Attorney

ATTEST: Jean Morris, City Clerk
RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR THE 9TH STREET BRIDGE RIPARIAN REVEGETATION PROJECT, ACCEPTING THE BID AND APPROVING A $47,607.50 CONTRACT WITH ODYSSEY LANDSCAPE CO., INC., FOR THE PROJECT TITLED, “9TH STREET BRIDGE RIPARIAN REVEGETATION,” AND AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE CONTRACT

WHEREAS, plans and specifications have been prepared for the “9th Street Bridge Riparian Revegetation” and City staff recommends approval to the City Council, and

WHEREAS, the bids received for “9th Street Bridge Riparian Revegetation” were opened at 11:00 a.m. on June 12, 2007, and later tabulated by the Public Works Director for the consideration of the Council, and

WHEREAS, the Public Works Director has recommended that the bid of $47,607.50 received from Odyssey Landscape Co., Inc., be accepted as the lowest responsible bid and the contract be awarded to Odyssey Landscape Co., Inc.,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves the plans and specifications for said project, and accepts the bid of Odyssey Landscape Co., Inc., in the amount of $47,607.50, and hereby awards Odyssey Landscape Co., Inc., the contract titled “9th Street Bridge Riparian Revegetation.”

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to execute the contract.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

APPROVED AS TO FORM:

By
SUSANA ÁLcala WOOD, City Attorney

ATTEST: \underline{Jean Morris}
JEAN MORRIS, City Clerk
RESOLUTION AMENDING THE CURRENT CAPITAL IMPROVEMENT BUDGET IN ORDER TO FULLY FUND THE CONTRACT WITH ODYSSEY LANDSCAPE CO., INC., AND COVER CONSTRUCTION CONTINGENCY AND CONSTRUCTION ADMINISTRATION COSTS BY DECREASING ACCOUNT 0700-800-8000-8003 (SPECIAL GAS TAX RESERVES) BY $12,500 AND REAPPROPRIATING $12,500 TO CIP ACCOUNT 2300-430-M203 (9TH STREET BRIDGE REPLACEMENT (054))

WHEREAS, the City is required to provide a 20% local match to the federal funds to construct the 9th Street Bridge Riparian Revegetation project in the estimated total amount of $64,009.38, including funding a Contract with Odyssey Landscape Co., Inc., for construction and to cover construction contingency and construction administration costs, including contract and design administration by City staff, and

WHEREAS, certain budgetary transactions are necessary to fully fund said Contract with Odyssey Landscape Co., Inc., in the amount of $47,607.50 for construction services, $4,760.75 for construction contingency, $7,141.13 to cover construction administration costs, $4,000 for design administration by City staff, and $500 for design support during construction, for a total of $64,009.38, and

WHEREAS, to cover the local match, the total amount of $12,500 is to be transferred by decreasing Account 0700-800-8000-8003 (Special Gas Tax Reserves) by $12,500 and reappropriating $12,500 to CIP Account 2300-430-M203 (9th Street Bridge Replacement (054)),

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Modesto hereby approves the transfer of funds as set forth herein to fully fund the Contract with Odyssey Landscape Co., Inc., in the amount of $47,607.50 for construction services.
services, $4,760.75 for construction contingency, $7,141.13 to cover construction administration costs, $4,000 for design administration by City staff, and $500 for design support during construction, for a total of $64,009.38 for the 9th Street Bridge Riparian Revegetation project.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By
SUSANA ALCALA WOOD, City Attorney
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-408

RESOLUTION APPROVING AN AGREEMENT WITH CAROLLO ENGINEERS, P.C., TO PREPARE A FINAL PROJECT DESIGN FOR PHASE 1A TERTIARY WASTEWATER TREATMENT PROJECT IN AN AMOUNT NOT TO EXCEED $1,844,100, AND AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE AGREEMENT

WHEREAS, based on the recent analysis prepared for the Wastewater Master Plan, there is a need for the addition of tertiary treatment facilities at the City's Jennings Road Secondary Treatment Plant, and

WHEREAS, the Wastewater Master Plan recommended phasing of the tertiary treatment project to adequately address near-term treatment and disposal needs, and

WHEREAS, the City Administrative Directive 3.1, Selection Procedures for Professional Consultants Who Provide Architectural and Engineering Services for Capital Projects, was followed to select a professional engineering design consultant for preliminary design of the Phases 1A and 1B Tertiary Wastewater Treatment Project, and

WHEREAS, following a Request for Qualifications for engineering design services, which was sent to 123 engineering firms, seven Statements of Qualifications were received, and

WHEREAS, of the seven Statements of Qualifications, two firms were short listed for proposals and interviews, and

WHEREAS, Carollo Engineers, P.C. (Carollo) was deemed most qualified and selected for preliminary engineering design services, and

WHEREAS, Carollo has satisfactorily completed preliminary engineering design services for the Phases 1A and 1B Tertiary Wastewater Treatment Project, and
WHEREAS, City staff recommends that an Agreement with the consulting firm of Carollo be approved to perform the final project design services as the City does not have the staffing level to design these projects and current workload levels do not provide for timely in-house solutions/responses, and

WHEREAS the Public Works Director has recommended a new Agreement with Carollo to complete the final design, provide biddable documents, and provide bid period services for the Phase 1A Tertiary Wastewater Treatment Project in an amount not to exceed $1,844,100, and

WHEREAS, Carollo will be paid on a time and materials basis for actual hours required performing individual tasks at a set rate,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves an Agreement with Carollo Engineers, P.C. to prepare a final project design for the Phase 1A Tertiary Wastewater Treatment Project in an amount not to exceed $1,844,100.

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to execute the Agreement.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O'Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris, City Clerk

APPROVED AS TO FORM:

By Susana Alcala Wood, City Attorney
RESOLUTION AMENDING THE CURRENT CAPITAL IMPROVEMENT BUDGET IN ORDER TO FULLY FUND THE AGREEMENT WITH CAROLLO ENGINEERS, P.C., BY DECREASING CIP ACCOUNT 6210-480-B806-6010 (WW TREATMENT-PHASE 1B) BY $1,527,500 AND RETURNING THE FUNDS TO ACCOUNT 6210-800-8000-8003 (WASTEWATER FUND RESERVES), THEN DECREASING ACCOUNT 6210-800-8000-8003 (WASTEWATER FUND RESERVES) AND REAPPROPRIATING $1,527,500 TO CIP ACCOUNT 6210-480-B805-6010 (WW TREATMENT-PHASE 1A)

WHEREAS, the CIP Account 6210-480-B805-6010 (WW Treatment-Phase 1A) only provides $390,412.39 in available funds to fully fund final project design of the Phase 1A Tertiary Wastewater Treatment Project in the estimated total amount of $1,917,912, including funding an Agreement with Carollo Engineers, P.C. (Carollo), for final project design and to cover contract administration costs by City staff, and

WHEREAS, certain budgetary transactions are necessary to fully fund said Agreement with Carollo, in the amount of $1,844,100 for final project design services, and $73,812 to cover contract administration costs by City staff, for a total of $1,917,912, and

WHEREAS, at the time the CIP accounts were originally set up, CIP Account 6210-480-B806-6010 (WW Treatment-Phase 1B) accounted for a higher percentage of the budget than CIP Account 6210-480-B805-6010 (WW Treatment-Phase 1A), however, due to change in scope, the budgets for final project design for both accounts require redistribution between Phases 1A and 1B Tertiary Wastewater Treatment Facilities, and

WHEREAS, the total amount of $1,527,500 is to be transferred by decreasing CIP Account 6210-480-B806-6010 (WW Treatment-Phase 1B) by $1,527,500 and
returning the funds to Account 6210-800-8000-8003 (Wastewater Fund Reserves), then
decreasing Account 6210-800-8000-8003 (Wastewater Fund Reserves) and
reappropriating $1,527,500 to CIP Account 6210-480-B805-6010 (WW Treatment-Phase
1A),

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of
Modesto hereby approves the transfer of funds as set forth herein to fully fund the
Agreement with Carollo, in the amount of $1,844,100 for final project design services,
and $73,812 to cover contract administration costs by City staff, for a total of $1,917,912,
for the Phase 1A Tertiary Wastewater Treatment Project.

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to
implement the provisions of this resolution.

The foregoing resolution was introduced at a regular meeting of the Council of
the City of Modesto held on the 3rd day of July, 2007, by Councilmember Dunbar, who
moved its adoption, which motion being duly seconded by Councilmember Marsh, was
upon roll call carried and the resolution adopted by the following vote:

AYES:      Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen,
           Mayor Ridenour

NOES:      Councilmembers: None

ABSENT:    Councilmembers: None

ATTEST:    Jean Morris
           JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By:       SUSANA ALCALA WOOD, City Attorney

07/03/07/PW/D Phillips/Item 15
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MODESTO ACTING AS THE GOVERNING BODY OF ALL OF ITS COMMUNITY FACILITIES DISTRICTS ORDERING JUDICIAL FORECLOSURE OF DELINQUENT SPECIAL TAXES PURSUANT TO THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982, ORDERING THAT THE TAX COLLECTOR BE CREDITED WITH THOSE TAXES, APPROVING AN AGREEMENT FOR LEGAL SERVICES WITH SHERMAN & FELLER, A LAW CORPORATION, FOR LEGAL SERVICES FOR COLLECTION AND FORECLOSURE PROCEEDINGS RELATED TO DELINQUENT COMMUNITY FACILITIES DISTRICT SPECIAL TAXES AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the City of Modesto ("City") has conducted proceedings resulting in the formation of Community Facilities Districts ("CFDs") and the issuance and sale of bonds or debt pursuant to the Mello-Roos Community Facilities Act of 1982 (Cal. Gov. Code Section 53311, et seq.; the "Act"), and

WHEREAS, pursuant to the Act, the City has duly recorded Notices of Special Tax Lien and has duly and regularly levied special taxes, which special taxes and interest and penalties thereon constitute a lien against the parcel of the land against which it was levied until the same are paid, which liens secure in whole or part debt issued pursuant to the Act, and

WHEREAS, certain installments of the special taxes have not been paid when due, and certain special taxes may not be paid when due in the future, and

WHEREAS, pursuant to Section 53356.1(a) of the Act, the CFDs are authorized to order the special taxes collected by an action brought in the Superior Court to foreclose their liens, and

WHEREAS, pursuant to Section 53356.1(b) of the Act, the CFDs covenanted for the benefit of owners of the debt to file such foreclosure actions on behalf of the debt holders and
are authorized to order the County Auditor to credit the delinquent special taxes upon the secured tax roll, thus relieving the County Tax Collector of further duty and regard thereto, and,

WHEREAS, the City desires to retain experienced, qualified counsel to prosecute such judicial foreclosure actions, and

WHEREAS, Sherman & Feller, a Law Corporation ("Attorney") represents that it is qualified, willing and able to provide said services, and

WHEREAS, in an effort to prevent large delinquencies from accumulating, the City desires to establish an additional administrative foreclosure threshold in the amount of $5,000, and

WHEREAS, this additional threshold will allow foreclosure proceedings to commence on any parcel where the special tax delinquency is $5,000 or greater, regardless of the number of delinquent payments,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Modesto acting as the Legislative Body of all of the City of Modesto CFDs that:

1. The City finds that the Act authorizes the filing of judicial foreclosure lawsuits to collect delinquent special taxes, and hereby orders that the delinquent special taxes listed on the attached Exhibit A and all future delinquent special taxes as to such property, be collected by action brought in the appropriate Superior Court to foreclose the liens thereof.

2. The Agreement for legal services between the City of Modesto and Sherman & Feller, a Law Corporation ("Agreement"), is hereby approved.

3. The City Manager, or his designee, is hereby authorized to the execute the Agreement.
3. Attorney shall act as special counsel on the terms set forth in the Agreement presented to the Council and shall prosecute the foreclosure actions and collect on behalf of the CFDs all amounts due on account of the special taxes listed in Exhibit A and any subsequent delinquent special taxes levied.

4. The Act provides for the payment of the costs and attorneys fees for prosecution of the foreclosure lawsuits on redemption prior to entry of judgment as well as on post-judgment redemption, and hereby authorizes Attorney to require payment on its behalf of all costs and all attorneys’ fees incurred to collect the delinquent special taxes as a condition of such redemption as provided in the Agreement.

5. City staff in conjunction with special counsel and other City consultants are authorized and directed if and as applicable, pursuant to Government Code Section 53356.2: 1) to record notices of intent to remove the delinquent special taxes from the tax rolls, and 2) to request that the applicable County officials remove current and future delinquent special taxes from the tax rolls.

6. An additional administrative foreclosure threshold in the amount of $5,000 be established. This additional threshold will allow foreclosure proceedings to commence on any parcel where the special tax delinquency is $5,000 or greater, regardless of the number of delinquent payments.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 3rd day of July, 2007 by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

APPROVED AS TO FORM:

By: SUSANA ALCALA WOOD, City Attorney

ATTEST: [Signature] MEAN MORRIS, City Clerk
**EXHIBIT "A"**

CFD No. 2003-1 (Fairview Village)
Delinquent Special Taxes (updated June 30, 2007)

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<td>2005</td>
<td>$434.78</td>
</tr>
<tr>
<td></td>
<td>2006</td>
<td>$444.64</td>
</tr>
</tbody>
</table>

*Does not include delinquent and redemption penalties.*
EXHIBIT "A"

CFD No. 2003-1 (Fairview Village)
Delinquent Special Taxes (updated June 30, 2007)

<table>
<thead>
<tr>
<th>FeeParcel</th>
<th>Fiscal Year</th>
<th>Amount*</th>
</tr>
</thead>
<tbody>
<tr>
<td>056-096-057-000</td>
<td>2006</td>
<td>$444.64</td>
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<td>$444.64</td>
</tr>
</tbody>
</table>

*Does not include delinquent and redemption penalties.
EXHIBIT "A"

CFD No. 2004-1 (Village One #2)
Delinquent Special Taxes (updated June 30, 2007)

<table>
<thead>
<tr>
<th>FeeParcel</th>
<th>Fiscal Year</th>
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<tbody>
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<td>2005</td>
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*Does not include delinquent and redemption penalties.
MODESTO CITY COUNCIL  
RESOLUTION NO 2007-411

RESOLUTION REJECTING THE SOLE RESPONSIVE BID FOR CROWN VICTORIA POLICE INTERCEPTOR VEHICLES – 2008 MODEL YEAR, DUE TO THE BID NOT BEING COMPETITIVELY PRICED BASED ON SIMILAR CONTRACTS WITH PUBLIC AGENCIES WITHIN THE STATE OF CALIFORNIA, AND AUTHORIZE THE PURCHASE OF FIFTEEN (15) CROWN VICTORIA POLICE INTERCEPTOR VEHICLES BY “ACCESSING THE TERMS” OF A COMPETITIVELY BID CONTRACT WITH THE CITY OF SACRAMENTO, THROUGH DOWNTOWN FORD, SACRAMENTO, CA, FOR A ESTIMATED COST OF $400,500

WHEREAS, on August 2, 2006, Council approved Resolution No. 2006-245 authorizing the Purchasing Manager to issue formal Request for Bids (RFB) for new vehicles and heavy equipment throughout FY 06/07 through various competitive processes, with the Purchasing Division coming back to Council for award authorization, and

WHEREAS, on March 20, 2007, the Purchasing Division issued Request for Bid No. 0607-39 for the purchase of Police Interceptor Vehicles, Crown Victoria – 2008 model year, to twenty-one (21) vendors, of which one (1) was a local company, posted the bid on the City’s web site, and formally advertised as required by law, and

WHEREAS, on April 24, 2007, RFB’s were formally opened in the City Clerk’s office. Of the twenty-one (21) prospective bidders, three (3) companies chose to respond, and

WHEREAS, two (2) companies submitted only one (1) original bid document, and

WHEREAS, RFB language requires bidders to submit two (2) originals and (3) copies, failure to furnish two (2) “inked” signed original bid documents shall result in disqualification, and

WHEREAS, both companies bid submittals were disqualified due to being non-responsive and received no further consideration, and
WHEREAS, RFB specification 3.1 Required Documents, states:

- Failure to furnish two (2) "inked" signed original bid documents will result in disqualification.
- Failure to furnish the required documents may result in disqualification,

and

WHEREAS, a cost analysis was conducted to review the City of Sacramento Contract, issued February 1, 2007, and the State of California Contract, issued June 1, 2007, and

WHEREAS, City staff determined that the sole responsive bidder was not competitively priced with other public agencies, and by "accessing the terms" of a competitively bid contract with the City of Sacramento, through Downtown Ford, Sacramento, CA, the City will select the bid that best suits the City’s needs, and

WHEREAS, RFB specification 2.3 Award of Bid, states:

- The City reserves the right to decline to award a contract if it is determined that the proposed pricing is not competitively priced based on similar contracts with public agencies within the State of California.
- The City reserves the right to select that bid, which best suits the City’s needs. Regardless of City staff’s recommendation, the City Council reserves the right to award a contract to the bidder that best suits the City’s needs as determined by the City Council whether or not said award is consistent with City staff’s recommendation for award

WHEREAS, The Modesto Municipal Code Section 8-3.203, requires all purchases, which meet or exceed $50,000 for material and equipment or contractual services to be formally bid, and

WHEREAS, per Modesto Municipal Code Section 8-3.204 (d) the Purchasing Manager may determine that a process other than the formal bid procedure set forth in Section
8-3.203 will result in procurement for the City at the lowest possible cost commensurate with the desired quality, and

WHEREAS, by “accessing the terms” through the contract with the City of Sacramento, the purchase of this equipment will conform to MMC Section 8-3.204(d), and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby authorizes rejecting the sole bid received, due to the bid not being competitively priced based on similar contracts with public agencies within the State of California and authorize the purchase of fifteen (15) Crown Victoria Police Interceptor vehicles by “accessing the terms” of a competitively bid contract with the City of Sacramento, through Downtown Ford, Sacramento, CA, for a total estimated cost of $400,500.

BE IT FURTHER RESOLVED that the Purchasing Manager shall issue a purchase order by “accessing the terms” of the City of Sacramento contract for the Public Works Department, Fleet Services Division, to Downtown Ford, Sacramento, CA, for the total estimated cost of $400,500.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Marsh, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris, City Clerk

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-412

RESOLUTION APPROVING AN AGREEMENT WITH HABITAT FOR HUMANITY, STANISLAUS, FOR COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) SET-ASIDE FUNDS, IN THE AMOUNT OF $196,611.75, AND AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE AGREEMENT AND RELATED DOCUMENTS

WHEREAS, the City of Modesto receives annual entitlements from the U.S. Department of Housing and Urban Development (HUD) based on the population size, number of households living below poverty level and number of sub-standard housing units; a percentage of the HOME Investment Partnership Program (HOME) entitlement plus estimated program income may be allocated for the purposes of providing assistance consistent with the functions of HOME funding, and

WHEREAS, Community Housing Development Organization (CHDO) funds can be allocated only to non-profit organizations that have been approved by the City of Modesto as CHDOs, and are active in Modesto and operating in compliance with the HOME regulations, and

WHEREAS, on May 24, 2005, by Resolution No. 2005-279, the City Council approved the City of Modesto draft 2005-2006 HUD Annual Action Plan, which included the allocation of $196,612 CHDO set-aside funds to cover the project costs of affordable housing and $65,537 in CHDO operating funds to assist with the operational costs of the organization; these funds are to be provided to an eligible CHDO; the City of Modesto currently has only three eligible and active CHDOs: Habitat for Humanity, Stanislaus, ACLC, Inc., and STANCO, and

WHEREAS, on October 28, 2005, the Citizens Housing and Community Development Committee (CH&CDC) approved staff recommendation to send a letter to the three active and
approved Community Housing Development Organizations (CHDOs) and invite them to submit a Letter of Interest if they are interested in applying for these funds, and

WHEREAS, letters inviting the three CHDOs to submit a Letter of Interest were sent to the CHDOs on January 10, 2006; all three CHDOs submitted letters of interest requesting the set-aside funds, the operating funds, or both; a review committee reviewed the CHDO letters and proposals, and presented a recommendation to the CH&CDC, and

WHEREAS, at the June 23, 2006, meeting, the CH&CDC recommended the allocation of $196,611.75 in CHDO set-aside funds to Habitat for Humanity, Stanislaus, to be utilized for predevelopment activities for the Hope Village project, and

WHEREAS, City staff has been working with Habitat for Humanity to develop new timelines since the scope and design of the project has changed; the timelines are based on the submission of a complete application for required zoning and a complete application for tentative subdivision map for the Hope Village project; these timelines have been submitted to the City by Habitat for Humanity on April 11, 2007, and

WHEREAS, the Citizens Housing and Community Development Committee (CH&CDC) met on June, 23, 2006, and recommended to allocate the FY 2005-2006 HOME CHDO set-aside funds to Habitat for Humanity, Stanislaus, and

WHEREAS, Habitat for Humanity has not provided proof of insurance that meets the City of Modesto standards as outlined in the agreement for CHDO funds, and

WHEREAS, by a letter to Habitat for Humanity dated July 6, 2007, a copy of which is included herein as Exhibit “A” and incorporated by reference, City staff has stated its intention to recommend approval of the loan agreement for CHDO Set-Aside funds, with the full disclosure
that Habitat for Humanity has not met the requirement for acquiring or providing evidence of insurance meeting the City’s standard requirements, and

WHEREAS, the recommendation for approval of the loan without meeting standard insurance requirements is due to the administrative nature of pre-development activities that will be funded by this loan, and

WHEREAS, this letter further states that City staff would not recommend consideration of this or any other development agreement for actual construction, rehabilitation or property development without evidence of insurance that meets all standard requirements,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that the Council hereby approves an agreement with Habitat for humanity, Stanislaus for Community Housing Development Organization for (CHDO) funds in the amount of $196,611.75.

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to execute the agreement and related documents.

BE IT FURTHER RESOLVED that any future agreement related to development will require that Habitat for Humanity meet all City Standard Insurance requirements.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Keating was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O'Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

Attest: Jean Morris
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
RESOLUTION AMENDING EXHIBIT "A" OF RESOLUTION NO. 2007-138 TO AMEND THE CLASS RANGE TABLE FOR REPRESENTED MANAGEMENT AND CONFIDENTIAL NON-SWORN CLASSES TO REVISE THE SALARY RANGES FOR DEPUTY CHIEF BUILDING OFFICIAL, CHIEF BUILDING OFFICIAL, JUNIOR CIVIL ENGINEER, JUNIOR TRAFFIC ENGINEER, ASSOCIATE CIVIL ENGINEER, ASSOCIATE TRAFFIC ENGINEER, SENIOR CIVIL ENGINEER, AND TRAFFIC ENGINEER AND AUTHORIZE REGISTERED ENGINEER PAY FOR DESIGNATED CLASSIFICATIONS

WHEREAS, the City Council desires to amend Exhibit “A” of Resolution No. 2007-138, which approved the Class Range Table for Represented Management and Confidential Non-Sworn Classes,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto as follows:

SECTION I. AMENDMENT TO RESOLUTION NO. 2007-138. Exhibit "A" to Resolution No. 2007-138 entitled, "City of Modesto Class Range Table Represented Management and Confidential Non-Sworn Classes Effective February 27, 2007," is hereby amended as shown on the amended Exhibit “A”, which is attached hereto and made a part hereof. Said amended Exhibit “A” entitled “City of Modesto Class Range Table Represented Management and Confidential Non-Sworn Classes Effective June 12, 2007”, changes the classifications of Junior Civil Engineer from Range 430 ($4543-$5536 mo) to Range 432 ($4773-$5816 mo), Junior Traffic Engineer from Range 430 ($4543-$5536 mo) to Range 432 ($4773-$5816 mo), Assistant Civil Engineer from Range 434 ($5015 -$6110 mo) to Range 436 ($5269-$6420 mo), Assistant Traffic Engineer from Range 434 ($5015 -$6110 mo) to Range 436 ($5269-$6420 mo), Associate Civil Engineer from Range 440 ($5816 -$7086 mo) to Range 443 ($6263- 7631 mo), Associate Traffic Engineer from Range 440 ($5816 -$7086 mo) to Range 443 ($6263-7631 mo), Senior Civil Engineer from Range 447 ($6913-$8423 mo) to Range 450
($7445-$9071 mo), Traffic Engineer from Range 447 ($6913-$8423 mo) to Range 450 ($7445-$9071 mo), Deputy Chief Building Official from Range 444 ($6420-$7822 mo) to Range 446 ($6745-$8218 mo), Chief Building Official from Range 447 ($6913-$8423 mo) to Range 450 ($7445-$9071 mo), in the Class Range Table.

SECTION II. REGISTERED ENGINEER PAY. Effective June 12, 2007, those employees who possess a current registration as a Professional Civil Engineer in the State of California in the classification of Chief Building Official shall be eligible to receive 2.5% Registered Engineer Pay, and in the classification of Deputy Chief Building Official shall be eligible to receive 5% Registered Engineer Pay.

SECTION III. EFFECTIVE DATE. This resolution shall become effective on and after July 10, 2007.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Marsh, who moved its adoption, which motion being duly seconded by Councilmember Hawn, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O'Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: ____________________________

JEAN MORRIS, City Clerk

(SEAL)

APPROVED AS TO FORM:

By ____________________________

SUSANA ALCALA WOOD, City Attorney
CITY OF MODESTO  
CLASS RANGE TABLE  
REPRESENTED MANAGEMENT AND CONFIDENTIAL NON-SWORN CLASSES  
Effective June 12, 2007

<table>
<thead>
<tr>
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<tbody>
<tr>
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<td></td>
</tr>
</tbody>
</table>
| 407   | Administrative Clerk II (Confidential)  
       | Administrative Office Assistant II (Confidential) |
| 408   |       |
| 409   |       |
| 410   |       |
| 411   | Administrative Office Assistant III (Confidential)  
       | Police Clerk II (Confidential) |
| 412   |       |
| 413   | Administrative Technician (Confidential) |
| 414   |       |
| 415   | Senior Administrative Office Assistant (Confidential)  
       | Secretary |
| 416   |       |
| 417   |       |
| 418   | Legal Secretary  
       | Systems Technician I |
| 419   | Public Information Technician (Confidential) |
| 420   | Accountant I (Confidential)  
       | Deputy City Clerk  
       | Employee Benefits Coordinator  
       | Executive Secretary (Represented)  
       | Legal Services Technician |
| 421   |       |

Exhibit “A”
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
</table>
| 422   | Office Supervisor  
       | Utility Dispatch Supervisor  
       | Workers' Compensation Claims Examiner I  
       | Systems Technician II |
| 423   | Custodian Supervisor  
       | Parking Services Supervisor |
| 424   | Assistant Planner  
       | Buyer  
       | Police Facilities Coordinator |
| 425   | Administrative Analyst I |
| 426   | Supervising Animal Control Officer  
       | Police Civilian Supervisor  
       | Stores Manager  
       | Systems Technician III |
| 427   | Assistant City Clerk/Auditor  
       | Legal Services Administrator  
       | Workers' Compensation Claims Examiner II |
| 428   | Accountant II (Represented)  
       | Senior Buyer |
| 429   | |
| 430   | Associate Planner  
       | Community Services Supervisor  
       | Events Coordinator  
       | Senior Crime Analyst  
       | Software Analyst I |
| 431   | Administrative Analyst II  
       | Assistant Risk Manager  
       | Budget Analyst I  
       | Personnel Analyst  
       | Recycling Program Coordinator |
| 432   | Communications Specialist |

Exhibit "A"
<table>
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<tr>
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<th>TITLE</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Compost Facility Supervisor</td>
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<tr>
<td></td>
<td>Customer Services Supervisor</td>
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<tr>
<td><strong>Junior Civil Engineer</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Junior Traffic Engineer</strong></td>
</tr>
<tr>
<td></td>
<td>Neighborhood Preservation Supervisor</td>
</tr>
<tr>
<td></td>
<td>Operations and Maintenance Supervisor</td>
</tr>
<tr>
<td></td>
<td>Recreation Supervisor II</td>
</tr>
<tr>
<td></td>
<td>Senior Accountant</td>
</tr>
<tr>
<td></td>
<td>Water Quality Control Maintenance Supervisor</td>
</tr>
<tr>
<td></td>
<td>Water Quality Control Operations Supervisor</td>
</tr>
<tr>
<td>433</td>
<td>Organizational Development Specialist</td>
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<tr>
<td>434</td>
<td>Budget Analyst II</td>
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<tr>
<td></td>
<td>Environmental Laboratory Supervisor</td>
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<td>Operations Supervisor</td>
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<td>Regulatory Compliance Supervisor</td>
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<td>SCADA Supervisor</td>
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<td>Senior Community Development Program Specialist</td>
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<td>Senior Housing Rehabilitation Specialist</td>
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<td></td>
<td>Software Analyst II</td>
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<tr>
<td></td>
<td>Supervising Accountant</td>
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<td>Systems Engineer I</td>
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<td>Business Analyst</td>
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<td>Emergency Medical Services Coordinator</td>
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<td>Integrated Waste Specialist</td>
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<td>Management Analyst</td>
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<td>Senior Personnel Analyst</td>
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<td>Weed and Seed Program Coordinator</td>
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<tr>
<td>436</td>
<td><strong>Assistant Civil Engineer</strong></td>
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<td><strong>Assistant Traffic Engineer</strong></td>
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<tr>
<td></td>
<td>Electrical Supervisor</td>
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<td>Senior Planner</td>
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</tbody>
</table>

Exhibit “A”
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
</table>
| 438   | Budget Officer  
Events Supervisor  
Housing Program Supervisor  
Land Surveyor  
Property Agent  
Public Safety Business Services Analyst  
Senior Business Analyst  
Software Analyst III  
Systems Engineer II |
| 439   | Administrative Services Officer  
Community Facilities Districts Administrative Officer |
| 440   | Transportation Planner |
| 441   | Airport Manager  
Building Maintenance Superintendent  
Fleet Manager  
Housing and Urban Development Manager  
Parks Operations Superintendent  
Parks Planning and Development Manager  
Purchasing Manager  
Recreation Program Manager  
Streets Superintendent  
Urban Forestry Superintendent  
Wastewater Collections Superintendent  
Water Superintendent |
| 442   | Customer Services Division Manager  
Manager of Budget and Financial Analysis  
Software Analyst IV  
Supervising Building Inspector  
Supervising Construction Inspector  
Systems Engineer III |
| 443   | Associate Civil Engineer  
Associate Traffic Engineer |

Exhibit “A”
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
</table>
| 444   | Principal Planner  
|       | Solid Waste Program Manager  
|       | Transit Manager |
| 445   | Accounting Division Manager |
| 446   | Deputy Chief Building Official  
|       | Information Technology Unit Manager  
|       | Wastewater Treatment Plant Manager |
| 447   | Business Development Division Manager  
|       | Planning Division Manager |
|       |  |
|       |  |
| 450   | Chief Building Official  
|       | Senior Civil Engineer  
|       | Traffic Engineer |
| 451   |  |
| 452   |  |
| 453   |  |
| 455   |  |

Exhibit "A"
RESOLUTION AMENDING THE FISCAL YEAR 07-08 OPERATING BUDGETS OF VARIOUS FUNDS TO APPROPRIATE RESOURCES TO FINANCE THE COST OF VARIOUS SALARY ADJUSTMENTS NEGOTIATED FOR ENGINEERS AND BUILDING OFFICIALS FROM FUND RESERVES

WHEREAS, the City Council desires to make salary and benefit changes for engineering and building officials, and

WHEREAS, the FY 07-08 costs associated with these changes are estimated at $157,364, effective July 1, 2007, and

WHEREAS, $157,364 of these increased expenditures must be budgeted as shown in Exhibit A, which is incorporated by reference herein,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that the Fiscal Year 2007-08 Operating Budget is hereby amended as shown in Exhibit A.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Marsh, who moved its adoption, which motion being duly seconded by Councilmember Hawn, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

Attest: Jean Morris

JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By: SUSANA ALCALA WOOD, City Attorney
Exhibit A

<table>
<thead>
<tr>
<th>Fund</th>
<th>Title</th>
<th>FY 2007-2008 Cost Increase</th>
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<td>General Fund</td>
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<td>300</td>
<td>CIP Support Fund</td>
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<td>330</td>
<td>Developer Fund</td>
<td>$9,298</td>
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<td>700</td>
<td>Gas Tax Fund</td>
<td>$15,476</td>
</tr>
<tr>
<td>2900</td>
<td>CFD Administration Fund</td>
<td>$9,291</td>
</tr>
<tr>
<td>6100</td>
<td>Water Fund</td>
<td>$17,121</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$157,364</td>
</tr>
</tbody>
</table>

the individual line items for salaries and benefits will be adjusted as needed
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-415

RESOLUTION REVISING THE POSITION CLASSIFICATION PLAN FOR THE CITY OF MODESTO

WHEREAS, a Position Classification Plan for the City of Modesto was adopted by Modesto City Council Resolution No. 88-338 pursuant to Rule 2 of the Personnel Rules and Regulations of the City of Modesto, and

WHEREAS, the City Manager has recommended to the Council amendments to the Position Classification Plan, and

WHEREAS, Rule 2.2 of the City of Modesto Personnel Rules provides that revisions to the Classification Plan shall be effective upon adoption of resolution of the City Council,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto as follows:

SECTION I. CLASSIFICATION CREATED. The Position Classification Plan of the City of Modesto is hereby amended to create the following classifications:

1. Water Distribution Operator I/II/III at salary range 116, 118, 124
2. Water Production Operator I/II at salary range 124, 128
3. Water Services Equipment Operator I/II at salary range 124, 128
4. Water Division Crewleader at salary range 132

The job specifications for these classifications are being created as a result of a compensation study of specified classifications. The job specifications for said classifications, as shown on the attached Exhibit “A,” which is hereby made a part of
this resolution by reference, is hereby approved and made part of the Position Classification Plan of the City of Modesto.

SECTION II. CLASSIFICATIONS AMENDED. The Position Classification Plan of the City of Modesto is hereby amended to revise and re-title the job specifications for the following classifications:

1. Wastewater Treatment Plant Attendant to Wastewater Treatment Plant Operator I
2. Wastewater Treatment Plant Operator to Wastewater Treatment Plant Operator II
3. Wastewater Treatment Plant Relief Operator to Wastewater Treatment Plant Operator III

The Position Classification Plan of the City of Modesto is hereby amended to revise the job specifications for the following classifications:

1. Cross Connection Specialist
2. Water Conservation Specialist
3. Senior Wastewater Treatment Plant Operator
4. Building Inspector I/II
5. Equipment Mechanic
6. Heavy Equipment Mechanic
7. Equipment Mechanic Crewleader
8. Heavy Equipment Mechanic Crewleader

The job specifications for these classifications are being amended as a result of a compensation study of specified classifications. The job specifications for said
classifications, as shown on the attached Exhibit "B," which is hereby made a part of this resolution by reference, is hereby approved and made part of the Position Classification Plan of the City of Modesto.

SECTION III. CLASSIFICATION DELETED. The Position Classification Plan of the City of Modesto is hereby amended to delete the classification of Water Distribution System Operator, as said classification is no longer being used.

SECTION IV. EFFECTIVE DATE. This resolution shall become effective on and after July 10, 2007.

The foregoing resolution was introduced in a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Marsh, who moved its adoption, which motion being duly seconded by Councilmember Hawn, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris

JEAN MORRIS, City Clerk

(SEAL)

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
WATER DISTRIBUTION OPERATOR I
WATER DISTRIBUTION OPERATOR II
WATER DISTRIBUTION OPERATOR III

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

These three (3) classes comprise the Water Distribution Operator series. Under general supervision, incumbents perform duties that range from semi-skilled to skilled and involve the construction, maintenance, and repair of the City's water distribution system and the resolution of customer service issues. Depending upon the level of a particular position, incumbents must possess, or be in the process of obtaining, a Grade I, II, or III Water Distribution Operator Certificate issued by the State of California, Department of Health Services.

Positions allocated to this series are typically flexibly staffed to all three levels. Generally, employees may promote upward through the series as they meet the qualifications/certifications required by the higher-level class and have demonstrated proficiency in performing work at that level, subject to approval by management.

DISTINGUISHING CHARACTERISTICS

Water Distribution Operator I - This is the training level class in the Water Distribution Operator series. Incumbents in this class perform the more routine tasks and duties assigned to positions in the series while they are obtaining the skills, experience and qualifications required to perform the full range of duties. Since this is typically used as a training class, employees are required to have some general maintenance experience, but no specific experience pertaining directly to water distribution systems.

Water Distribution Operator II - This is the first working level class in the Water Distribution Operator series. This class can be distinguished from Water Distribution Operator I because incumbents in this class have the experience, qualifications and demonstrated proficiency required to perform moderately complex duties with some independence. This class can also be distinguished from Water Distribution Operator III because the latter is the journey-level class where incumbents have the experience, qualifications and demonstrated proficiency to perform the full range of skilled duties with substantial independence.

Water Distribution Operator III - This is the full journey-level class in the Water Distribution Operator series. In addition to being fully certified, incumbents at this level receive only occasional instruction as new or unusual situations arise, and they are fully

Exhibit “A”
aware of the operating procedures and policies of the work unit. This class can be distinguished from Water Distribution Operator II because incumbents in the latter class are still developing the skills and qualifications necessary to perform the full range of journey-level duties and are not eligible to serve independently as shift operators. In contrast, a Water Distribution Operator III may serve as a shift operator and have direct charge of the operation of the water distribution system for a specified period of the day.

SUPERVISION RECEIVED AND EXERCISED

At all levels, incumbents receive general supervision from higher level supervisory and management staff. As both proficiency and qualifications are gained, incumbents are assigned more complex duties, which they are expected to perform with greater independence.

At the Water Distribution Operator II and III levels, incumbents may provide functional/technical direction or leadership to less experienced employees.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS - Essential and other important responsibilities may include, but are not limited to, the following:

Essential Functions:

- Lay and fit pipelines; make water line taps; install water services, fire hydrants, blow-offs, valves, meters, vaults, boxes, and exercise valves; locate and mark services and mains for Underground Service Alerts.

- Flush water mains and services to maintain a safe, potable water system.

- Respond to emergencies including flood, line breaks and overflows; repair and restore systems as required.

- Respond to customer water problems including leaks, low water pressure, meter connects and disconnects, and unusual meter readings.

- Collect water samples from wells, mains and services for lab testing.

- Read and update water distribution maps and as-built plans and blueprints; analyze projected new routes.

- Identify and locate service and main leaks for heavy crews; operate pipe locators and gas-sensing equipment; install and inspect backflow devices; raise and maintain water meters above ground.

- Excavate trenches and install shoring; back fill trenches with proper material to

Exhibit “A”
achieve correct compaction.

- Operate construction equipment and power tools such as dump trucks, front-end loaders, tampers, tap machines, pavement saws, cutting torches and welders.

- Operate hand-held and office computers to enter and retrieve data; prepare written and computerized records and reports; review reports for accuracy.

- Install street barricades, cones, flags and standards prior to the performance of construction and repair activities; direct and control traffic around work sites.

- Tactfully respond to requests and inquiries from customers of the water utility and from the general public.

- Identify equipment needs for each assigned project.

- Utilize proper safety precautions related to all work performed.

- Perform work in emergency situations as required.

- Perform standby/on-call duties as assigned and required.

Marginal Functions:

- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Methods, techniques, and tools, and the operational characteristics of mechanical equipment used in the construction, maintenance and repair of water utility facilities and meters.

- Methods and procedures used in monitoring water systems.

- Practices for collection of water samples.

- Basic arithmetic principles.

- Potable water disinfection (chlorination) rules and regulations.

- Safe work practices.

Exhibit "A"
Ability to:

- Perform skilled and semi-skilled maintenance, construction, and repair work in the area of work assigned.
- Communicate effectively with the public to resolve water service complaints.
- Handle contaminated materials and equipment.
- Identify equipment, tools and materials needed for each project.
- Fabricate tools and equipment if needed for projects.
- Identify possible or potential sources of contamination and how to deal with it to ensure a safe water system.
- Disassemble water meters, clean meter parts; reassemble meters; test and adjust meters; install and remove meters; check for proper operation of meters.
- Perform heavy manual labor, particularly as it pertains to the construction, maintenance and repair of water distribution systems.
- Understand and follow oral and written instructions.
- Work in confined areas.
- Work in deep trenches and follow trenching and shoring safety standards.
- Use and operate hand tools, mechanical equipment, power tools, and other equipment required for the work in a safe and efficient manner.
- Read and interpret basic maps and blueprints.
- Communicate effectively, both orally and in writing.
- Establish and maintain cooperative relationships with those contacted during the course of work.

EXPERIENCE, EDUCATION AND TRAINING GUIDELINES

Any combination of experience, education and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Exhibit “A”
Water Distribution Operator I

Experience:

- Two years of increasingly responsible experience performing field maintenance duties, including at least one year at a level comparable to the class of Maintenance Worker II in the City of Modesto. Work experience within a municipal or private water utility is highly desirable.

Certificates

- Must obtain a Grade I Water Distribution Operator Certificate issued by the State of California, Department of Health Services within eighteen (18) months of appointment as a requirement of continued employment. Failure to obtain the required certificate may result in release from probation or termination.

- Must obtain a Grade II Water Distribution Operator Certificate issued by the State of California, Department of Health Services within thirty (30) months of appointment as a requirement of continued employment. Failure to obtain the required certificate may result in release from probation or termination.

Water Distribution Operator II

Experience:

- One year of increasingly responsible experience performing construction, maintenance and repair on water distribution facilities at a level comparable to the class of Water Distribution Operator I in the City of Modesto.

Certificate

- Must possess a Grade II Water Distribution Operator Certificate issued by the State of California, Department of Health Services.

Water Distribution Operator III

Experience:

- Two years of increasingly responsible experience performing construction, maintenance and repair on water distribution facilities, including one year at a level comparable to the class of Water Distribution Operator II in the City of Modesto.

Exhibit “A”
Certificate

- Must possess a Grade III Water Distribution Operator Certificate issued by the State of California, Department of Health Services.

All Levels

Education:

- Equivalent to graduation from High School or possession of a G.E.D. certificate.

Licenses:

- Must possess and maintain a valid California driver's license.

Other Requirements:

- Possession of a Backflow Tester Certificate issued by the American Water Works Association (AWWA) is highly desirable.

- During the course of employment, may be required to attend and successfully complete training courses as needed to perform assigned duties, including First Aid and CPR.

WORKING CONDITIONS:

Environmental Conditions:

- Work is typically performed in a field environment that may require: travel from site to site; exposure to hot and cold temperatures, inclement weather, heavy traffic and other hazards; and working in confined spaces with potentially hazardous materials.

Physical Conditions:

- Essential and marginal functions may require: lifting/carrying objects of up to 100 pounds of weight; maintaining physical condition necessary for walking, standing for long periods of time and crawling; manipulation of hand tools; operating motorized equipment and vehicles.

Work Assignment:

- May be required to work evenings, weekends and holidays; may be required to work overtime and irregular hours in emergency situations.

Exhibit “A”
DEFINITION

These two (2) classes comprise the Water Production Operator series. Under direction, incumbents perform advanced support duties pertaining to the distribution and treatment of the City's potable water system, and the skilled maintenance and repair of water distribution and treatment equipment/facilities. In addition to the required certificates in water distribution, incumbents must either possess, or be in the process of obtaining, an appropriate water treatment certificate issued by the State of California, Department of Health Services.

Positions allocated to this series are typically flexibly staffed to both levels. Generally, employees may promote from a Water Production Operator I to a Water Production Operator II when they meet the qualifications/certifications required by the higher-level class and have demonstrated proficiency in performing work at that level, subject to approval by management.

DISTINGUISHING CHARACTERISTICS

Water Production Operator I - This is the training level class in the Water Production Operator series. Incumbents in this class perform the more routine tasks and duties assigned to positions in the series while they are obtaining the skills, experience and qualifications required to perform the full range of duties. Incumbents must have substantial experience pertaining to the construction, maintenance and repair of water distribution systems, but need not have previous experience involving water treatment facilities and/or equipment.

Water Production Operator II - This is the full journey-level class in the Water Production Operator series. In addition to being certified to perform both water distribution and treatment duties, incumbents at this level receive only occasional instruction as new or unusual situations arise, and they are fully aware of the operating procedures and policies of the work unit. This class can be distinguished from Water Production Operator I because incumbents in the latter class are still developing the skills and qualifications necessary to perform the full range of journey-level duties assigned to positions in this series.
SUPERVISION RECEIVED AND EXERCISED

Water Production Operator I - Incumbents work under the general supervision of higher-level supervisory staff. Incumbents do not directly lead or supervise other employees.

Water Production Operator II - Incumbents work under the direction of higher-level supervisory staff. At this level, incumbents may provide functional/technical direction or leadership to less experienced employees.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS – Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- Inspect, troubleshoot, repair, maintain and adjust wellhead water treatment units, storage reservoirs, and other water facilities, machinery and equipment including production pumps, chlorine injection pumps, sand separators, electric motors, equipment ventilation, motor controls, valves and electric generators; remove and reinstall well seals; install, maintain, and calibrate water meters, hypo chlorinators and on-line analyzers.

- Perform preventive maintenance checks and servicing on water system equipment; pack, lubricate, clean and paint pumping equipment and motors; inspect and calibrate gauges and meters; inspect and test air quality analyzers; develop maintenance schedules; coordinate emergency repair of systems as needed.

- Operate and maintain ion exchange, carbon filtering and other water treatment elements; inspect, troubleshoot, repair, maintain, sample and adjust the equipment as necessary through computer controlled interfaces; maintain and operate chemical feed systems and perform dosage computations; sample the product water and adjust the treatment process as required to maintain water quality standards.

- Check automated system (SCADA) parameters through onsite and remote interfaces in order to monitor and operate wells and treatment systems and to identify maintenance needs; enter data into the system at remote sites using micro-computer or other devices.

- Flush water lines, filters, fire hydrants, blow offs or other structures/systems as required.

- Collect regular and intermittent water samples from well sites, treatment plants and other systems access points as required by law; process samples for laboratory testing.
Maintain accurate records pertaining to water sampling/testing, well production, flow rate and system pressure as required by law; operate, maintain and complete daily logs of emergency standby generators.

Provide input on treatment facility construction; read and interpret blueprints; provide input on design blueprints and recommend changes before finalization.

Respond to and investigate public concerns regarding water quality problems.

Perform various skilled and semi-skilled plumbing, electrical, and carpentry duties as required; perform concrete repair including sawing, pouring, finishing and jack hammering; fabricate parts and equipment including mounts, brackets and shields; operate welding and cutting equipment;

Help maintain an inventory of supplies, parts and equipment used in water service maintenance.

Marginal Functions:

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles, methods, materials, and tools employed in the repair and maintenance of pumps, motors, and related equipment.

- Principles and practices of hydraulics related to pumps and other water distribution equipment.

- Basic plumbing and electrical principles.

- Safety procedures for confined space entry.

- Practices and techniques of metal cutting and welding.

- Preventive maintenance and inspection methods.

- Appropriate safety practices and regulations.

- Supervisory Control and Data Acquisition (SCADA) computerized pump control systems.

- Water sampling methods.

Exhibit “A”
- Confined space entry procedures.
- Water disinfection and chemical dosage requirements.
- Safety procedures in handling chemicals.
- Safe operation of cranes and/or other specialized equipment (with appropriate training).

**Ability to:**

- Independently perform a variety of skilled and complex repair, maintenance, servicing, and cleaning tasks involving pumps, motors, and computerized and pneumatic controls.
- Troubleshoot and diagnose malfunctions with pumping capacities, pneumatic controls and computerized controls, and determine effective course of action for correcting them.
- Operate and maintain a variety of equipment and tools in the performance of maintenance tasks; operate a portable sample pump; operate a steam cleaner; operate a mobile crane, if assigned.
- Keep detailed maintenance records.
- Read and interpret blueprints.
- Work in confined spaces.
- Understand and carry out oral and written directions.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Perform standby duty as assigned.
- Spray pesticides, herbicides and insecticides in a safe manner and handle chemicals accordingly, as required.

**EXPERIENCE, EDUCATION AND TRAINING GUIDELINES:**

Any combination of experience, education and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Exhibit “A”
Water Production Operator I

Experience:

- One year of experience performing water distribution system construction, maintenance and repair duties at a level comparable to a Water Distribution Operator II in the City of Modesto.

Certificates:

- Must possess a Grade III Water Distribution Operator Certificate issued by the State of California, Department of Health Services.

- Must obtain a Grade I Water Treatment Operator Certificate issued by the State of California, Department of Health Services within eighteen (18) months of appointment. Failure to obtain the required certificate may result in release from probation or termination.

- Must obtain a Water Sampling Certificate within twelve (12) months of appointment. Failure to obtain the required certificate may result in release from probation or termination.

Water Production Operator II

Experience:

- One year of experience performing specialized maintenance and repair duties involving both water distribution and treatment activities.

Certificates:

- Must possess a Grade III Water Distribution Operator Certificate issued by the State of California, Department of Health Services.

- Must possess a Grade I Water Treatment Operator Certificate issued by the State of California, Department of Health Services.

- Must possess a Water Sampling Certificate.

Both Levels

Education:

- Equivalent to a high school diploma or G.E.D. certificate.
Licenses/Certificates:

- Must obtain and maintain a valid Class B Commercial California Driver’s license with appropriate endorsements within 45 days of appointment as a condition of continued employment. Failure to obtain the required license may result in release from probation or termination.

Other Requirements:

- Specialized training in the areas of mechanical maintenance and repair is highly desirable.

- During the course of employment, may be required to attend and successfully complete training courses as needed to perform assigned duties, including First Aid and CPR.

WORKING CONDITIONS

Environmental Conditions:

- Work is typically performed in a field environment that may require: travel from site to site; exposure to hot and cold temperatures, inclement weather, heavy traffic and other hazards; and working in confined spaces with potentially hazardous materials.

Physical Conditions:

- Essential and marginal functions may require: lifting/carrying objects of up to 75 pounds of weight; maintaining physical condition necessary for walking, standing for long periods of time and crawling; climbing and descending ladders; operating motorized equipment and vehicles.

Work Assignment:

- May be required to work evenings, holidays and weekends; may be required to work overtime and irregular hours in emergency situations.
Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

These two (2) classes comprise the Water Services Equipment Operator series. Incumbents operate light and/or heavy construction such as dump trucks, utility vehicles, backhoes, cranes, and other maintenance/transportation equipment in support of a variety of water distribution system activities and according to required standards. They also provide leadership, guidance and daily direction to water service crews at an assigned worksite and perform a wide variety of skilled maintenance tasks as assigned.

Both levels require incumbents to possess appropriate water distribution certificates upon hire. Incumbents at the Water Services Equipment Operator II level are fully trained and licensed to operate a wide range of equipment and perform the most advanced duties assigned to this series. If hired at the Water Services Equipment Operator I level, incumbents are given leadership and equipment operations training, and they must obtain specialized equipment operation licenses.

Positions allocated to this series are typically flexibly staffed to both levels. Generally, employees may promote from a Water Services Equipment Operator I to a Water Services Equipment Operator II when they meet the qualifications/licenses required by the higher-level class and have demonstrated proficiency in performing work at that level, subject to approval by management.

DISTINGUISHING CHARACTERISTICS

Water Services Equipment Operator I – This is the training level class in the Water Services Equipment Operator series. Incumbents in this class perform the more routine tasks and duties assigned to positions in the series while they are obtaining the skills, experience and qualifications required to perform the full range of duties. Incumbents must have substantial experience pertaining to the construction, maintenance and repair of water distribution systems, but may not initially have the specialized experience or licensing required for the operation of complex heavy equipment.

Water Services Equipment Operator II – This is the full journey-level class in the Water Services Equipment Operator series. In addition to having appropriate water distribution certificates, incumbents must possess specialized equipment licensing such as a California "Class A" driver's license and a crane operator's certificate. At this level, incumbents receive only occasional instruction as new or unusual situations arise, and
they are fully aware of the operating procedures and policies of the work unit. This class can be distinguished from Water Services Equipment Operator I because incumbents in the latter class are still developing the skills and qualifications necessary to perform the full range of journey-level duties assigned to positions in this series.

SUPERVISION RECEIVED AND EXERCISED

Water Services Equipment Operator I - Incumbents work under the general supervision of higher-level supervisory staff. Incumbents are trained to lead the daily activities of work crews on assigned projects.

Water Services Equipment Operator II - Incumbents work under the direction of higher-level supervisory staff. Incumbents provide on-site leadership, guidance and direction to work crews on assigned projects.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS - Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- Operate heavy construction equipment such as backhoes, motor graders, large front-end loaders, and cranes for a variety of construction and maintenance operations involving potable water lines and related systems.
- Provide on-site lead leadership, guidance and direction to work crews on assigned projects.
- Break out and load asphalt and concrete onto large dump trucks.
- Expose and excavate water mains, distribution lines, valves, and other water distribution system infrastructure.
- Identify, plan and arrange for equipment needed for each assigned project.
- Perform minor repairs on equipment and report the need for major repairs; check and adjust fluid level; grease and lubricate moving parts as required.
- Perform daily DMV vehicle inspections; document and inspect equipment for safety and wear.
- Perform the full-range of water distribution system operation, construction and maintenance tasks when equipment is not in use.
- Respond to emergencies including flood, line breaks and overflows; repair and

Exhibit “A”
restore systems as required.

- Provide training to lower level and/or less experienced employees.

**Marginal Functions:**

- Perform related duties as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- The use, operation and maintenance requirements of a wide range of power-driven equipment including trucks, backhoes, loaders, and cranes.

- Principles, methods, materials, and tools employed in the construction, maintenance and repair of water distribution systems.

- Principles and practices of leadership, supervision and training, particularly as they apply to manual labor activities and construction/maintenance work crews.

- Traffic laws, ordinances, and rules involved in light and heavy equipment operations.

- Safe work practices; trench safety and shoring methods.

- Working in and around open trenches, traffic, construction equipment and utilities.

- Traffic control on construction sites.

**Ability to:**

- Operate a variety of light and heavy power-driven equipment.

- Locate utilities and be familiar with Underground Service Alert (U.S.A.) procedures.

- Lead, guide and direct the daily work of assigned crews at a project work site.

- Perform a variety of skilled construction and maintenance tasks.

- Load and transport equipment on trailers.
• Learn the geography, streets and water distribution infrastructure of an area, based on assignment.

• Work with and around hazardous materials specific to water systems and water treatment.

• Perform maintenance repair and installation of water system equipment and machinery.

• Read blue prints; participate in construction meetings.

• Perform maintenance on assigned equipment in an efficient, safe manner.

• Understand and follow oral and written instructions.

• Work independently or in a crew situation, as assigned.

• Set up and oversee construction sites at night, in adverse weather, or in emergencies.

• Establish and maintain cooperative-working relationships with those contacted in the course of work.

EXPERIENCE, EDUCATION AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Water Services Equipment Operator I

Experience:

• One year of experience performing journey-level water distribution system construction, maintenance and repair duties at a level comparable to or higher than a Water Distribution Operator II in the City of Modesto; OR

• Two years of increasingly responsible experience performing maintenance and/or construction work involving the operation of light or medium equipment.

Licenses/Certificates:

• Must obtain a valid Class A commercial California driver's license, with specific endorsements required by the job duties, within 45 days of appointment. Failure to

Exhibit “A”
obtain the required license may result in release from probation or termination.

- Must obtain a valid crane operator certificate, issued by the National Commission of Crane Operators, within twelve (12) months of appointment. Failure to obtain the required certificate may result in release from probation or termination.

- Must obtain a Water Sampling Certificate within twelve (12) months of appointment. Failure to obtain the required certificate may result in release from probation or termination.

**Water Services Equipment Operator II**

**Experience:**

- One year of responsible experience operating construction equipment and performing worksite leadership duties at a level comparable to or higher than Water Services Equipment Operator I in the City of Modesto;
  
  OR

- Two years of experience performing journey-level water distribution system construction, maintenance and repair duties at a level comparable to or higher than a Water Distribution Operator II in the City of Modesto.

**Licenses/Certificates:**

- Must possess a valid Class A commercial California driver’s license, with specific endorsements as required by the job duties.

- Must possess a valid crane operator certificate, issued by the National Commission of Crane Operators.

- Must possess a valid Water Sampling Certificate.

**Both Levels**

**Education**

- Equivalent to a high school diploma or G.E.D. certificate.

**Certificate**

- Must possess a Grade III Water Distribution Operator Certificate issued by the State of California, Department of Health Services.
Other Requirements:

- During the course of employment, may be required to attend and successfully complete training courses as needed to perform assigned duties, including First Aid and CPR.

WORKING CONDITIONS:

Environmental Conditions:

- Work is typically performed in a field environment that may require: travel from site to site; exposure to hot and cold temperatures, inclement weather, heavy traffic and other hazards; and working in confined spaces with potentially hazardous materials.

Physical Conditions:

- Essential and marginal functions may require: lifting/carrying objects of up to 100 pounds of weight; maintaining physical condition necessary for walking, standing for long periods of time and crawling; operating motorized equipment and vehicles.

Work Assignment:

- May be required to work evenings, weekends and holidays; may be required to work overtime and irregular hours in emergency situations.
WATER DIVISION CREW LEADER

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

This is a formal lead worker class. Under direction, incumbents coordinate, assign, train and provide broad field supervision to crews who perform duties pertaining to the construction, maintenance, repair and/or operation of the City's potable water system; plan and direct the work of skilled crews assigned to water distribution and treatment functions; oversee and participate in the use of complex construction equipment such as dump trucks, utility vehicles, backhoes, and cranes; and perform other related duties as assigned.

DISTINGUISHING CHARACTERISTICS

This is an advanced journey level/lead worker class. Depending upon assignment, incumbents may be assigned to either: 1) the Water Services unit where they oversee distribution system construction/maintenance/repair crews; or 2) the Water Operations unit where they oversee the work of Water Production Operators who perform advanced support duties pertaining to the distribution and treatment of the City's potable water system. Incumbents in this class are fully responsible for planning, leading and directing the work of one or more work crews on a regular and ongoing basis.

SUPERVISION RECEIVED AND EXERCISED

Incumbents work under the direction of higher-level supervisory staff. Although incumbents do not fully supervise other full-time employees, they do serve as full scope lead workers by planning, assigning, directing and monitoring the work of subordinate employees.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS – Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- Serve as a lead worker over work crews involved in the construction, maintenance and/or operation of the City's potable water system.

- Assist supervisory and management staff with the design, planning, prioritizing, assignment and inspection of various maintenance, repair and construction projects.

Exhibit “A”
• Provide feedback to supervisory and management staff regarding the field performance of crews for the purpose of evaluating employee performance.

• Assist in the development and monitoring the Division budget.

• Participate in the selection of staff; provide or coordinate staff training; work with employees to correct deficiencies through coaching.

• Serve as a technical resource regarding areas of assignment; answer questions and provide information to the public; investigate complaints and recommend corrective action as necessary to resolve complaints.

• Participate and encourage work unit participation in team building activities, including self-directed work teams.

• Maintain time, material and equipment use records; prepare various reports related to work activities including technical reports in response to regulatory activities.

• Prepare cost estimates; requisition supplies and materials needed for projects, ensuring that work crews have the materials and equipment needed to perform work activities.

• Perform safety inspections; prepare traffic plans and obtain necessary permits.

• Ensure that work activities adhere to environmental quality standards.

Marginal Functions:

• Perform standby duties as assigned.

   If Assigned to Oversee Water Production Crews

• Serve as the water treatment Shift Operator as defined by the California Department of Health Services regulations.

• Lead and participate in the full-range of water distribution and treatment activities performed by Water Production Operators.

• Perform related duties as assigned.
If Assigned to Oversee Water Distribution Crews

- Lead and participate in the full-range of water distribution construction and maintenance activities, including the operation of heavy and light equipment as needed such as backhoes, loaders, dump trucks and cranes.

- Perform related duties as assigned.

If Assigned to Oversee Water Service Crews

- Lead and participate in the full-range of customer service and related maintenance activities, including service turn-ons/turnoffs, customer inquiries, hydrant repairs/replacements, meter testing and installations.

- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Materials, methods, practices, equipment and elements of construction technology as they relate to water system construction, repair, maintenance and operations.

- Advanced principles and practices of employee supervision and leadership; safe work practices; regulatory safety programs and procedures.

- Pertinent sections of health, safety and labor codes.

- Basic principles and practices of budgeting and cost accounting.

- Standard business computer operations including commonly used word processing, spreadsheet and database software.

- Principles, methods, materials, and tools employed in the repair and maintenance of pumps, motors, and related equipment.

- Principles and practices of hydraulics related to pumps and other water distribution equipment.

- Supervisory Control and Data Acquisition (SCADA) computerized pump control systems.

- Basic plumbing and electrical principles.

Exhibit “A”
- Practices and techniques of metal cutting and welding.
- Preventive maintenance and inspection methods.
- Water sampling methods; water disinfection and chemical dosage requirements.
- Confined space entry procedures.
- Safety procedures in handling chemicals.
- The use, operation and maintenance requirements of a wide range of power-driven equipment including trucks, backhoes, loaders, and cranes.
- Traffic laws, ordinances, and rules involved in light and heavy equipment operations.
- Working in and around open trenches, traffic, construction equipment and utilities.
- Traffic control on construction sites.

Ability to:

- Plan, estimate, direct, coordinate, schedule and review the work of others; use “lead by example” methodology.
- Keep records and prepare reports.
- Coordinate work assignments with other divisions, departments, agencies and external groups.
- Operate personal computer hardware and software.
- Independently perform a variety of skilled and complex repair, maintenance, servicing, and cleaning tasks involving pumps, motors, and computerized and pneumatic controls.
- Troubleshoot and diagnose malfunctions with pumping capacities, pneumatic controls and computerized controls, and determine effective course of action for correcting them.
- Read and interpret blueprints.
- Work in confined spaces.
- Operate a variety of light and heavy power-driven equipment.

Exhibit "A"
• Locate utilities and be familiar with Underground Service Alert (U.S.A.) procedures.

• Perform a variety of skilled construction and maintenance tasks.

• Load and transport equipment on trailers.

• Perform standby duty as assigned.

• Spray pesticides, herbicides and insecticides in a safe manner and handle chemicals accordingly, as required.

• Communicate effectively, both orally and in writing.

• Establish and maintain effective working relationships with those contacted in the course of work.

EXPERIENCE, EDUCATION AND TRAINING GUIDELINES:

Any combination of experience, education and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

• One year of specialized experience at a level equivalent to Water Production Operator II in the City of Modesto.

  OR

• One year of specialized experience at a level equivalent to Water Systems Equipment Operator II in the City of Modesto.

  OR

• Three years of responsible experience involving water distribution system construction, maintenance and repair at a level equivalent to Water Distribution Operator II in the City of Modesto.

Education:

• Equivalent to a high school diploma or G.E.D. certificate.

Exhibit “A”
CITY OF MODESTO
WATER DIVISION CREW LEADER
Page 6

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Certificates:

All Positions

- Must possess a Grade III Water Distribution Operator Certificate issued by the State of California, Department of Health Services.

- Must obtain a valid Class B Commercial California Driver’s license with appropriate endorsements within 45 days of appointment. Failure to obtain the required license may result in release from probation or termination.

If Assigned to Oversee Water Production Crews

- Must possess a Grade II Water Treatment Operator Certificate issued by the State of California, Department of Health Services.

- Must possess a Water Sampling Certificate.

If Assigned to Oversee Water Distribution Crews

- Must obtain a valid Class A commercial California driver’s license, with specific endorsements as required by the job duties within 45 days of appointment. Failure to obtain the required license may result in release from probation or termination.

  - Must possess a valid crane operators certificate, issued by the National Commission of Crane Operators

Other Requirements:

- During the course of employment, may be required to attend and successfully complete training courses as needed to perform assigned duties, such as First Aid and CPR.

WORKING CONDITIONS

Environmental Conditions:

- Work is typically performed in both an office and a field environment that may require: travel from site to site; exposure to hot and cold temperatures, inclement weather, heavy traffic and other hazards; and working in confined spaces with potentially hazardous materials.

Exhibit “A”
Physical Conditions:

- Essential and marginal functions may require: lifting/carrying objects of up to 75 pounds of weight; maintaining physical condition necessary for walking, sitting and standing for long periods of time and crawling; operating motorized equipment and vehicles.

Work Assignment:

- May be required to work evenings, weekends and holidays; may be required to work overtime and irregular hours in emergency situations.
WASTEWATER TREATMENT PLANT OPERATOR I
WASTEWATER TREATMENT PLANT OPERATOR II
WASTEWATER TREATMENT PLANT OPERATOR III

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

These three (3) classes comprise the Wastewater Treatment Plant Operator series. Under immediate (Wastewater Treatment Plant Operator I) to general (Wastewater Treatment Plant Operator II/III) supervision, incumbents perform duties that range from semi-skilled to skilled and involve the operation, maintenance and repair function of the Water Quality Control division. Depending upon the level of a particular position, incumbents must possess, or be in the process of obtaining, a Grade I, II, or III Wastewater Treatment Plant Operator Certificate issued by the State of California.

Positions allocated to this series are typically flexibly staffed to all three levels. Generally, employees may promote upward through the series as they meet the qualifications/certifications required by the higher-level class and have demonstrated proficiency in performing work at that level, subject to approval by management.

DISTINGUISHING CHARACTERISTICS

Wastewater Treatment Plant Operator I - This is the entry and training level class in the Wastewater Treatment Plant Operator series. Incumbents in this class perform the more routine tasks and duties assigned to positions in the series while they are obtaining the skills, experience and qualification required to perform the full range of duties. Since this is typically used as a training class, employees are required to have some general maintenance experience, but no specific experience pertaining directly to wastewater treatment systems.

Wastewater Treatment Plant Operator II - This is the first working level class in the Wastewater Treatment Plant Operator series. This class can be distinguished from the Wastewater Treatment Plant Operator I because incumbents in this class have the experience, qualifications and demonstrated proficiency to perform moderately complex duties with some independence. This class can also be distinguished from the Wastewater Treatment Plant Operator III because the latter is the full journey level class where incumbents have the experience, qualifications and demonstrated proficiency to perform the full range of skilled duties with substantial independence.
Wastewater Treatment Plant Operator III - This is the full journey-level class in the Wastewater Treatment Plant Operator series. In addition to being fully certified, incumbents at this level receive only occasional instruction as new or unusual situations arise, and they are fully aware of the operating procedures and policies of the work unit. This class can be distinguished from Wastewater Treatment Plant Operator II because incumbents in the latter class are still developing the skills, experience, qualifications and certifications necessary to perform the full range of journey-level duties.

SUPERVISION RECEIVED AND EXERCISED

Incumbents receive immediate (Wastewater Treatment Plant Operator I) to general (Wastewater Treatment Plant Operator II/III) supervision from higher level supervisory and management staff. As both proficiency and qualifications are gained, incumbents are assigned more complex duties, which they are expected to perform with greater independence.

At the Wastewater Treatment Plant Operator II and III levels, incumbents may provide functional/technical direction or leadership to less experienced employees.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS - Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

Note that positions allocated to the Wastewater Treatment Plant Operator I level would be performing duties in a learning and training capacity.

- Monitor the operation of wastewater treatment plant pumps, motors, and other equipment; read gauges, dials and other instruments that record data; maintain and update accurate logs of plant operations.

- Service and otherwise maintain a variety of plant equipment including pumps, valves, motors, filters, meters, and related plant equipment; grease, lubricate, pack, and change belts on engines and pumps.

- Make calculations to determine if plant is operating correctly and effectively; make necessary adjustments to maintain chemical balances and flow requirements; adjust treatment plant equipment to obtain maximum efficiency and treatment results.

Exhibit "B"
Essential Functions: (Continued)

- Collect various water and sewage samples for laboratory tests; on occasion may perform some of the more routine laboratory analyses.
- Inspect wastewater treatment plant equipment and facilities to locate needed repairs to various plant equipment; may perform general plant maintenance work.
- Load and unload chlorine cylinders; hook up and test; repair cylinder if necessary.
- Check equipment such as generators, chlorinators, air and gas circulators, screens, and grinders for proper operation.
- Change chlorine tanks; clean plugged lines.
- Maintain and repair sprinkler systems.
- Take weather station readings; record information.
- Keep logs and records on maintenance performed.
- Load and unload equipment and materials; use forklift if necessary.
- Remove sludge from drying beds; dispose of properly.
- Use and maintain self-contained breathing apparatus as required.
- Dig ditches for laying conduit, pipe, air lines; assist in the plumbing and pipe fitting.

Marginal Functions:
- May paint plant equipment and building; hose down and clean various areas of the plant.
- May participate in carpentry and cement work.
- May provide training to other wastewater treatment plant staff.
- May conduct plant tours.
- Perform related duties as assigned.
QUALIFICATIONS

Wastewater Treatment Plant Operator I/II/III (Incumbents at the I level would be in a learning capacity for these knowledge and ability requirements)

Knowledge of:

- Operations, services and activities of a wastewater treatment plant.
- Operational characteristics of equipment and materials used in a wastewater treatment plant including pumps, valves and motors.
- Principles, methods and tools employed in the general operation and maintenance of engines, pumps and related equipment.
- Principles and practices of wastewater treatment plant operations.
- Wastewater discharge requirements.
- Principles and practices of wastewater treatment processes.
- General maintenance work.
- Safe handling techniques for materials and equipment used in wastewater treatment.
- As assigned, principles of lead supervision and training
- Principles and methods of bacteriological and chemical sewage analyses.
- Wastewater discharge requirements.
- Grit disposal methods.
- Modern office equipment including computers and specialized software

Ability to:

- Operate, repair, and maintain wastewater treatment plant equipment.
- Read and interpret gauges and other recording devices reflecting wastewater treatment plant operations.
- Take wastewater and sludge samples and perform routine laboratory tests.
- Perform general maintenance and servicing work in the City's wastewater treatment plant facilities.
Ability to (continued)

- Use and maintain self-contained breathing apparatus (safety mask), per annual physical examination.
- Keep logs, records and maintain reports.
- Perform heavy manual labor, including but not limited to lifting and carrying up to fifty (50) pounds of weight, climbing, bending, stooping, etc.
- Use and maintain self-contained breathing apparatus.
- Understand and carry out verbal and written directions.
- Work irregular work shifts.
- Communicate clearly and concisely, both verbally and in writing.
- Establish and maintain cooperative, working relationships with those contacted in the course of work.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Wastewater Treatment Plant Operator I/II/III

Training:

- Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.

License or Certificate

- Possession of, or ability to obtain, an appropriate, valid California driver's license.

Wastewater Treatment Plant Operator I

Experience:

- Experience in wastewater treatment plant operations desirable, but not required.

Exhibit "B"
License or Certificate:

- Must possess an Operator-in-Training certificate issued by the State of California.

- A Grade I Wastewater Treatment Plant Operator certificate issued by the State of California must be obtained no later than one year from the date of appointment. Failure to obtain the required certificate may result in release from probation or termination.

Wastewater Treatment Plant Operator II

Experience:

- One year of experience in wastewater treatment plant operations.

License or Certificate

- Must possess a valid Grade II Wastewater Treatment Plant Operator Certificate issued by the State of California.

Wastewater Treatment Plant Operator III

Experience:

- A minimum of two years experience in wastewater treatment plant operations.

License or Certificate:

- Must possess a valid Grade III Wastewater Treatment Plant Operator Certificate issued by the State of California.

WORKING CONDITIONS

Environmental Conditions:

- Treatment plant environment; exposure to heavy machinery and treatment chemicals; field environment; travel from site to site.

Exhibit "B"
Physical Conditions:

- Essential and marginal functions may require performing heavy manual labor, including but not limited to lifting and carrying up to fifty (50) pounds of weight; climbing, bending, stooping, etc. and maintaining physical condition necessary for walking or standing for prolonged periods of time; operating motorized equipment and vehicles.
CITY OF MODESTO
No. 6160

CROSS CONNECTION SPECIALIST

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To inspect cross connection devices and to inspect, test and certify backflow prevention devices; to read, repair and maintain water meters; and to perform related duties as required.

Under direction, plans, coordinates and administers various day-to-day activities pertaining to the City's Cross Connection Control Program; coordinates, monitors and performs cross connection control activities, including the inspection, testing and certification of backflow prevention devices; maintains the City's backflow prevention device database; investigates and identifies compliance issues; communicates with regulatory agencies as required; and performs related duties as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision. The incumbent receives direction from higher-level supervisory staff. Exercises technical supervision over lower level maintenance staff. Although the incumbent does not fully supervise other full time staff, duties may include training, assigning, directing and monitoring the work of subordinate employees on a project or assignment basis.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS - Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- Administer Coordinate and administer the City's Cross Connection Control Program

- Enforce public health regulations relating to backflow and cross connection control within the City of Modesto's water distribution system.

- Conduct cross connection surveys and inspections in order to identify water user premises where cross connections are likely to occur.

- Inspect premises for cross connections and certify backflow preventers on new construction or remodels when building permits are issued.

- Provide information to contractors, architects and engineers, concerning the City's Cross Connection program.

- Develop and maintain an annual backflow testing and maintenance schedule and

Exhibit "B"
monthly notification program; coordinate the testing, maintenance and repair of backflow prevention devices; communicate with testing contractors to investigate devices that have failed or have not been tested; issue letters and initiate water shut off procedures as necessary.

- Inspect premises for cross connections; certify backflow prevention devices on new construction or remodels when building permits are issued.

- Provide information concerning the City's Cross Connection Control Program to others, including other City departments, governmental agencies, contractors, architects and engineers.

- Maintain the City of Modesto list of certified backflow assembly testers.

- Using specialized computer software, maintain accurate records of backflow prevention device locations, testing, repairs and other information.

- Maintain annual backflow testing and maintenance schedule with monthly notification program.

- Test, maintain and repair backflow prevention devices on City property and buildings.

- Troubleshoot and respond to complaints on backflow prevention devices within the City's water distribution system; meets with customers to discuss their backflow prevention needs and contact them when upgrades are needed.

- Collect data and maintain files on destroyed wells.

- Inspect water tank trucks to ensure that the trucks have proper air-gap separations. Maintain and maintain appropriate records on water trucks relating to its holding capacity in gallons and air gap separation.

- Meet with the State Health Inspector yearly as needed for review and audit of the City's cross connection and backflow prevention program.

- Issue water hydrant permits and help enforce the hydrant meter program.

Maintain records of repairs, maintenance and calibration of hydrant meters.

Exhibit "B"
Obtain hydrant meter readings for billing.

- Repair; May help read, repair and test hydrant meters.

**Subdivision Meter Program Duties**

Repair and maintain meter and check valve assembly.

**Other Duties**

Work as Maintenance Mechanic—Pumps, if needed.

Operate water automation control board.

Obtain water samples.

Weld and fabricate.

**Marginal Functions:**

- Perform related duties as assigned.

**QUALIFICATIONS**

**Knowledge of:**

- Inspection, testing, repair and certification of cross connection control devices including backflow prevention devices, and those pertaining to water meters, motors, and pumps.

*Inspection and testing of cross-connection devices.*

- Principles, practices, tools, equipment and parts used in the testing, maintenance and repair of backflow prevention and related devices, water meters and lift stations.

- Municipal water system and water service components.

- Pertinent state, federal and local laws, codes and regulations.

- Pertinent safety principles and practices including working in confined spaces.

- Principles and practices of electricity and hydraulics, metal cutting and welding.

Exhibit “B”
- Basic mathematics.
- Basic writing skills including grammar, punctuation, and spelling.

**Ability to:**

- Perform a variety of skilled and complex work in the repair, testing, and certification of cross connection control and backflow prevention devices in accordance with State, County and City ordinances and regulations.
- Perform skilled and complex work in the inspection, diagnosis, repair and maintenance of cross connection devices, meters, pumps, motors, manual and computerized and pneumatic controls. Work independently.
- Maintain records and prepare reports.
- Understand and carry out oral and written instructions.
- Establish and maintain effective working relationships with others.
- Communicate effectively both orally and in writing.
- Tactfully deal with the public.
- Enforce regulations relating to cross connection control and backflow devices.
- Perform medium-heavy manual labor, including lifting and carrying up to 75 pounds.
- Read and interpret blueprints.
- Work in confined spaces.

**Experience, Education and Training Guidelines:**

**Experience:**

- Two years experience equivalent to Water Distribution System Operator (formerly Meter Reader/Repair or Water Lineworker) or two (2) years of
experience performing water system construction, maintenance, repair and operation duties at a level equivalent to or higher than Water Distribution Operator II in the City of Modesto;

OR

- One (1) year of experience with responsibility for the inspection, repair and maintenance of backflow prevention devices. Three to six months Some experience in program administration is desirable.

**Education and Training:**

- Equivalent to completion of twelfth grade supplemented by specialized training in the areas of mechanical maintenance and repair. Equivalent to a high school diploma or G.E.D. certificate.

**License or Certificate**

- Possession of, or ability to obtain, an appropriate

**Licenses or Certificates:**

- Must possess and maintain a valid California driver's license.

- Must possess a Grade III Water Distribution Operator Certificate issued by the State of California, Department of Health Services.

- Must possess a Backflow Prevention Assembly Tester's Certificate from the American Water Works Association (AWWA).

- Must possess a Cross Connection Control Specialist Grade I Certificate from the American Water Works Association (AWWA).

**Other Requirements:**

- During the course of employment, may be required to attend and successfully complete training courses as needed to perform assigned duties, including First Aid and CPR.

**WORKING CONDITIONS**

**Environmental Conditions:**

- Work is typically performed in both an office and a field environment that may exhibit "B"
require: travel from site to site; exposure to hot and cold temperatures, inclement weather, heavy traffic and other hazards; and working in confined spaces with potentially hazardous materials.

Physical Conditions:

- Essential and marginal functions may require: lifting/carrying objects of up to 75 pounds of weight; maintaining physical condition necessary for walking, sitting and standing for long periods of time and crawling; operating motorized equipment and vehicles and a personal computer.

Work Assignment:

- May be required to work evenings, weekends and holidays; may be required to work overtime and irregular hours in emergency situations.
WATER CONSERVATION SPECIALIST

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION:
Plans, organizes, develops, promotes;

DEFINITION

Under direction, plans, coordinates and manages/administers various day-to-day activities pertaining to the City of Modesto's City's Water Conservation Program.

SUPERVISION RECEIVED AND EXERCISED:
Receives general supervision from; promotes the Water Superintendent.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS:
Essential and other important responsibilities and duties may include, but are not limited to the following:

Essential Functions:

Administer the City's Water Conservation Program.

Provide water conservation educational opportunities to schoolchildren and the general public.

Train and direct activities of efficient use of the City's water supply by residential, irrigation, industrial, commercial public agencies and other customers to ensure sufficient pressure throughout the system for fire protection and other staff-assigned water conservation functions.

Provide water conservation information to residents, commercial businesses, and others.

Coordinate the development of uniform conservation policies and enforcement.

Evaluate and provide input regarding internal water conservation efforts such as metering, meter testing, system leak detection and management.

Manage computer software for irrigation control purposes.

Develop and implement incentives to alter water use practices.

Exhibit "B"
both internal and external customers.

Maintain accurate records.

Essential Functions, Continued:

Prepare and administer budget for program activities.

Perform activities of Water-Distribution System Operator, if needed.

Marginal Functions:

Performs other essential City services; investigates and identifies compliance issues; communicates with regulatory agencies as required; and performs related duties as required.

SUPERVISION RECEIVED AND EXERCISED

The incumbent receives direction from higher-level supervisory staff. Although the incumbent does not fully supervise other full-time staff, duties may include training, assigning, directing and monitoring the work of subordinate employees on a project or assignment basis.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS - Essential and other important responsibilities and duties may include, but are not limited to, the following:

**Essential Functions:**

- Plan, coordinate and administer the City’s Water Conservation Program; enforce State requirements pertaining to water conservation within the City of Modesto’s water distribution system.

- Provide water conservation education opportunities to schoolchildren and the general public; develop and present information in a positive way that encourages interest and participation, provide water conservation information to residents, commercial businesses, and others.

- Identify and evaluate options for ensuring efficient use of the City’s water supply; develop conservation methods; identify methods of monitoring and measuring use; determine potential penalties and motivation techniques.

- Coordinate and propose the development of uniform conservation policies and enforcement methods; evaluate and provide input to management regarding internal water conservation efforts such as metering, meter testing, system leak detection and management; develop and implement incentives to alter water use
practices.

- Develop, recommend and maintain various media sources for providing conservation information to both internal and external customers.

- Coordinate studies pertaining to water use; gather, analyze and interpret data; write and present technical reports and documents.

- Plan, develop and recommend customer incentives to alter water use; develop time schedules and implementation strategies.

- Develop and administer program budgets

- Evaluate the efficiency of program activities; recommend changes and adjustments to better achieve goals and objectives.

- Assign, train, direct and monitor the activities of subordinate staff assigned to water conservation functions.

- Administer specialized computer software pertaining to irrigation control and other water conservation purposes.

- Maintain accurate records.

- If assigned, may perform the duties of a Water Distribution Operator.

Marginal Functions:

- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Water conservation methods and practices.

- Municipal water system and water service components.

- Pertinent state, federal, and local laws, codes, and regulations.

- Principles of communication and public speaking.

- Basic mathematics.

- Basic writing skills including proper grammar, punctuation, and spelling.

Exhibit “B”
Ability to:

- Perform a variety of skilled and complex assignments in the water conservation area in accordance with state, county, and city ordinances and regulations.
- Work independently.
- Maintain complex manual and computerized records and prepare reports.
- Communicate effectively, both orally and in writing.
- Understand and carry out oral and written instructions.
- Establish and maintain effective working relationships with others.
- Tactfully deal with the public.
- Enforce regulations relating to water conservation rules and practices.
- Perform medium manual labor, including lifting and carrying up to 50 pounds.
- Read and interpret blueprints.
- Work in confined spaces.

Establish and maintain relationships with the community members, coworkers and others contacted in the course of work demonstrating teamwork and cooperation.

Experience, Education and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

- Two (2) years of increasingly responsible experience in the water management field involving irrigation controls, water metering or other similar functions. Experience with a municipal or private water utility is highly desirable.

Training:

- Equivalent to completion of the twelfth grade—Equivalent to a high school diploma or G.E.D. certificate. Additional specialized training in the water management field is highly desirable.

Exhibit "B"
License Licenses or Certificate(s)

- Possession of, or the ability to obtain, an appropriate must possess and maintain a valid California driver's license.

- Possession of an American Water Works Association (AWWA) Grade I Water Distribution System Operator certificate is required by time of appointment.

- Possession of an American Water Works Association (AWWA) Grade II Water Distribution System Operator certificate is required by time of appointment. Must obtain a Grade II Water Distribution System Operator certificate issued by the State of California, Department of Health Services within two years eighteen (18) months of appointment as a requirement of continued employment. Failure to obtain the required certificate may result in release from probation or termination.

Other Requirements:

- During the course of employment, may be required to attend and successfully complete training courses as needed to perform assigned duties, including First Aid and CPR.

WORKING CONDITIONS:

Environmental Conditions:

- Field work is typically performed in both an office and a field environment; that may require: travel from site to site; exposure to hot and cold temperatures; inclement weather, heavy traffic and other hazards; and working in confined spaces with potentially hazardous materials.

Physical Conditions:

- Essential and marginal functions may require: lifting/carrying objects of up to 50 pounds of weight; maintaining physical condition necessary for walking or standing for prolonged periods of time; operating motorized equipment and vehicles; and using a personal computer.

Work Assignment:

- May be required to work evenings, weekends and holidays; may be required to work overtime and irregular hours in emergency situations.

Exhibit "B"
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SENIOR WASTEWATER TREATMENT PLANT OPERATOR

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To perform lead operations of a primary and secondary wastewater treatment facility to ensure effective treatment of domestic and industrial wastewater; and to maintain discharge quality in accordance with State and Federal requirements.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Wastewater Treatment Plant Operator Supervisor.

Exercises technical supervision over plant operators and attendants.

DISTINGUISHING CHARACTERISTICS:

Act as a shift supervisor or collaboratively with other senior operators, as defined by the State Water Resources Control Board, California Code of Regulations, Title 23: a certified operator who oversees and directs the operation or a phase of operation of a wastewater treatment plant during a specific work period and who reports to a supervisor or a chief plant operator.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from higher level supervisory and management staff.

Exercises technical supervision over plant operators and attendants.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS - Essential and other important responsibilities may include, but are not limited to, the following:

Essential Functions:

- Monitor the operation of wastewater treatment plant pumps, motors, and other equipment; read gauges, dials and other instruments; maintain and update accurate plant operational data and logs.

- Make calculations to determine if plant is operating correctly and effectively; make necessary adjustments to maintain chemical balances and flow requirements;

Exhibit "B"
adjust treatment plant equipment to obtain maximum efficiency and treatment results.

- Service and perform basic maintenance on a variety of plant equipment including pumps, valves, motors, filters, meters, and related plant equipment.

- Collect required wastewater samples for laboratory tests; on occasion may perform some routine laboratory analyses.

- Inspects wastewater treatment plant equipment and facilities to locate needed repairs to plant equipment; performs general plant maintenance work.

- InputsEntered required data into a variety of logs and spreadsheets; prepares daily treatment plant logs; identifies equipment status and lab sampling schedules.

- Conduct tours of the treatment plant to visitors, civic organizations and other interested parties.

- May assign work and provide training to other wastewater treatment plant staff.

- Monitor City collection system lift station and water system SCADA and display for alarms; notify response team to correct problem; coordinate with collection system lift station via phone and radio.

- May be required to work irregular shifts.

Marginal Functions:

- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and practices of wastewater treatment plant operations.

- Operating principles of valves, pumps, and motors.

- Principles and methods of bacteriological and chemical wastewater analyses.

- Wastewater discharge requirements.

- SCADA systems.

Exhibit “B”
Safe work practices.

Ability to:

- Use and maintain self-contained breathing apparatus (safety mask) per annual physical examination.
- Perform heavy manual labor, including but not limited to lifting and carrying seventy-five (75) pounds of weight, climbing, bending, stooping, etc.
- Operate, repair, and maintain wastewater treatment plant equipment.
- Read and interpret gauges and other recording devices reflecting wastewater treatment plant operations.
- Take wastewater samples and perform some routine laboratory tests.
- Diagnose operating problems and take effective courses of action.
- Make independent technical decisions to maintain proper treatment process.
- Keep records and maintain reports.
- Understand and carry out verbal and written instructions.
- Train and supervise assigned staff.
- Work irregular work shifts.
- Communicate clearly and concisely, both verbally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities.

Use and maintain self-contained breathing apparatus (safety mask) per annual physical examination.

Perform heavy manual labor, including but not limited to lifting and carrying seventy-five (75) pounds of weight, climbing, bending, stooping, etc.

Exhibit “B”
Operate, repair, and maintain wastewater treatment plant equipment.

Read and interpret gauges and other recording devices reflecting wastewater treatment plant operations.

Take wastewater samples and perform some routine laboratory tests.

Diagnose operating problems and take effective courses of action.

Make independent technical decisions to maintain proper treatment process.

Keep records and maintain reports.

Understand and carry out oral and written instructions.

Train and supervise assigned staff.

Work irregular work shifts.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities.

- Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

- Maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading, writing and operating assigned equipment.

**EXPERIENCE AND TRAINING GUIDELINES**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Experience:**

- Two years experience in wastewater treatment plant operations.
Training:

- Equivalent to the completion of the twelfth grade.

License or Certificate

- Possession of, or ability to obtain, an appropriate, valid California driver's license.
- Possession of a valid Grade III certificate from the California State Water Resources Control Board.

WORKING CONDITIONS

Environmental Conditions:

- Field environment; travel from site to site. Exposure to hot and cold temperatures; inclement weather; exposure to hazards in confined spaces with possible hazardous materials.

Physical Conditions:

- Essential and marginal functions may require maintaining physical condition necessary for walking or standing for prolonged periods of time; operating motorized equipment and vehicles.
Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To perform a variety of residential and commercial building inspection duties at various stages of construction, alteration and repair; to maintain a variety of inspection related records; and to provide information and assistance to the public.

DISTINGUISHING CHARACTERISTICS

Building Inspector I - This is the entry level class in the Building Inspector series. This class is distinguished from the Building Inspector II by the performance of the more routine tasks and duties assigned to positions within the series including inspections and the issuance of permits. Since this class is typically used as a training class, employees may have only limited related work experience.

Building Inspector II - This is the full journey level class within the Building Inspector series. Employees within this class are distinguished from the Building Inspector I by the performance of the full range of duties as assigned including combination inspection (building, electrical, plumbing and mechanical) and the attainment of required certifications. Employees at this level receive instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

SUPERVISION RECEIVED AND EXERCISED

Building Inspector I

Receives immediate supervision from higher-level inspection staff.

Building Inspector II

Receives general supervision from higher-level inspection staff. May exercise technical supervision over less experienced staff.
ESSENTIAL AND MARGINAL FUNCTION STATEMENTS - Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- Make field inspections of building construction and its components in residential, commercial and industrial applications to assure compliance with applicable codes and regulations of City, State and Federal agencies.

- Examine, evaluate and approve the construction of structural framing systems in compliance with Title 24, Title 25 and applicable fire, life, and health and safety requirements.

- Examine completed construction and general workmanship prior to occupancy.

- Maintain; maintain plan files, progress reports, and properly complete permit inspection records.

- Investigate alleged violations of zoning ordinance and related policies.

- Perform inspection duties in trade specialties such as plumbing, electrical and mechanical, structural, and finish trade areas.

- May perform necessary field work and/or issue permits for residential building, plumbing, mechanical and electrical code compliance and special inspection applications.

- Inspect foundation, cement, framing, plastering, plumbing, heating, and electrical installations, and a large variety of other complex and routine building system elements for compliance with applicable codes and standards of workmanship.

- Check; check stud, joist, rafter spacing and other structural member factors.

- Examine grade, quality, and treatment of lumber, cement, lath, wire and composition.

- Ensure proper and safe installation of routine and complex building systems.

- Coordinate inspection activities with other City departments and divisions.
Review plans, schedules and specifications for compliance with applicable codes and ordinances.

Ascertain conformance to Uniform Building Code, Plumbing and Electrical Codes, and pertinent provisions of State and County health and environmental ordinances.

Confer with architects, contractors, builders and the general public in the field and office; prepare correspondence as required.

Explain and interpret requirements and restrictions.

Recommend amendments to building, plumbing, mechanical and electrical codes.

Maintain detailed records and prepare reports.

Marginal Functions:

Perform related duties as assigned.

QUALIFICATIONS

Building Inspector I

Knowledge of:

Operations, services and activities of a building department.

Accepted safety standards and methods of building construction.

Building related codes and ordinances enforceable by the City, including the Uniform Building, Electrical, Plumbing and Mechanical Codes.

Techniques of reading and interpreting drawings and blueprints.

Ability to:

Apply and interpret building plans, specifications, and building codes throughout the course of construction.

Understand and carry out verbal and written directions.

Learn to advise on standard construction methods and requirements.

Exhibit "B"
Learn to apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations, and standard construction practices.

- Make appropriate decisions.

- Learn to perform journey level inspection skills in a variety of specialty trade areas and to perform competent and efficient work as a combination Building Inspector.

- Enforce State and Municipal Codes under the jurisdiction of the department.

- Read and interpret building plans, specifications, and building codes throughout the course of construction.

- Understand and carry out oral and written directions.

- Advise on standard construction methods and requirements.

- Make arithmetical computations rapidly and accurately.

- Communicate clearly and concisely, both verbally and in writing.

- Prepare precise written inspection correction lists and properly complete permit inspection records.

- Establish and maintain cooperative, working relationships with those contacted in the course of work.

- Enforce necessary regulations with firmness and tact.

- Perform medium manual labor, including but not limited to lifting and carrying up to fifty (50) pounds of weight, climbing, bending, stooping, etc.

In addition to the preceding, when assigned as Building Inspector II:

In addition to the knowledge and abilities of the Building Inspector I:

Knowledge of:

- Principles and techniques of building inspection work.

Exhibit "B"
Ability to:

- Determine that construction systems conform to City Code requirements.
- Advise on standard construction methods and requirements.
- Apply City codes and policies regarding zoning, environmental matters, and other regulations to field situations.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations, and standard construction practices.
- Perform journey level inspection skills in a variety of specialty trade areas and to perform competent and efficient work as a combination Building Inspector.
- Enforce State and Municipal Codes under the jurisdiction of the department.
- Work independently with minimal supervision.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Building Inspector I and II

Training:

- Equivalent to an Associate of Arts degree with major course work in Building Inspection Technology or a related field.

License or Certificate:

- Possession of an appropriate, valid California driver's license.

Exhibit "B"
Building Inspector I

Experience:

Four years of responsible construction experience equivalent to journey level in one of the following building trades: plumbing, electrical, carpentry, mechanical systems (heating, ventilation and air conditioning (HVAC) or related field.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid California driver's license.


Building Inspector II

Training:

Equivalent to an Associate of Arts degree with major course work in Building Inspection Technology or a related field.

Experience:

A minimum of two years of responsible experience as a combination building inspector.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid California driver's license.

Possession of an International Conference of Building Officials (I.C.B.O.) Certificate as a Certified Building Inspector is required at the time of appointment. In addition, must have certification in one or more of the following building trades: plumbing, electrical, or mechanical.

WORKING CONDITIONS

Environmental Conditions:

Field environment; travel from site to site; exposure to inclement weather conditions.

Exhibit “B”
Physical Conditions:

Essential and marginal functions may require maintaining physical condition and good balance for stooping, squatting, bending, stair climbing, reaching, standing, lifting, and walking on even and uneven levels; operating motorized equipment and vehicles; occasionally lifting and carrying up to fifty (50) pounds.
EQUIPMENT MECHANIC

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To make minor and major mechanical repairs to gasoline or diesel powered automotive, heavy construction and other power-driven equipment; to diagnose and repair vehicle components and control systems; and to perform related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from higher level equipment maintenance staff.

May exercise functional or technical supervision over lower level equipment maintenance staff.

EXAMPLES OF DUTIES - Essential and Marginal Function Statements - Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

Inspect, diagnose, and locate mechanical difficulties on City automobiles, trucks, and a variety of diesel and gasoline powered maintenance, and construction equipment.

Replace or repair faulty parts including wheel bearings, clutches, or oil seals, shock absorbers, exhaust systems, steering mechanisms, hydraulic systems and related parts and equipment.

Overhaul, repair, and adjust engines, transmissions, differentials, and clutches.

Tune up engines, replacing ignition parts and cleaning and adjusting carburetors and fuel injection systems.

Diagnose and repair such components as generators, alternators, distributors, relays, lights and switches.

Exhibit "B"
Diagnose and repair computerized control systems, ignition systems, air conditioning systems, power steering and cooling systems.

Repair, adjust and replace brake systems including disc, hydraulic and air brakes.

Perform Department of Transportation BIT inspections.

Weld, fabricate and assemble parts and equipment for City automotive and heavy equipment.

Assist in the purchasing of equipment maintenance parts and materials.

Maintain work, time, and material records.

Marginal Functions

Assist other mechanics in the performance of mechanical repairs as required.

Perform smog certification on City owned vehicles.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Operating and repair characteristics of a wide variety of City owned light and heavy equipment.

Operations and care of internal combustion engines and hydraulic equipment.

Methods, materials, equipment and tools used in routine welding and fabrication work.

Diagnostic methods.

Tools, equipment, and procedures used in the overhaul, repair, and adjustment of gas and diesel powered equipment.

Safe work practices.

Exhibit "B"
Ability to:

- Perform journey level equipment mechanical work including the troubleshooting of equipment for both major and minor repair work.
- Work independently in the absence of supervision.
- Accurately determine mechanical repair needs and estimate the cost and of time of and repairs.
- Assist in the training and supervision of less experienced personnel.
- Use a variety of tools and equipment with skill.
- Maintain a variety of shop and repair records.

Understand and operate a computerized Fleet Management System.

Understand and follow oral and written directions.

Establish and maintain cooperative working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Three years of increasingly responsible automotive and equipment repair and maintenance experience.

Training:

Equivalent to completion of twelfth grade and specialized training in the maintenance and repair of gas and diesel powered equipment.

License or Certificate

Possession of, or ability to obtain, an appropriate, valid California driver's license.

Possession of a valid Class B California driver's license is required within 60 days of appointment. Failure to obtain the required license may result in release from probation or termination.
Possession of, or ability to obtain, an appropriate, valid Vehicle Inspection Pollution Controls license.

ASE Certification (National Institute for Automotive Service Excellence) in at least three (3) areas within one year of appointment.

Special Requirements

Possession of a complete set of mechanic hand tools through 1-_1/2" and tool box.

WORKING CONDITIONS

Environmental Conditions:

Shop and field environment; exposure to vehicles, moving equipment; and mechanical equipment; travel from site to site; exposure to fluctuating temperatures; inclement weather.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for walking or standing for prolonged periods of time; lifting up to 100 lbs. and operating motorized equipment and vehicles.
HEAVY EQUIPMENT MECHANIC

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To maintain and make minor and major repairs to the City’s transit buses and other gas and diesel powered vehicles.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from higher level Equipment Maintenance staff.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS – Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- Inspect, diagnose, and locate mechanical difficulties on City transit buses, and a variety of other diesel and gasoline powered equipment as required.
- Receive information from users, evaluate equipment problem, and determine action required for facilitating repair.
- Weld, fabricate and assemble parts and equipment for City transit buses; weld, braze, cut shape and fasten metal parts; fabricate and weld vehicle frames, chassis, and exhaust systems.
- Use welding equipment, drill presses, lathes, grinders and a large assortment of other power and hand tools and measurement instruments required for journey level fabrication work.
- Overhaul, repair, and adjust engines, transmissions, differentials, valves and air and hydraulic systems.
- Tune up engines, replacing electrical and electronic parts and cleaning and adjusting fuel injection systems.
- Replace or repair faulty parts including wheel bearings, clutches, or oil seals, shock absorbers, exhaust systems, steering mechanisms, and related parts and equipment.

Exhibit “B”
Diagnose and repair such components as generators, alternators, distributors, relays, lights and switches.

Maintain and repair air conditioning and climate systems.

Diagnose and repair wheelchair lifts, and coin collection equipment.

Make roadside repairs as required.

Maintain work, time, and material records.

Diagnose and repair various electronic and computer controlled devices.

Diagnose and repair emissions systems.

Tests vehicle to ensure problem has been resolved.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Tools, equipment, and procedures used in the overhaul, repair, and adjustment of transit buses and other gas and diesel powered equipment.

Operation and care of internal combustion engines and hydraulic equipment.

Methods, materials, equipment and tools used in welding and fabrication work.

Operating and repair characteristics of City transit buses.

Safe work practices.

Computers and electronics in vehicle applications.

Ability to:

Perform skilled welding and fabrication work.

Perform minor and major mechanical work on mechanical equipment.

Use a variety of tools, testers and equipment with skill.
Maintain a variety of shop and repair records.

Understand and operate a computerized Fleet Management System.

Understand and carry out verbal and written directions.

Perform journey level equipment mechanical work including the troubleshooting of equipment for both major and minor repair work.

Work independently in the absence of supervision.

Accurately determine appropriate repair needs and estimate the cost and time of repairs.

Perform heavy manual labor including occasional lifting and carrying up to 100 lbs.

Establish and maintain cooperative-working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

• Three years of increasingly responsible experience performing automotive and heavy equipment maintenance and repair duties.

Training:

• Equivalent to completion of the twelfth grade and specialized training in the maintenance and repair of gas and diesel powered equipment.

License or Certificate:

• Possession of, or ability to obtain, an appropriate, valid California driver's license. Possession of a valid Class B California driver's license is required within 4560 days of appointment. Failure to obtain the required license within this period shall be grounds for may result in release from probation or termination.

• Possession of, or ability to obtain, an appropriate, valid Vehicle Inspection Pollution Controls license.
In compliance with Environmental Protection Agency (EPA) regulations, possession of an appropriate Motor Vehicle Air Conditioning Certification is required within one year of appointment. Failure to obtain this certification within this period shall be grounds for may result in release from probation or termination.

• Possession of Certification from the National Institute for Automotive Service Excellence (ASE) in at least three (3) areas in heavy-duty class is required within one year of appointment. Failure to obtain this certification within this period shall be grounds for the required license may result in release from probation or termination.

Special Requirements:

• Possession of a complete set of mechanic hand tools through 1-1/2" and toolbox.

WORKING CONDITIONS

Environmental Conditions:

• Field environment, travel from site to site, exposure to hot and cold temperatures, inclement weather, hazards of confined spaces and other hazardous materials.

Physical Conditions:

• Essential and marginal functions may require maintaining physical condition necessary for heavy lifting up to 100 pounds, walking, standing, bending, stooping and crawling for prolonged periods of time; operating motorized equipment and vehicles.

Work Assignment:

• This classification is subject to a variety of shifts, including nights and weekends as well as rotating shifts periodically.
EQUIPMENT MECHANIC CREWLEADER

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To lead skilled and semi-skilled mechanics in the most difficult and complex vehicle and equipment maintenance and repair work; and to personally make the most complex mechanical repairs to automotive, diesel, public safety and other power driven equipment.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision—direction from higher-level equipment maintenance supervisory or management staff.

Exercises functional and technical supervision over lower level equipment maintenance staff.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

Essential and other important responsibilities may include, but are not limited to, the following:

Essential Functions:

Lead, train and assist journey level and semi-skilled mechanics; assign work to mechanics; review workload and prioritize jobs; assist the Fleet Maintenance Supervisor—higher level supervisory and management staff in the day-to-day supervision activities.

Inspect, diagnose, and locate mechanical difficulties on City automobiles, trucks, and a variety of diesel and gasoline powered maintenance and heavy construction equipment.

Weld, fabricate and assemble parts and equipment for City automotive and heavy equipment; weld, braze, cut shape and fasten metal parts; fabricate and weld, vehicle frames, chassis and exhaust systems.

Use welding equipment, drill presses, lathes, grinders and large assortment of other power and hand tools and measurement instruments required for journey level fabrications work.

Exhibit "B"
Overhaul, repair, and adjust engines, transmissions, differentials, clutches, fire engine pumps and valves and heavy construction equipment hydraulic systems.

Tune up engines, replacing electrical and electronic parts and cleaning and adjusting; clean and adjust carburetors and fuel injection systems.

Replace or repair faulty parts including wheel bearings, clutches or oil seals, shock absorbers, exhaust systems, steering mechanisms, and related parts and equipment.

Repair or replace such components as generators, alternators, distributors, relays, lights and switches, computerized control systems, ignition systems, air conditioning systems, power steering and cooling systems.

Assist in the purchasing of equipment maintenance parts and materials.

Schedule preventative maintenance and outside shop repairs as required.

Maintain work, time and material records.

Perform smog certification on City-owned vehicles.

Follow up on Department of Transportation inspections to ensure vehicles are within required guidelines.

Marginal Functions:

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Tools, equipment, and procedures used in the overhaul, repair, and adjustment of gas and diesel powered equipment.

Operation and care of internal combustion engines, fire suppression pumping systems, and hydraulic equipment.

Methods, materials equipment and tools used in welding and fabrications work.

Exhibit “B”
Operating and repair characteristics of a wide variety of City owned equipment.

Safe work practices.

Principles of personnel lead supervision and training.

Basic computer skills.

Ability to:

Lead and train skilled and semi-skilled mechanics.

Perform skilled welding and fabrication work.

Perform minor and major mechanical work on mechanical equipment.

Use a variety of tools and equipment with skill.

Maintain a variety of shop and repair records.

Understand and carry out oral and written directions.

Understand and operate a computerized Fleet Management System.

Perform journey-level complex equipment mechanical work including the trouble-shooting of equipment for both major and minor repair work.

Work independently in the absence of supervision.

Accurately determine mechanical repair needs and estimate the cost and time of repairs.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Experience and Training Guidelines

Any combination of experience and training what would likely provide the required knowledge and abilities is qualifying. -A typical way to obtain the knowledge and abilities would be:

Exhibit “B”
Experience:

Four years of increasingly responsible experience performing automotive and equipment maintenance and repair duties comparable to those of an Equipment Mechanic.

Training:

Equivalent to completion of the twelfth grade and specialized training in the maintenance and repair of gas and diesel powered equipment.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid Class California driver's license.

Possession of a valid Class A or B Commercial California Driver's License with appropriate endorsements, as assigned, is required within 4560 days of appointment. Failure to obtain the required license within this period may result in release from probation or termination.

Possession of, or ability to obtain, an appropriate, valid Vehicle Inspections Pollution Controls license.

In compliance with Environmental Protection Agency (EPA) regulations, possession of an appropriate Motor Vehicle Air Conditioning Certification is required within one year of appointment. Failure to obtain this required certification within this period shall be grounds for may result in release from probation or termination.

Possession of Certification from the National Institute for Automotive Service Excellence in at least five (5) areas heavy-duty class is required within one year of appointment. Failure to obtain this required certification within this period shall be grounds for may result in release from probation or termination.

Special Requirements:

Possession of a complete set of mechanic hand tools through 1-1/2" and toolbox.

Exhibit "B"
WORKING CONDITIONS

Environmental Conditions:

Office and field environment; travel from site to site. Hot and cold temperatures; inclement weather.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for walking or standing for prolonged periods of time; lifting up to 100 lbs. and operating motorized equipment and vehicles.
HEAVY EQUIPMENT MECHANIC CREWLEADER

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To lead Heavy Equipment Mechanics in the maintenance and repair of the City's transit buses and other gas and diesel powered vehicles; and to personally make the most complex mechanical repairs.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision direction from higher-level Equipment Maintenance supervisory or management staff.

Exercises functional and technical supervision over lower level equipment maintenance staff.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS – Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

Lead, train and assist journey level and semi-skilled mechanics; assign work to mechanics; assist the Fleet Maintenance Supervisor higher level supervisory and management staff in the day-to-day supervision activities.

Inspect, diagnose, and locate mechanical difficulties on City transit buses, and a variety of other diesel and gasoline powered equipment as required.

Receive information from users; evaluate equipment problem; and determine action required for facilitating repair.

Weld, fabricate and assemble parts and equipment for City transit buses; weld, braze, cut shape and fasten metal parts; fabricate and weld vehicle frames, chassis, and exhaust systems.

Exhibit "B"
Use welding equipment, drill presses, lathes, grinders and a large assortment of other power and hand tools and measurement instruments required for journey level fabrication work.

Overhaul, repair, and adjust engines, transmissions, differentials, valves and air and hydraulic systems.

Tune up engines, replacing electrical and electronic parts and cleaning and adjusting; clean and adjust fuel injection systems.

Replace or repair faulty parts including wheel bearings, oil seals, shock absorbers, exhaust systems, steering mechanisms, and related parts and equipment.

Diagnose and repair such components as generators, alternators, distributors, relays, lights and switches.

Maintain and repair air conditioning and climate systems.

Diagnose and repair wheel chair lifts and coin collection equipment.

Make roadside repairs as required.

Communicate with City vendors and City employees regarding status of fleet or other issues.

Assist in the purchasing of equipment maintenance parts and materials.

Maintain work, time, and material records.

Diagnose and repair various electronic and computer controlled devices.

Diagnose and repair emissions systems.

Follow up on Department of Transportation inspections to ensure vehicles are within required guidelines.

**Marginal Functions:**

Perform related duties as assigned.

Exhibit “B”
QUALIFICATIONS

Knowledge of:

Tools, equipment, and procedures used in the overhaul, repair, and adjustment of transit buses and other gas and diesel powered equipment.

Operation and care of internal combustion engines and hydraulic equipment.

Methods, materials, equipment and tools used in welding and fabrication work.

Operating and repair characteristics of City transit buses.

Safe work practices.

Principles of personnel lead supervision and training.

Basic computer skills — Computers including computers and electronics in vehicle applications.

Ability to:

Lead and train skilled and semi-skilled mechanics.

Perform skilled welding and fabrication work.

Perform minor and major mechanical work on mechanical equipment.

Use a variety of tools, testers and equipment with skill.

Maintain a variety of shop and repair records.

Understand and operate a computerized Fleet Management System.

Understand and carry out oral verbal and written directions.

Perform journey level complex equipment mechanical work including the troubleshooting of equipment for both major and minor repair work.

Work independently in the absence of supervision.

Exhibit "B"
Perform heavy manual labor including occasional lifting and carrying up to 100 lbs.

Accurately determine mechanical repair needs and estimate the cost and time of repairs.

Establish and maintain cooperative-working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Four years of increasingly responsible experience performing automotive and heavy equipment maintenance and repair duties comparable to those of a Heavy Equipment Mechanic.

Training:

Equivalent to completion of the twelfth grade and specialized training in the maintenance and repair of gas and diesel powered equipment.

License or Certificate

Possession of, or ability to obtain, an appropriate, valid California driver's license.

Possession of a valid Class B California driver's license is required within 4560 days of appointment. Failure to obtain the required license within this period shall be grounds for may result in release from probation or termination.

Possession of, or ability to obtain, an appropriate, valid Vehicle Inspection Pollution Controls license.

In compliance with Environmental Protection Agency (EPA) regulations, possession of an appropriate Motor Vehicle Air Conditioning Certification is required within one year of appointment. Failure to obtain this required certification within this period shall be grounds for may result in release from probation or termination.

Exhibit “B”
Possession of Certification from the National Institute for Automotive Service Excellent (ASE) in at least four (4) areas in heavy-duty class within one year of appointment. Failure to obtain this required certification within this period shall be grounds for may result in release from probation or termination.

Special Requirements

Possession of a complete set of mechanic hand tools through 1-1/2" and toolbox.

WORKING CONDITIONS

Environmental Conditions:

Field Shop and field environment, travel from site to site, exposure to hot and cold temperatures, inclement weather, hazards of confined spaces and other hazardous materials.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for heavy lifting up to 100 pounds, walking, standing, bending, stooping and crawling for prolonged periods of time; operating motorized equipment and vehicles.

Work Assignment:

This classification is subject to a variety of shifts, including nights and weekends, as well as rotating shifts periodically.

Exhibit “B”
RESOLUTION AMENDING EXHIBIT "A" OF RESOLUTION NO. 2006-319 TO REVISE THE CLASS RANGE TABLE FOR GENERAL NON-SWORN CLASSES

WHEREAS, the City Council desires to amend Exhibit "A" of Resolution No. 2006-319, which approved the Class Range Table for General Non-Sworn Classes,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto as follows:

SECTION 1. AMENDMENT TO RESOLUTION NO. 2006-319. Exhibit "A" entitled, "City of Modesto Class Range Table General Non-Sworn Classes Effective May 23, 2006," attached to Resolution No. 2006-319, is hereby amended as shown on the amended Exhibit "A" entitled, "City of Modesto Class Range Table General Non-Sworn Classes Effective July 10, 2007," which is attached hereto and made a part hereof as though set forth in full herein. Said amended Exhibit "A" amends the Class Range Table as follows:

1. Adds Water Distribution Operator I at range 116
2. Adds Water Distribution Operator II at range 118
3. Adds Water Distribution Operator III at range 124
4. Adds Water Services Equipment Operator I at range 124
5. Adds Water Services Equipment Operator II at range 128
6. Adds Water Production Operator I at range 124
7. Adds Water Production Operator II at range 128
8. Adds Water Division Crewleader at range 132
9. Adds Wastewater Treatment Plant Operator I at range 120
10. Adds Wastewater Treatment Plant Operator II at range 124
11. Adds Wastewater Treatment Plant Operator III at range 126
12. Amends Cross Connection Specialist from range 122 to range 124
13. Amends Water Conservation Specialist from range 122 to range 124
14. Amends Senior Wastewater Treatment Plant Operator from range 128 to range 130
15. Amends Building Inspector I from range 126 to range 128
16. Amends Building Inspector II from range 130 to range 132
17. Amends Senior Building Inspector from range 134 to range 136
18. Amends Equipment Mechanic from range 120 to range 122
19. Amends Heavy Equipment Mechanic from range 122 to range 124
20. Amends Equipment Mechanic Crewleader from range 124 to range 126
21. Amends Heavy Equipment Mechanic Crewleader from range 126 to 128
22. Deletes Water Distribution Operator, range 116
23. Deletes Wastewater Treatment Plant Attendant, range 115
24. Deletes Wastewater Treatment Plant Operator, range 119
25. Deletes Wastewater Treatment Plant Relief Operator, range 121

SECTION 2. EFFECTIVE DATE. This resolution shall become effective on and after July 10, 2007.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on 10th day of July, 2007, by Councilmember Marsh, who moved its adoption, which motion being duly seconded by Councilmember Hawn, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris
JEAN MORRIS, City Clerk

(SEAL)

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
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<tbody>
<tr>
<td>101</td>
<td>Custodian I</td>
</tr>
<tr>
<td>103</td>
<td>Administrative Office Assistant I</td>
</tr>
<tr>
<td>104</td>
<td></td>
</tr>
<tr>
<td>105</td>
<td></td>
</tr>
<tr>
<td>106</td>
<td></td>
</tr>
</tbody>
</table>
| 107   | Administrative Office Assistant II  
      | Custodian II  
      | Exhibits Coordinator  
      | Police Clerk I |
| 108   | |
| 109   | Customer Services Account Clerk I |
| 110   | Security Officer  
      | Maintenance Worker I |
| 111   | Account Clerk  
      | Administrative Office Assistant III  
      | Customer Services Account Clerk II  
      | Police Clerk II |
| 112   | |
| 113   | Administrative Technician  
      | Computer Operator  
      | Drafting and Graphics Technician |
| 114   | Animal Control Officer I  
      | Electrical Technician I  
      | Equipment Service Technician  
      | Evidence and Property Specialist  
      | Maintenance Worker II  
      | Production Technician  
      | Storeskeeper |

Exhibit "A"
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
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</table>
| 115   | Accounting Technician  
Administrative Services Technician I  
Code Enforcement Officer I  
Community Service Officer I  
Customer Services Account Clerk III  
Senior Administrative Office Assistant |
| 116   | Equipment Operator  
Fire Prevention Technician I  
Motor Sweeper Operator  
Traffic Operations Technician  
Used Oil Coordinator  
Wastewater Collection System Operator  
**Water Distribution Operator I** |
| 117   | Electrical Technician II |
| 118   | Customer Services Accounting Technician  
Fleet Procurement Specialist  
Parking Lot Maintenance Crewleader  
Parks Crewleader  
Recreation Coordinator  
Senior Storeskeeper  
Tree Trimmer  
**Water Distribution Operator II** |
| 119   | Administrative Services Technician II  
Animal Control Officer II  
Assistant Buyer  
Building Maintenance Mechanic  
Civil Engineering Technician I  
Code Enforcement Officer II  
Community Service Officer II  
Maintenance Mechanic – Parks  
Maintenance Mechanic – Pumps  
Public Information Technician |

Exhibit "A"
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-417

RESOLUTION AMENDING EXHIBIT “A” OF RESOLUTION NO. 2006-321 TO AMEND THE CLASS RANGE TABLE FOR REPRESENTED MANAGEMENT AND CONFIDENTIAL NON-SWORN CLASSES

WHEREAS, the City Council desires to amend Exhibit “A” of Resolution No. 2006-321, which approved the Class Range Table for Represented Management and Confidential Non-Sworn Classes,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto as follows:

SECTION I. AMENDMENT TO RESOLUTION NO. 2006-321 Exhibit "A" entitled, "City of Modesto Class Range Table Represented Management and Confidential Non-Sworn Classes Effective May 23, 2006", attached to Resolution No. 2006-321, is hereby amended as shown on the amended Exhibit “A” entitled “City of Modesto Class Range Table Represented Management and Confidential Non-Sworn Classes Effective June 12, 2007,” which is attached hereto and made a part hereof as though set forth in full herein. Said amended Exhibit “A” amends the Class Range Table as follows:

1. Amends Water Quality Control Operations Supervisor from range 432 to range 440
2. Amends Water Superintendent from range 441 to range 447
3. Amends Supervising Building Inspector from range 442 to range 444

SECTION II. WATER ASSIGNMENT PAY. Effective July 10, 2007, the employee in the classification of Operations and Maintenance Supervisor when assigned to the Water Division, shall be eligible to receive a 20% assignment pay in consideration of maintaining appropriate internal relationships with subordinate classes.
SECTION III. EFFECTIVE DATE. This resolution shall become effective on and after July 10, 2007.

The foregoing resolution was introduced in a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Marsh, who moved its adoption, which motion being duly seconded by Councilmember Hawn, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: [Signature]

JEAN MORRIS, City Clerk

(SEAL)

APPROVED AS TO FORM:

By: [Signature]

SUSANA ALCALA WOOD, City Attorney
## CITY OF MODESTO
CLASS RANGE TABLE
REPRESENTED MANAGEMENT AND CONFIDENTIAL NON-SWORN CLASSES
Effective July 10, 2007

<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>403</td>
<td>Administrative Clerk II (Confidential)</td>
</tr>
<tr>
<td></td>
<td>Administrative Office Assistant II (Confidential)</td>
</tr>
<tr>
<td>407</td>
<td>Administrative Office Assistant II (Confidential)</td>
</tr>
<tr>
<td>408</td>
<td>Administrative Office Assistant III (Confidential)</td>
</tr>
<tr>
<td>409</td>
<td>Police Clerk II (Confidential)</td>
</tr>
<tr>
<td>410</td>
<td>Administrative Technician (Confidential)</td>
</tr>
<tr>
<td>411</td>
<td>Senior Administrative Office Assistant (Confidential)</td>
</tr>
<tr>
<td>412</td>
<td>Secretary</td>
</tr>
<tr>
<td>413</td>
<td>Administrative Technician (Confidential)</td>
</tr>
<tr>
<td>414</td>
<td></td>
</tr>
<tr>
<td>415</td>
<td>Senior Administrative Office Assistant (Confidential)</td>
</tr>
<tr>
<td>416</td>
<td>Secretary</td>
</tr>
<tr>
<td>417</td>
<td></td>
</tr>
<tr>
<td>418</td>
<td>Legal Secretary</td>
</tr>
<tr>
<td>419</td>
<td>Systems Technician I</td>
</tr>
<tr>
<td>419</td>
<td>Public Information Technician (Confidential)</td>
</tr>
<tr>
<td>419</td>
<td>Workers' Compensation Claims Assistant</td>
</tr>
<tr>
<td>420</td>
<td>Accountant I (Confidential)</td>
</tr>
<tr>
<td>420</td>
<td>Deputy City Clerk</td>
</tr>
<tr>
<td>420</td>
<td>Employee Benefits Coordinator</td>
</tr>
<tr>
<td>420</td>
<td>Executive Secretary (Represented)</td>
</tr>
<tr>
<td>420</td>
<td>Legal Services Technician</td>
</tr>
<tr>
<td>421</td>
<td></td>
</tr>
</tbody>
</table>

Exhibit "A"
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
</table>
| 422   | Office Supervisor  
Utility Dispatch Supervisor  
Workers' Compensation Claims Examiner I  
Systems Technician II |
| 423   | Custodian Supervisor  
Parking Services Supervisor |
| 424   | Assistant Planner  
Buyer  
Police Facilities Coordinator |
| 425   | Administrative Analyst I |
| 426   | Supervising Animal Control Officer  
Police Civilian Supervisor  
Stores Manager  
Systems Technician III |
| 427   | Assistant City Clerk/Auditor  
Legal Services Administrator  
Workers' Compensation Claims Examiner II |
| 428   | Accountant II (Represented)  
Senior Buyer |
| 429   | |
| 430   | Associate Planner  
Community Services Supervisor  
Events Coordinator  
Junior Civil Engineer  
Junior Traffic Engineer  
Senior Crime Analyst  
Software Analyst I |
| 431   | Administrative Analyst II  
Assistant Risk Manager  
Budget Analyst I  
Personnel Analyst  
Recycling Program Coordinator |

Exhibit "A"
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
</table>
| 432   | Communications Specialist  
|       | Compost Facility Supervisor  
|       | Customer Services Supervisor  
|       | Neighborhood Preservation Supervisor  
|       | Operations and Maintenance Supervisor  
|       | Recreation Supervisor II  
|       | Senior Accountant  
|       | Water Quality Control Maintenance Supervisor  |
| 433   | Organizational Development Specialist  |
| 434   | Assistant Civil Engineer  
|       | Assistant Traffic Engineer  
|       | Budget Analyst II  
|       | Environmental Laboratory Supervisor  
|       | Operations Supervisor  
|       | Regulatory Compliance Supervisor  
|       | SCADA Supervisor  
|       | Senior Community Development Program Specialist  
|       | Senior Housing Rehabilitation Specialist  
|       | Software Analyst II  
|       | Supervising Accountant  
|       | Systems Engineer I  |
| 435   | Business Analyst  
|       | Cultural Services Manager  
|       | Emergency Medical Services Coordinator  
|       | Integrated Waste Specialist  
|       | Management Analyst  
|       | Senior Personnel Analyst  
|       | Weed and Seed Program Coordinator  |
| 436   | Electrical Supervisor  
<p>|       | Senior Planner  |
| 437   |       |</p>
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
</table>
| 438   | Budget Officer  
|       | Events Supervisor  
|       | Housing Program Supervisor  
|       | Land Surveyor  
|       | Property Agent  
|       | Public Safety Business Services Analyst  
|       | Senior Business Analyst  
|       | Software Analyst III  
|       | Systems Engineer II |
| 439   | Administrative Services Officer  
|       | Community Facilities Districts Administrative Officer |
| 440   | Associate Civil Engineer  
|       | Associate Traffic Engineer  
|       | Transportation Planner  
|       | Water Quality Control Operations Supervisor |
| 441   | Airport Manager  
|       | Building Maintenance Superintendent  
|       | Fleet Manager  
|       | Housing and Urban Development Manager  
|       | Parks Operations Superintendent  
|       | Parks Planning and Development Manager  
|       | Purchasing Manager  
|       | Recreation Program Manager  
|       | Streets Superintendent  
|       | Urban Forestry Superintendent  
|       | Wastewater Collections Superintendent |
| 442   | Customer Services Division Manager  
|       | Manager of Budget and Financial Analysis  
|       | Software Analyst IV  
|       | Supervising Construction Inspector  
|       | Systems Engineer III |

Exhibit “A”
<table>
<thead>
<tr>
<th>RANGE</th>
<th>TITLE</th>
</tr>
</thead>
</table>
| 444   | Deputy Chief Building Official  
|       | Principal Planner  
|       | Solid Waste Program Manager  
|       | **Supervising Building Inspector**  
|       | Transit Manager |
| 445   | Accounting Division Manager |
| 446   | Information Technology Unit Manager  
|       | Wastewater Treatment Plant Manager |
| 447   | Business Development Division Manager  
|       | Chief Building Official  
|       | Planning Division Manager  
|       | Senior Civil Engineer  
|       | Traffic Engineer  
|       | **Water Superintendent** |
| 448   |       |
| 449   |       |
| 450   |       |
| 451   |       |
| 452   |       |
| 453   |       |
| 455   |       |

Exhibit “A”
RESOLUTION AMENDING THE FISCAL YEAR 07-08 OPERATING BUDGETS OF VARIOUS FUNDS TO APPROPRIATE RESOURCES TO FINANCE THE COST OF VARIOUS SALARY ADJUSTMENTS NEGOTIATED FOR CERTAIN CLASSES IN WATER, WASTEWATER TREATMENT, BUILDING INSPECTION AND FLEET FROM FUND RESERVES

WHEREAS, the City Council desires to make salary and benefit changes for certain classes in which require licensure or certification, and

WHEREAS, the FY 07-08 costs associated with these changes are estimated at $366,408, effective July 10, 2007, and

WHEREAS, $366,408 of these increased expenditures must be budgeted as shown in Exhibit A, which is incorporated by reference herein,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that the Fiscal Year 2007-08 Operating Budget is hereby amended as shown in Exhibit A.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Marsh, who moved its adoption, which motion being duly seconded by Councilmember Hawn, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

Attest: Jean Morris, City Clerk

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
Adoption of Class Specifications and Salary Changes for Certified Classes
Water, Wastewater, Equipment Mechanic and Building Inspection Classes

Exhibit A

<table>
<thead>
<tr>
<th>Fund</th>
<th>Title</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>General Fund</td>
<td>$63,763</td>
</tr>
<tr>
<td>6100</td>
<td>Water Fund</td>
<td>$151,502</td>
</tr>
<tr>
<td>6210</td>
<td>Wastewater Fund</td>
<td>$78,912</td>
</tr>
<tr>
<td>6540</td>
<td>Transit Fund</td>
<td>$32,199</td>
</tr>
<tr>
<td>7200</td>
<td>Fleet Services Fund</td>
<td>$40,032</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$366,408</td>
</tr>
</tbody>
</table>

The individual line items for salaries and benefits will be adjusted as needed.
RESOLUTION AUTHORIZING THE PURCHASING MANAGER TO ISSUE FORMAL REQUEST FOR BIDS (RFB) FOR THE PURCHASE OF TACTICAL VESTS FOR THE CITY OF MODESTO POLICE DEPARTMENT, FOR A TWO (2) YEAR AGREEMENT WITH THREE (3) ONE-YEAR EXTENSION OPTIONS AT THE SOLE DISCRETION OF THE CITY, FOR A ESTIMATED ANNUAL COST OF $65,000

WHEREAS, the Modesto Police Department provides tactical vests for all of its sworn and some civilian positions, and

WHEREAS, a custom fitted vest is provided at the time of hire and current personnel are provided a replacement vest every five years, and

WHEREAS, the FBI established a standarized bullet testing protocal, and

WHEREAS, Modesto Municipal Code Section 8-3.203, generally requires all purchases, which meet or exceed $50,000 for material, equipment or contractual services to be formally bid, and

WHEREAS, Funds are budgeted and made available in 0100-190-1921-0356 for the purchase of vests, in FY 07/08;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby authorizes the Purchasing Manager to issue formal Request for Bids (RFB) for the purchase of tactical vests for the City of Modesto Police Department, for a two (2) year agreement with three (3) one-year extension options at the sole discretion of the City, for a total estimated annual amount of $65,000 as follows:

SECTION 1. The City Clerk is hereby authorized to call for public competitive sealed bids for the purchase of tactical vests for a two (2) year agreement, with three (3) one-year extension options at the sole discretion of the City, to be opened in the office of
the City Clerk, 1010 Tenth Street, in the City of Modesto. The City Clerk shall be
directed to give notice inviting such sealed bids in the time, form, and manner provided
by law.

SECTION 2. After the sealed bids are opened, they shall be tabulated and
analyzed and a report submitted to Council.

The foregoing resolution was introduced at a regular meeting of the Council of
the City of Modesto held on the 10th day of July, 2007, by Councilmember Hawn, who
moved its adoption, which motion being duly seconded by Councilmember Dunbar, was
upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen,
Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris

JEAN MORRIS, City Clerk

(SEAL)

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
RESOLUTION APPROVING A CONSULTANT AGREEMENT WITH IMS INFRASTRUCTURE MANAGEMENT SERVICES TO PROVIDE A PAVEMENT MANAGEMENT PROGRAM, IN THE NOT-TO-EXCEED AMOUNT OF $378,000.00, AND AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE AGREEMENT

WHEREAS, a Pavement Management Program is required to receive federal funding for street maintenance, and

WHEREAS, a Pavement Management Program consists of inspecting and rating pavement conditions on asphalt concrete streets, and

WHEREAS, all arterial, collector, and residential streets will be inspected, and

WHEREAS, the City of Modesto volunteered to be the Lead Agency for Stanislaus County and all City jurisdictions, and

WHEREAS, the last Pavement Management Program was completed in 2002, and

WHEREAS, eleven (11) Pavement Management qualification statements were evaluated, and

WHEREAS, four (4) firms were selected as the most qualified and responsive firms to interview for services, and

WHEREAS, interviews were conducted and IMS Infrastructure Management Services was ranked the most qualified firm for the Pavement Management Program, and

WHEREAS, a selection committee consisting of different jurisdiction selected IMS Infrastructure Management Services as the most qualified to complete the Pavement Management Program, and
WHEREAS, City staff recommends that an Agreement with the consulting firm of IMS Infrastructure Management Services be approved to complete the Pavement Management Program for Stanislaus County and all City jurisdictions including Modesto, and

WHEREAS, City desires to enter into an Agreement with INS Infrastructure Management Services, in an amount not-to-exceed $378,000.00 to complete the Pavement Management Program, and

WHEREAS, IMS Infrastructure Management Services, will be paid on a time and materials basis for actual hours required performing individual tasks at a set rate,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves a Consultant Agreement with IMS Infrastructure Management Services in the amount not-to-exceed $378,000.00, to complete the Pavement Management Program.

BE IT FURTHER RESOLVED that the City Manager, or his designee, is hereby authorized to execute the agreement.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July 2007, by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Dunbar, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: ____________________________
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By: ________________________________
SUSANA ALCALA WOOD, City Attorney
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-421

RESOLUTION AMENDING THE CURRENT CAPITAL IMPROVEMENT PROGRAM BUDGET IN ORDER TO FULLY FUND THE AGREEMENT WITH IMS INFRASTRUCTURE MANAGEMENT SERVICES, AND COVER INCREASED PROJECT COSTS OF $182,027 FOR DESIGN AND CONTRACT ADMINISTRATION. FEDERAL FUNDING WILL COVER $170,002 (ACCOUNT 0700-430-H485-3532 “FEDERAL RSTP”) AND THE REMAINING $12,025 IS MATCHING FUNDS FROM LTF (ACCOUNT 0510-700-H485-7070 “TRANSFER FROM LTF”), AND REAPPROPRIATING $182,027 TO CIP ACCOUNT 0700-430-H485-6010 (PAVEMENT CONDITION SURVEY) FOR A TOTAL PROJECT BUDGET OF $412,027

WHEREAS, the City is required to provide a local match to the federal funds to design the Pavement Condition Survey project in the estimated total amount of $389,124 including funding an agreement with IMS Infrastructure Management Services to complete pavement condition surveys and data management related to the Pavement Management Program for Stanislaus County in which the City of Modesto is acting as the lead agency and to cover contract administration costs by City staff, and

WHEREAS, certain budgetary transactions are necessary to fully fund said agreement with IMS Infrastructure Management Services in the amount of $378,000 for design services, and $11,124 for contract administration by City staff, for an estimated expenditures total of $389,124, and

WHEREAS, to fully fund the agreement and cover increased project costs of $182,027 for design and contract administration, Federal funding will cover $170,002 (Account 0700-430-H485-3532 “Federal RSTP”), and

WHEREAS, the remaining $12,025 is matching funds from LTF (Account 0510-700-H485-7070 “Transfer from LTF”), and $182,027 will be reappropriated to CIP
Account 0700-430-H485-6010 (Pavement Condition Survey) for a total project budget of $412,027,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Modesto hereby approves the transfer of funds as set forth herein to fully fund the agreement and cover increased project costs of $182,027 for design and contract administration, Federal funding will cover $170,002 (Account 0700-430-H485-3532 “Federal RSTP”) and the remaining $12,025 is matching funds from LTF (Account 0510-700-H485-7070 “Transfer from LTF”), and $182,027 will be reappropriated to CIP Account 0700-430-H485-6010 (Pavement Condition Survey) for a total project budget of $412,027.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Dunbar, was upon roll call carried and the resolution adopted by the following vote:

AYES:   Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES:   Councilmembers: None

ABSENT: Councilmembers: None

ATTEST:  
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By SUSANA ALCALA WOOD, City Attorney
MODESTO CITY COUNCIL
RESOLUTION NO. 2007–422

RESOLUTION APPROVING THE IMPLEMENTATION OF PRINCIPLES REGARDING THE APPLICATION OF WASTEWATER CAPACITY CHARGES TO WET INDUSTRIES

WHEREAS, on May 8, 2007, the Modesto City Council, by Resolution 2007-287, amended and restated Resolution No. 93-265, rescinding Sewer Bond Redemption charges, and established Wastewater Capacity Charges, and

WHEREAS, on May 8, 2007, the Modesto City Council, by motion, introduced an ordinance to implement Wastewater Capacity Charges (connection fees), and

WHEREAS, a supplementary report was also presented to Council on May 8, 2007 discussing a set of principles for applying capacity charges to significant (wet) industries, and

WHEREAS, the Modesto City Council, by motion, directed staff to return to Council at the earliest practical date, but no later than July 24, 2007, with a Resolution implementing the four additional principles outlined in the staff report regarding the application of Wastewater Capacity Charges to industries,

WHEREAS, staff and representatives of the wet industries met to discuss principles and refine them into three principles acceptable to both the City and wet industries, and

WHEREAS, the following summarizes the revised principles recommended for implementation:

A. An “allocation level” is established by the City of Modesto for the Industrial User to be charged. This “allocation level” shall be the highest annual actual use of Flow, of Biochemical Oxygen Demand (BOD), and of Total Suspended Solids (TSS) (as those terms are defined in MMC
Section 5-6.103) during the years 1999 through 2006, plus fifteen percent (15%) of said amount for each Industrial User. The highest annual actual use for the three named constituents (Flow, BOD, and TSS) may occur in different years for a particular Industrial User, and in that circumstance those different years will be used for calculation of the allocation level.

B. A capacity charge will be assessed for a wet industry when the allocation level is actually exceeded by the Industrial User for two consecutive years, by more than ten percent (10%) in each of those two consecutive years, or if actually exceeded by more than ten percent (10%) in three years during a five-year period.

C. Nothing set forth in this Resolution shall affect the right or ability of the City to impose fines or charges as provided by code or law, other than capacity charges on Industrial Users,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves the implementation of principles regarding the application of Wastewater Capacity Charge for wet industries.

BE IT FURTHER RESOLVED, that notwithstanding any other provision of this or any other resolution or any provision of the Modesto Municipal Code (MMC), no capacity charge shall be imposed upon an Industrial User which currently holds a permit to discharge wastewater to the City of Modesto on or before May 8, 2007 unless and until all of the following occur:

A. An “allocation level” is established by the City of Modesto for the Industrial User to be charged. This “allocation level” shall be the highest annual actual use of Flow, of Biochemical Oxygen Demand (BOD), and of Total Suspended Solids (TSS) (as those terms are defined in MMC Section 5-6.103) during the years 1999 through 2006, plus fifteen percent (15%) of said amount for each Industrial User. The highest annual actual use for the three named constituents (Flow, BOD, and TSS) may occur in different years for a particular Industrial User, and in that circumstance those different years will be used for calculation of the allocation level.

B. The allocation level is actually exceeded by the Industrial User to be charged for two consecutive years, by more than ten percent (10%) in each of those two consecutive years, or if actually exceeded by more than ten percent (10%) in three years during a five-year period.
C. Nothing set forth in this Resolution shall affect the right or ability of the City to impose fines or charges as provided by code or law, other than capacity charges on Industrial Users.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007 by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Dunbar, was upon roll call carrier and the resolution adopted by the following vote:

AYES: Councilmember: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmember: None

ABSENT: Councilmember: None

ATTEST: Jean Morris

JEAN MORRIS, City Clerk

(SEAL)

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-423

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR THE
TARANTELLA ESTATES SUBDIVISION, IN THE VILLAGE ONE SPECIFIC
PLAN AREA, AND AUTHORIZING THE CITY CLERK TO FILE A NOTICE OF
COMPLETION AND TO RELEASE SECURITIES UPON EXPIRATION OF
STATUTORY PERIODS

WHEREAS, JOHN S. RUSH, an unmarried man, and CHICA LLC, a California
Limited Liability Company, are the subdividers of TARANTELLA ESTATES
SUBDIVISION (“SUBDIVISION”) in the Village One Specific Plan Area, and

WHEREAS, JOHN S. RUSH, an unmarried man, and CHICA LLC, a California
Limited Liability Company, have filed irrevocable subdivision bonds to secure faithful
performance and payment for labor and materials in the amounts of $72,693.50 and
$36,346.75 respectively, and

WHEREAS, JOHN S. RUSH, an unmarried man, and CHICA LLC, a California
Limited Liability Company, have filed a warranty bond in the amount of $7,269.35 to
guarantee public improvements in the SUBDIVISION, and

WHEREAS, the City Engineer, in a memorandum to Council, indicates that all
work required by the Subdivision Agreement has been completed to the satisfaction of
the Public Works Department, and

WHEREAS, the City Engineer has indicated that it would be in order for the City
Council to accept the public improvements in the SUBDIVISION as complete, and
authorize the City Clerk to file a Notice of Completion and to release the securities upon
expiration of statutory periods,
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that:

1. The public improvements in the SUBDIVISION are hereby accepted and the City Clerk is hereby authorized to file a Notice of Completion for the public improvements.

2. The City Clerk is hereby authorized to release the subdivision bond for faithful performance in the amount of $72,693.50 upon recordation of the Notice of Completion.

3. The City Clerk is hereby authorized to release the subdivision bond for labor and materials in the amount of $36,346.75 sixty (60) days after the recordation of the Notice of Completion, provided no claim is made thereon.

4. The City Clerk is hereby authorized to release the warranty bond to guarantee the SUBDIVISION improvements in the amount of $7,269.35 one year and one day after the effective date of this resolution, provided no claim is made thereon.
The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Dunbar, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, O'Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: Marsh

ATTEST: Jean Morris, City Clerk

APPROVED AS TO FORM:

By Susana Alcala Wood, City Attorney
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-424

RESOLUTION REQUIRING FIVE (5) AFFIRMATIVE VOTES OF THE CITY COUNCIL AUTHORIZING THE PUBLIC WORKS WASTEWATER COLLECTIONS STAFF TO PERFORM THE REPAIRS NECESSARY FOR THE TUOLUMNE RIVER BANK EROSION IMPROVEMENTS PROJECT PER THE CITY CHARTER (SECTION 1307)

WHEREAS, Public Works Engineering put the Tuolumne River Bank Erosion Improvements project out to bid on June 4, 2007, and

WHEREAS, on June 19, 2007, fourteen (14) contractors attended the mandatory site walk, and

WHEREAS, on June 26, 2007, no bids were received for this project, and

WHEREAS, after making several calls to contractors regarding this project, it was determined that no bids were received due to the high risk being placed on the contractor, and

WHEREAS, the Department of Fish and Wildlife has mandated that this project may be completed only during the time period of August 1 though September 15, as the Tuolumne River is at its lowest point during this time, and it is prior to the Chinook Salmon run, and

WHEREAS, due to the short timeframe for the work to be completed, it has been determined that City staff, along with contractors on a time and materials basis, will be able to complete this work, and

WHEREAS, where a public works project is publicly bid and no bids are received, the City Charter (Section 1307) allows the Council, with five (5) affirmative
votes, to determine that public works projects can be performed better by City forces without regard to the public works bidding requirements in the Charter,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby adopts a resolution requiring five (5) affirmative votes of the City Council authorizing the Public Works Wastewater Collections staff to perform the repairs necessary for the Tuolumne River Bank Erosion Improvements project per the City Charter (Section 1307).

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July 2007, by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Dunbar, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O’Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: Jean Morris
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
RESOLUTION AUTHORIZING THE PUBLIC WORKS DIRECTOR TO NEGOTIATE CONTRACTS FOR TIME AND MATERIALS WORK TO ASSIST CITY STAFF ON THE TUOLUMNE RIVER BANK EROSION IMPROVEMENTS PROJECT

WHEREAS, Public Works Engineering put the Tuolumne River Bank Erosion Improvements project out to bid on June 4, 2007, and

WHEREAS, on June 19, 2007, fourteen (14) contractors attended the mandatory site walk, and

WHEREAS, on June 26, 2007, no bids were received for this project, and

WHEREAS, after making several calls to contractors regarding this project, it was determined that no bids were received due to the high risk being placed on the contractor, and

WHEREAS, the Department of Fish and Wildlife has mandated that this project may be completed only during the time period of August 1 though September 15, as the Tuolumne River is at its lowest point during this time, and it is prior to the Chinook Salmon run, and

WHEREAS, due to the short timeframe for the work to be completed, it has been determined that City staff, along with contractors on a time and materials basis, will be able to complete this work, and

WHEREAS, where a public works project is publicly bid and no bids are received, the City Charter (Section 1307) allows the Council, with five (5) affirmative votes, to determine that public works projects can be performed better by City forces without regard to the public works bidding requirements in the Charter,
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby adopts a resolution authorizing the Public Works Director to negotiate contracts for time and materials work to assist City staff on the Tuolumne River Bank Erosion Improvements project.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July 2007, by Councilmember Hawn, who moved its adoption, which motion being duly seconded by Councilmember Dunbar, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Marsh, O'Bryant, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: None

ATTEST: 
JEAN MORRIS, City Clerk

APPROVED AS TO FORM:

By: 
SUSANA ALCALA WOOD, City Attorney
MODESTO CITY COUNCIL
RESOLUTION NO. 2007-426

RESOLUTION AUTHORIZING THE AWARD OF PROPOSED CONTRACT FOR AN INTEGRATED PUBLIC SAFETY SYSTEM/ COMPUTER AIDED DISPATCH (CAD) TO IPC COMMAND SYSTEMS INC. (IPC), 1000 BRIGGS ROAD, MT. LAUREL, NJ 08054, IN AN AMOUNT NOT TO EXCEED $1,855,631 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT

WHEREAS, on May 23, 2006, by Resolution No. 2006-315, City Council approved the request to authorize the issuance of an RFP an Integrated Public Safety System/ Computer Aided Dispatch (CAD), and

WHEREAS, and RFP team was formed and included representatives from the City of Modesto, Stanislaus County, and the Stanislaus Regional 911 Center, and

WHEREAS, on June 20, 2006 the City of Modesto, Stanislaus County, and SR911 issued the Request for Proposal (RFP) for an Integrated Public Safety System, and

WHEREAS, the RFP specified the agencies’ requirements and served as the basis for vendor selection, to select the most appropriate system, the agencies formed an advisory team to participate in the evaluation and selection of the new system, and

WHEREAS, the advisory team included representatives from all of the impacted agencies throughout the jurisdictions served by SR911, and

WHEREAS, prior to release of the RFP, a vendor list was created with input from all team members, and

WHEREAS, upon completion of the RFP, vendors were notified of the RFP’s availability on the City’s website and all subsequent addendums that were published, and

WHEREAS, in addition, the RFP was provided to any additional vendors not on the original vendor list who requested a copy, and
WHEREAS, on June 30, 2006 the agencies hosted a non-mandatory bidder’s conference during which prospective bidders could take a walk-through of SR911 and ask any questions they had regarding the RFP,

WHEREAS, representatives from the advisory team were present during this conference to help provide clarification to vendors, and

WHEREAS, proposals were accepted up until the due date of August 15, 2006, and

WHEREAS, eight proposals were received from vendors, and

WHEREAS, the advisory team conducted a preliminary proposal analysis of the functional requirements in accordance with the evaluation and selection agreed upon by the advisory team, and

WHEREAS, the evaluation included a detailed analysis of responses to specific operational and technical requirements, and

WHEREAS, the advisory team reviewed the requirements based upon a priority ranking assigned to each individual requirement, and

WHEREAS, after the review of the functional requirements, four vendors were selected as finalists and invited to conduct on-site product demonstrations, and

WHEREAS, all finalist vendors were required to follow the same demonstration process and were allotted the same amount of time for their system demonstrations, and

WHEREAS, after several advisory team meetings and a thorough evaluation of how the information learned during the demonstrations, site visits, and reference checks affected the finalist proposals, the advisory team invited two vendors to submit a Best and Final Offer (BAFO) incorporating all representations made verbally or in writing subsequent to their original proposals, and
WHEREAS, both vendors submitted a Best and Final Offer (BAFO) incorporating all representations made verbally or in writing on February 2, 2007, and

WHEREAS, the advisory team conducted a thorough review of both vendors and declared that it was in the best interest of all agencies to host an on-site BAFO demonstration, and

WHEREAS, both vendors were invited to discuss their proposed BAFO solutions as well as demonstrate the software system that would most likely be implemented for the agencies, and

WHEREAS, both vendors participated in a four hour BAFO demonstration and were given the opportunity to clarify their BAFO and answer clarification questions from the agencies, and

WHEREAS, at the conclusion of the BAFO meetings the advisory team conducted a final analysis of the two vendors BAFOs, the initial proposals, demonstration results, reference check results, and site visit feedback to ensure that all information as considered prior to making a final decision, and

WHEREAS, after review and input from the advisory team, the executive committee (comprised of executive representatives from the City of Modesto, County of Stanislaus, and JPA) reviewed the proposals according to the evaluation and recommended to enter into contract negotiations, with the chosen vendor IPC Command Systems Inc. (IPC).

WHEREAS, the Modesto Municipal Code, MMC 8-3.203, generally requires all purchases, which meet or exceed $50,000 for material, equipment or contractual services to be formally bid. This re-issuance of the RFP for the acquisition of an Integrated Public Safety System conforms to code. Improve emergency service communication systems,
partner with external agencies to capitalize on economics of scale, and emergency services are delivered quickly, safely, and responsively.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby authorizes an award of proposal and contract for an Integrated Public Safety System RFP.

BE IT FURTHER RESOLVED that the City Manager or his designee, is hereby authorized to execute the contract.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Olsen, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: Marsh, O’Bryant

ATTEST: Jean Morris, City Clerk

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
RESOLUTION TO APPROVING A PROJECT AGREEMENT WITH THE COUNTY OF STANISLAUS AND THE STANISLAUS REGIONAL 911 JPA FOR AN INTEGRATED PUBLIC SAFETY SYSTEM/ COMPUTER AIDED DISPATCH (CAD), AND AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE PROJECT AGREEMENT

WHEREAS, on May 23, 2006, by Resolution No. 2006-315, City Council approved the request to authorize the issue of an RFP for an Integrated Public Safety System/ Computer Aided Dispatch (CAD), and

WHEREAS, and RFP team was formed and included representatives from the City of Modesto, Stanislaus County, and the Stanislaus Regional 911 Center, and

WHEREAS, on June 20, 2006 the City of Modesto, Stanislaus County, and SR911 issued the Request for Proposal (RFP) for an Integrated Public Safety System, and

WHEREAS, the RFP specified the agencies’ requirements and served as the basis for vendor selection, to select the most appropriate system, the agencies formed and advisory team to participate in the evaluation and selection of the new system, and

WHEREAS, the advisory team included representatives from all of the impacted agencies throughout the jurisdictions served by SR911, and

WHEREAS, prior to release of the RFP, a vendor list was created with input from all team members, and

WHEREAS, upon completion of the RFP, vendors were notified of the RFP’s availability on the City’s website and all subsequent addendums that were published, and

WHEREAS, in addition, the RFP was provided to any additional vendors not on the original vendor list who requested a copy, and
WHEREAS, on June 30, 2006 the agencies hosted a non-mandatory bidder’s conference during which prospective bidders could take a walk-through of SR911 and ask any questions they had regarding the RFP,

WHEREAS, representatives from the advisory team were present during this conference to help provide clarification to vendors, and

WHEREAS, proposals were accepted up until the due date of August 15, 2006, and

WHEREAS, eight proposals were received from vendors, and

WHEREAS, the advisory team conducted a preliminary proposal analysis of the functional requirements in accordance with the evaluation and selection agreed upon by the advisory team, and

WHEREAS, the evaluation included a detailed analysis of responses to specific operational and technical requirements, and

WHEREAS, the advisory team reviewed the requirements based upon a priority ranking assigned to each individual requirement, and

WHEREAS, after the review of the functional requirements, four vendors were selected as finalists and invited to conduct on-site product demonstrations, and

WHEREAS, all finalist vendors were required to follow the same demonstration process and were allotted the same amount of time for their system demonstrations, and

WHEREAS, after several advisory team meetings and a thorough evaluation of how the information learned during the demonstrations, site visits, and reference checks affected the finalist proposals, the advisory team invited two vendors to submit a Best and Final Offer (BAFO) incorporating all representations made verbally or in writing subsequent to their original proposals, and
WHEREAS, both vendors submitted a Best and Final Offer (BAFO) incorporating all representations made verbally or in writing on February 2, 2007, and

WHEREAS, the advisory team conducted a thorough review of both vendors and declared that it was in the best interest of all agencies to host an on-site BAFO demonstration, and

WHEREAS, both vendors were invited to discuss their proposed BAFO solutions as well as demonstrate the software system that would most likely be implemented for the agencies, and

WHEREAS, both vendors participated in a four hour BAFO demonstration and were given the opportunity to clarify their BAFO and answer clarification questions from the agencies, and

WHEREAS, at the conclusion of the BAFO meetings the advisory team conducted a final analysis of the two vendors BAFOs, the initial proposals, demonstration results, reference check results, and site visit feedback to ensure that all information as considered prior to making a final decision, and

WHEREAS, after review and input from the advisory team, the executive committee (comprised of executive representatives from the City of Modesto, County of Stanislaus, and JPA) reviewed the proposals according to the evaluation and recommended to enter into contract negotiations, with the chosen vendor IPC Command Systems Inc. (IPC).

WHEREAS, The City of Modesto, County of Stanislaus, and Stanislaus Regional 911 JPA is requesting to enter into a formal project agreement.

WHEREAS, the purpose of this project agreement is to formally abide by written rules, policies, and procedures agreed upon by all participating agencies.
WHEREAS, the project agreement will ensure that staffing and financial resources are properly aligned prior, during, and post project implementation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves a project agreement with the county of Stanislaus and the Stanislaus regional 911 JPA for an integrated public safety system.

BE IT FURTHER RESOLVED the City Manager or his designee, is hereby authorized to execute the project agreement.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July, 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Olsen, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Olsen, Mayor Ridenour

NOES: Councilmembers: None

ABSENT: Councilmembers: Marsh, O’Bryant

ATTEST: Jean Morris, City Clerk

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
RESOLUTION AMENDING THE BUDGETS OF VARIOUS FUNDS TO REFLECT THE REVENUES AND EXPENDITURES RELATED TO THE ACQUISITION OF A COMPUTER AIDED DISPATCH SOFTWARE PROGRAM

WHEREAS, the City Council has approved staff’s recommendation to acquire a computer aided dispatch and integrated public safety software program (CAD system) for use in the regional 911 communication dispatch center; and

WHEREAS, the City Council has previously approved the use of federal grant funds for the acquisition of the CAD system; and

WHEREAS, the City Council previously approved the use of General Fund reserves for the acquisition of the CAD system; and

WHEREAS, there remains a portion of the CAD system acquisition cost that exceeds the amount of available grant and General Fund resources; and

WHEREAS, the CAD system represents a qualifying expense under the Police Capital Facility Fees program (Police CFF); and

WHEREAS, there are sufficient Police CFF resources available to complete the acquisition of the CAD system;

WHEREAS, the budgets of the General Fund, grant programs and Police CFF funds must be amended in accordance with Exhibit A to this resolution, which is incorporated by reference herein;
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby authorizes the Finance Director to take all steps necessary to amend the program budgets as shown in Exhibit A to this resolution.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Modesto held on the 10th day of July 2007, by Councilmember Dunbar, who moved its adoption, which motion being duly seconded by Councilmember Olsen, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Dunbar, Hawn, Keating, Olsen, Mayor Ridenour
NOES: Councilmembers: None
ABSENT: Councilmembers: Marsh, O'Bryant

ATTEST: Jean Morris
JEAN MORRIS, City Clerk

(SEAL)

APPROVED AS TO FORM:

By: Susana Alcala Wood, City Attorney
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<th>Increase(Decrease)</th>
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Note: Service Credits for Project Managers should go to 7130-070-M483-6010
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