



Modesto Fire Department  
**FIRE PREVENTION DIVISION**  
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## **ARCHITECTURAL PLAN REVIEW GUIDELINES**

**Listed below are the basic information requirements to complete a plan review.**

- 1. Submit three copies of plans drawn to an indicated scale with a printed title block. Although not required we prefer a sheet size of 24" x 36".
- 2. Indicate the project name, full street address, Assessors Parcel Number (APN), tract number, and associated building permit number. Show north pointing arrow.
- 3. Provide contractor's name, address, phone number, type of contractor's license, license number, and date of expiration. All plans must be "wet" signed.
- 4. Note year of the California Building Code, California Fire Code, and NFPA references.
- 5. Include a comment whether or not a site plan is required and if it has it been approved.
- 6. Indicate property lines, nearby buildings, adjoining suites, streets, and driveways.
- 7. Indicate the occupancy classification defined by California Building Code Chapter 3.
- 8. Describe what the area/building is to be used for.
- 9. Briefly describe the scope of work. Cloud or isolate project areas.
- 10. Indicate which aspects of the project will be deferred submittal (fire sprinklers, fire alarm, kitchen hood fire protection system, high-piled storage, etc.).
- 11. Indicate type of building construction defined by California Building Code Chapter 6.
- 12. Calculate the maximum allowable height and area of the building. State the actual height and area of the building.
- 13. Show calculations used to determine occupant loads in assembly occupancies.
- 14. Provide a floor plan for the project/building. Clearly show all rooms, areas, and path(s) of exit travel. Show fire-rated corridors. Indicate rating of walls that will be fire rated.
- 15. Show swing direction of all doors. Show all doors and door hardware in a door schedule or matrix. Detail type, model numbers, and specifications of door hardware.
- 16. Show exit signs and tactile exit signs. Show emergency lighting.

**All items may not pertain to every project.**

**Other information may also be required.**

Direct specific questions to a plan checker at (209) 551-5553.