

**CITY OF MODESTO**

Neighborhood Preservation Unit  
1010 Tenth Street, Suite 3100  
P. O. Box 642 • Modesto, CA 95353  
Phone: (209) 577- 5250  
Fax: (209) 571-5135

**CITY OF MODESTO  
VACANT PROPERTIES ORDINANCE  
REGISTRATION FORM**

**APPLICANT STATEMENT OF INTENT**

Modesto Municipal Code Section 4-12.601 requires the registration of abandoned or vacant properties within the City of Modesto that have come within ownership or control of a trustee or beneficiary as a result of the default of the borrower and/or the foreclosure process. Upon notice of default, properties must be inspected by the responsible party (lien holder) and registered with the City of Modesto Neighborhood Preservation Unit within ten (10) business days of the inspection. Please note: by completing this form and registering a property as the responsible party, you are certifying the property is secure, and yard areas free of trash and debris. Properties with swimming pools and/or spas must be maintained in working order and in compliance with pool enclosure requirements per the State of California.

Applications received must be complete, and approved by the Neighborhood Preservation Unit to be considered a valid registration. Mail or fax the completed Statement of Intent form to: Cindy Haynes, City of Modesto, Neighborhood Preservation Unit, P. O. Box 642, Modesto, CA 95353 – Fax: (209) 571-5135

Foreclosed Property Address Zip Code

Assessor Parcel Number (APN)  Single Family  Multi-Family  Number of Units  Pool/Spa

Notice of Default Recordation # (Please attach Copy to this form)

Lender/Lien Holder Contact # E-Mail

Lender Phone # Lender Fax #

Lender/Lien Holder Mailing Address

Property Manager P/M Fax #

Local Contact person (24Hr) Phone # City Business License #

New Registration  Renewal Registration  Property sold or change in title

Currently there is no annual registration fee for the initial registration of a property under the Vacant Properties Ordinance Program. Applications received must have all applicable fields completed and legible, with required supporting documentation attached to the application. Approved applications are valid for the current calendar year from the date of approval. It is the responsibility of the property owner, trustee, and/or beneficiary to renew the registration annually prior to expiration of the current registration, and at the sale and/or transfer of the property.

Print Name Signature Date

Company name and address Contact Number(s)