



**City of Modesto  
Public Works Department  
Airport Division**

617 Airport Way  
Modesto CA 95354  
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## **AIRPORT ADVISORY COMMITTEE**

### **REGULAR MEETING AGENDA**

Thursday, September 16, 2021 3:00 p.m.

\* Please Note: In order to respond to COVID-19, and pursuant to the Governor's Executive Order N-08-21, the City will offer this meeting via teleconference and Committee Members will be able to call in to attend.

### **THIS MEETING WILL ALSO BE PHYSICALLY OPEN TO THE PUBLIC**

In order to minimize the spread of the COVID-19 virus, this meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-08-21, which suspended certain requirements of the Brown Act. You may observe and participate in the meeting via teleconference as indicated below.

## **PARTICIPATING IN COMMITTEE MEETINGS IN CONFORMANCE WITH GOVERNOR'S EXECUTIVE ORDER N-08-21**

The City of Modesto is providing alternatives to observe and participate in Committee meetings. If you wish to make either a general public comment or to comment on a specific agenda item, you may use one of the following options:

### **VIRTUAL PARTICIPATION BY MICROSOFT TEAMS VIDEO CONFERENCING AND TELEPHONE**

#### **Joining the Committee meeting via Microsoft Teams**

The City of Modesto is now offering the ability to view and participate in Committee meetings via telephonic conferencing via "Microsoft Teams" video conferencing computer technology. The meeting may be accessed through the use of Microsoft Teams using the following options:

- Enter the following link into an Internet Browser [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzBiM2NiNjgtY2Y3Yy00OTg1LTg4OGMtYmNIY2E2ODkwMT](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzBiM2NiNjgtY2Y3Yy00OTg1LTg4OGMtYmNIY2E2ODkwMT)

[Nh%40thread.v2/0?context=%7b%22Tid%22%3a%22125ccacf-fc61-463c-9976-189f876ff90b%22%2c%22Oid%22%3a%2205a2d526-23c7-45b6-871a-928f48c470ee%22%7d,](https://www.microsoft.com/en-us/microsoft-teams/download-app)

### **Or call in (audio only)**

- +1 323-484-8144 Phone Conference ID: 336 281 979#

To use Microsoft Teams, please visit: <https://www.microsoft.com/en-us/microsoft-teams/download-app> and once you have downloaded the app onto your mobile device, joined from your web browser, or downloaded the Microsoft Teams software on your computer you will be ready for the upcoming Committee meeting.

### **Joining the Committee meeting via Telephone**

If you don't have a smart phone or computer to access the meeting via Microsoft Teams, you can participate by phone, by calling 1-877-853-5257 (Toll Free) or 1-888-475-4499 (Toll Free) and enter the Webinar ID 869 4597 0570 Passcode 84326

### **Providing Public Comment on Microsoft Teams and by Telephone**

The Committee Chairman will request public comment during the Public Comment periods on the meeting agendas and during each Regular Calendar Item on the Committee Agenda. Once the Chairman has announced the public comment period, please do one of the following.

#### USING A COMPUTER OR SMART PHONE APP:

- Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand.
- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

#### USING A REGULAR PHONE (not using a computer or smart phone APP):

- Dial \*9 (star 9), this will notify City staff that you have "raised your hand" for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear "you are unmuted" and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.
- If your phone is unmuted, and you are unable to be heard, the host may ask that you Dial \*6 to toggle mute on/off in Microsoft Teams.

### **Additional Microsoft Teams resources/support**

Please visit Microsoft Teams's website support page on helpful tips to prepare for the meeting: <https://support.microsoft.com/en-us/teams>

# Agenda Items

## 1. Call to Order/Roll Call

## 2. Approve Minutes of the Airport Advisory Committee February 20, 2020 Meeting

## 3. Airport Projects (Progress Update)

## 4. Economic Development

## 5. Public Participation

NOTE: These matters may be presented only by interested persons in the audience. Under State law, Committee members may respond to matters being presented under this item only as follows:

- Briefly respond to statements made or questions raised.
- Ask a question for clarification.
- Provide a reference to staff or other resources for factual information.
- Request staff to report back at a subsequent meeting.
- Finally, a Committee member of the Committee itself may take action to direct staff to place a matter of business on a future agenda.

## 6. Matters too late for the Agenda

These may be presented by Committee members and staff upon determination by a majority vote that an emergency exists, as defined by State law, or by a 2/3 vote that (1) there is a need to take immediate action, and (2) that the need for action came to the City's attention after the agenda was posted.

## 7. Future Agenda Items

This is an opportunity for the Committee to advise staff on any items they want included on a future agenda.

## 8. Adjournment

## Next Advisory Committee Meeting:

The next Regular Meeting of the Airport Advisory Committee will be held on Thursday, November 18th, 2021 at 3:00 p.m. in the Airport Administration Conference Room.

## Acronym glossary:

|        |   |
|--------|---|
| AAC    | Airport Advisory Committee  |
| ACM    | Airport Certification Manual                                      |
| ADA    | Americans with Disabilities Act                                   |
| AIP    | Airport Improvement Project (refers to FAA Grant Funded Projects) |
| ACIP   | Airport Capital Improvement Plan                                  |
| AEP    | Airport Emergency Plan  |
| ALPU   | Airport Layout Plan Update  |
| AMR    | American Medical Response   |
| ARFF   | Aircraft Rescue and Fire Fighting                                 |
| C.A.F. | Commemorative Air Force   |
| C.A.P. | Civil Air Patrol  |
| CEDD   | Community Economic Development Division (City Department)         |
| EIR    | Environmental Impact Report                                       |
| FAA    | Federal Aviation Administration                                   |
| FY     | Fiscal Year   |
| GIS    | Geographic Information System                                     |

|       |  |
|-------|--|
| IFE   | Independent Fee Estimate (Used to compare fee's proposed by contractors or consultants) usually required when Grant Funding from the FAA will be utilized. |
| ISF   | Internal Service Funds   |
| IT    | Information Technology   |
| JPA   | Joint Powers Authority (City of Modesto, County of Stanislaus, City of Ceres)  |
| MOU   | Memorandum of Understanding  |
| MPD   | Modesto Police Department  |
| MRG   | Minimum Revenue Guarantee (Used to secure Commercial Air Service)  |
| MPD   | Modesto Police Department  |
| NEPA  | National Environmental Policy Act  |
| PW    | Public Works   |
| PFC   | Passenger Facility Charge  |
| PMMP  | Pavement Maintenance Management Plan   |
| RFP   | Request for Proposal   |
| RFQ   | Request for Qualifications   |
| SEVIS | Student and Exchange Visitor Information System  |
| TRRP  | Tuolumne River Regional Park   |
| TSA   | Transportation Security Administration   |
| WHA   | Wildlife Hazard Assessment   |
| WHMP  | Wildlife Hazard Management Plan  |

Notice: Copies of this agenda are on file at the Modesto City-County Airport, 617 Airport Way, Modesto, CA 95354