



**City of Modesto  
Public Works Department  
Airport Division**

617 Airport Way  
Modesto CA 95354  
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## **AIRPORT ADVISORY COMMITTEE**

### **REGULAR MEETING AGENDA**

Thursday, March 18, 2021 3:00 p.m.

\* Please Note: In order to respond to COVID-19, and pursuant to the Governor's Executive Order N-29-20, the City will hold this meeting via teleconference and Committee Members will be calling in.

### **THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC**

In order to minimize the spread of the COVID-19 virus, this meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act, and will not be physically open to the public. You may observe and participate in the meeting via teleconference as indicated below.

## **PARTICIPATING IN COMMITTEE MEETINGS IN CONFORMANCE WITH GOVERNOR'S EXECUTIVE ORDER N-29-20**

The City of Modesto is providing alternatives to observe and participate in Committee meetings. If you wish to make either a general public comment or to comment on a specific agenda item, you may use one of the following options:

### **VIRTUAL PARTICIPATION BY MICROSOFT TEAMS VIDEO CONFERENCING AND TELEPHONE**

#### **Joining the Committee meeting via Microsoft Teams**

The City of Modesto is now offering the ability to view and participate in Committee meetings via telephonic conferencing via "Microsoft Teams" video conferencing computer technology. The meeting may be accessed through the use of Microsoft Teams using the following options:

- Enter the following link into an Internet Browser [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzBiM2NiNjgtY2Y3Yy00OTg1LTg4OGMtYmNIY2E2ODkwMT](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzBiM2NiNjgtY2Y3Yy00OTg1LTg4OGMtYmNIY2E2ODkwMT)

[Nh%40thread.v2/0?context=%7b%22Tid%22%3a%22125ccacf-fc61-463c-9976-189f876ff90b%22%2c%22Oid%22%3a%2205a2d526-23c7-45b6-871a-928f48c470ee%22%7d,](https://www.microsoft.com/en-us/microsoft-teams/download-app)

### **Or call in (audio only)**

- +1 323-484-8144 Phone Conference ID: 336 281 979#

To use Microsoft Teams, please visit: <https://www.microsoft.com/en-us/microsoft-teams/download-app> and once you have downloaded the app onto your mobile device, joined from your web browser, or downloaded the Microsoft Teams software on your computer you will be ready for the upcoming Committee meeting.

### **Joining the Committee meeting via Telephone**

If you don't have a smart phone or computer to access the meeting via Microsoft Teams, you can participate by phone, by calling 1-877-853-5257 (Toll Free) or 1-888-475-4499 (Toll Free) and enter the Webinar ID 869 4597 0570 Passcode 84326

### **Providing Public Comment on Microsoft Teams and by Telephone**

The Committee Chairman will request public comment during the Public Comment periods on the meeting agendas and during each Regular Calendar Item on the Committee Agenda. Once the Chairman has announced the public comment period, please do one of the following.

#### USING A COMPUTER OR SMART PHONE APP:

- Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand.
- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

#### USING A REGULAR PHONE (not using a computer or smart phone APP):

- Dial \*9 (star 9), this will notify City staff that you have "raised your hand" for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear "you are unmuted" and then you will have three minutes to provide public comment.
- Once your public comment has ended, you will be muted again.
- If your phone is unmuted, and you are unable to be heard, the host may ask that you Dial \*6 to toggle mute on/off in Microsoft Teams.

### **Additional Microsoft Teams resources/support**

Please visit Microsoft Teams's website support page on helpful tips to prepare for the meeting: <https://support.microsoft.com/en-us/teams>

# Agenda Items

## 1. Call to Order/Roll Call

## 2. Approve Minutes of the Airport Advisory Committee January 16, 2020 Meeting

## 3. Airport Projects (Progress Update)

## 4. Economic Development

## 5. Public Participation

NOTE: These matters may be presented only by interested persons in the audience. Under State law, Committee members may respond to matters being presented under this item only as follows:

- Briefly respond to statements made or questions raised.
- Ask a question for clarification.
- Provide a reference to staff or other resources for factual information.
- Request staff to report back at a subsequent meeting.
- Finally, a Committee member of the Committee itself may take action to direct staff to place a matter of business on a future agenda.

## 6. Matters too late for the Agenda

These may be presented by Committee members and staff upon determination by a majority vote that an emergency exists, as defined by State law, or by a 2/3 vote that (1) there is a need to take immediate action, and (2) that the need for action came to the City's attention after the agenda was posted.

## 7. Future Agenda Items

This is an opportunity for the Committee to advise staff on any items they want included on a future agenda.

## 8. Adjournment

## Next Advisory Committee Meeting:

The next Regular Meeting of the Airport Advisory Committee will be held on Thursday, May 21, 2021 at 3:00 p.m. in the Airport Administration Conference Room.

## Acronym glossary:

AAC	Airport Advisory Committee
ACM	Airport Certification Manual
ADA	Americans with Disabilities Act
AIP	Airport Improvement Project (refers to FAA Grant Funded Projects)
ACIP	Airport Capital Improvement Plan
AEP	Airport Emergency Plan
ALPU	Airport Layout Plan Update
AMR	American Medical Response
ARFF	Aircraft Rescue and Fire Fighting
C.A.F.	Commemorative Air Force
C.A.P.	Civil Air Patrol
CEDD	Community Economic Development Division (City Department)
EIR	Environmental Impact Report
FAA	Federal Aviation Administration
FY	Fiscal Year
GIS	Geographic Information System
IFE	Independent Fee Estimate (Used to compare fee's proposed by contractors or consultants) usually required when Grant Funding from the FAA will be utilized.

ISF Internal Service Funds  
IT Information Technology  
JPA Joint Powers Authority (City of Modesto, County of Stanislaus, City of Ceres)  
MOU Memorandum of Understanding  
MPD Modesto Police Department  
MRG Minimum Revenue Guarantee (Used to secure Commercial Air Service)  
MPD Modesto Police Department  
NEPA National Environmental Policy Act  
PW Public Works  
PFC Passenger Facility Charge  
PMMP Pavement Maintenance Management Plan  
RFP Request for Proposal  
RFQ Request for Qualifications  
SEVIS Student and Exchange Visitor Information System  
TRRP Tuolumne River Regional Park  
TSA Transportation Security Administration  
WHA Wildlife Hazard Assessment  
WHMP Wildlife Hazard Management Plan

Notice: Copies of this agenda are on file at the Modesto City-County Airport, 617 Airport Way, Modesto, CA 95354