



**ELECTRONIC PLAN SUBMITTAL FORM FOR COMMERCIAL OR MULTIFAMILY PROJECTS**

The City of Modesto requires electronic submittals in pdf format of all documents including applications, SWPPPs, and calculations. In order for the City to provide you complete and expeditious service, the plans and documents indicated below must be provided to Building & Development Services on a USB flash drive for us to properly log in your application and distribute it to the reviewing departments. Omission of any required information will be deemed an incomplete submittal and returned to the applicant.

File format must be PDF and a direct export of a CAD program. PDF portfolios should not be used. All files must be unsecured. All layers and comments must be flattened. Each unique document or discipline must be bookmarked in full page view. It is preferred that all sheets be bookmarked. The top of all sheets should be orientated to the top of the screen. Construction plans shall be merged into one PDF file.

1. Submitted by: \_\_\_\_\_
3. Main Project Contact \_\_\_\_\_ Email \_\_\_\_\_
4. Name of project: \_\_\_\_\_
5. Type Construction \_\_\_\_ Type Occupancy \_\_\_\_\_ Allowable Area \_\_\_\_\_

**GENERAL REQUIREMENTS:** (209) 577-5232 [www.modestogov.com/564](http://www.modestogov.com/564)

- 1 flash drive with PDF files of all documents (including calculations and SWPPP)
- [Building Permit Application](#)
- Architectural, Plumbing, Electrical and Mechanical Plans
- Energy forms (Title 24)
- Geotechnical Report with Permeability Results
- Truss calculations
- Structural calculations
- Special inspection form
- [Hazardous Materials Form](#)
- Parcel Map / Final Map / Easements and supporting documents (as applicable)
- [Final Conditions of Approval \(City Council Resolution, BZA Conditions, and other resolutions\)](#)

**FOR LAND DEVELOPMENT ENGINEERING REVIEW:** (209) 571-5569 [www.modestogov.com/663](http://www.modestogov.com/663)

- Hydrology Map showing ponding and calculations
- Storm water volume and percolation calculations to store water on site
- Civil Engineer's Estimate of civil work

**FOR STORMWATER REVIEW:** (209) 577-5264 [www.modestogov.com/518](http://www.modestogov.com/518)

- Drainage Area Map
- Stormwater Access & Maintenance Agreement (For Priority Projects [click here](#))
- Hard Copy of SWPPP & state issued [WDID#](#) (For projects greater than 1 acre of disturbed soil)
- Stormwater quality control measures plan & calculations (For Priority Projects [click here](#))
- Local SWPPP or WPCP for projects less than 1 acre

**FOR LANDSCAPE REVIEW:** (209) 571-5573 [www.modestogov.com/481](http://www.modestogov.com/481)

- Landscape and irrigation plans

**FOR HEALTH DEPARTMENT REVIEW:** (209) 525-6700 [www.stancounty.com/er/](http://www.stancounty.com/er/) (Dining establishments, etc.)

- Contact and submit plans directly to The Health department

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